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МІНІСТЕРСТВО ОСВІТИ І НАУКИ УКРАЇНИ

POSITION: Expert (Digital Transformation of Education), Category 2

1. Objective(s) and Linkages to Reforms

The Recovery and Reform Support Team (RST) at the Ministry of Education and Science of Ukraine (MoES) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by donors to provide targeted technical support and assist the Ministry in the design and implementation of recovery and reform priorities. The RST assists in filling capacity gaps in the design and implementation of priority reform strategies and programmes while strengthening links and partnerships between the Ministry's priorities and relevant donor support.

The RST is part of the Ukraine Recovery and Reform Architecture Programme (URA), a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical reform processes in Ukraine.

The RST assists the MoES in the implementation of priority education reforms in the following areas: Early Childhood and Preschool Education, general secondary education reform – the New Ukrainian School (NUS), Vocational Education and Training (VET), as well as Public Administration Reform (PAR) and Digital Transformation of Education.

2. Position and Reporting Line

The expert will report to the RST Director and maintain close coordination and collaboration with the relevant Deputy Minister, Director-General of the Directorate for Digitalisation.

3. Assignment Start Date and Duration

This consultancy appointment is expected to start in March 2025. Duration of the assignment is subject to the availability of project funding, the consultant's performance, and the specific requirements of the RST. The probation period is two months.

4. Main Duties, Responsibilities and Deliverables

The Expert will support the Ministry in the following priorities:

European integration tasks in the area of digital transformation of education and science:

- Ensuring work on the official screening of compliance of Ukrainian legislation with EU *acquis* under negotiation chapters 25 "Research and science", 26 "Education and culture," 10 "Digital transformation and media," 30 "External communications";

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- Preparation of tables of conformity based on discussions during the screening of EU acquis under the above-mentioned negotiating chapters;
- Preparation of materials for bilateral meetings between Ukraine and the European Commission;
- Filling in the Questionnaire on the EU acquis for Ukraine (with regard to its alignment with EU *acquis)* in terms of issues related to the digital transformation of education and science;
- Periodic updates on the status of implementation of the European Commission's recommendations presented in the Ukraine Progress Report under the annual EU Enlargement Package;
- Ensuring the alignment of statistical data in the field of education and science with European standards, including analysing the reporting forms on education and science in terms of the need to supplement them with indicators provided for by EU standards (task from the Action Plan for the implementation of the recommendations of the European Commission presented in Ukraine's Progress Report under the EU's 2023 Enlargement Package);
- Study of the EU Digital Education Action Plan for the possibility of adapting its norms to the digital transformation strategy of Ukraine's education and science.

Managing the functioning and development of the digital learning centres (DLCs)

- Conducting an audit of the current state of the opened DLCs;
- Assessing the infrastructure, human resources, technical base, and functionality of the established DLCs;
- Analysing data collected from donor surveys regarding the operation and challenges of DLCs;
- Analysing operational issues and challenges;
- Identifying reasons for the non-functionality or low efficiency of certain DLCs (if such exist);
- Developing guidelines for transferring DLCs to local communities, considering financial, organisational, administrative, and legal aspects;
- Studying the issue of expediency of regulatory regulation of DLC functioning;
- Developing recommendations for reformatting the DLCs' work in territories where access to in-person education has been restored;
- Defining indicators for monitoring DLC activities post their transfer to local communities;
- Creating tools for evaluating the efficiency and effectiveness of DLC operation;
- Proposing strategies to ensure financial sustainability through grants, public-private partnerships, and local budgets;
- Suggesting mechanisms to reduce reliance on external funding;
- Studying international best practices in creating and maintaining digital learning spaces;
- Providing current information to a dedicated website: https://www.dlc.org.ua/.

5. Qualifications, Skills and Experience

5.1 Qualifications and skills:

- Master’s degree;
- Fluency in Ukrainian (both written and spoken);
- Advanced proficiency in English (required for working with EU legislation, preparing materials, and communicating with international partners);
- Impeccable ethical standards;
- Excellent communication and interpersonal skills. Ability to interact with government institutions, international partners, and local communities;
- Strong analytical and presentation skills, organisational management skills;
- Motivated team player with the ability to work independently;
- Ability to work in a multitasking environment and effectively prioritise tasks;

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- Responsibility, initiative, and the ability to make independent decisions within the scope of duties;
- A general understanding of Ukrainian and European legislation in areas related to education / digital technologies / EU integration would be an advantage.

5.2 Professional experience:

- At least 5 years of work experience after graduation.

5.3. Specific professional experience:

- Experience working with international donors, government agencies, or non-governmental organisations;
- Experience in developing regulatory acts, recommendations, or guidelines would be an advantage;
- Experience in digital transformation / education and science / European integration / implementing international projects would be advantageous.

6. Funding Source

The funding source of this assignment is the EBRD-Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA), contributors to which are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Sweden, Switzerland, the United Kingdom and the United States, and the European Union.

Please note that selection and contracting will be subject to the availability of funding.

7. Submissions

Submissions must be prepared in English only and be delivered electronically by **19.02.2025**, 23:59 (Kyiv time) to the following address: rstmoes.recruitment@gmail.com. All submissions must include a completed Application Form, NDA form, the candidate's Curriculum Vitae, contact details for three referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment.

Only applications that have been submitted using the correct template and are duly completed will be considered.

8. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to the tests. Only shortlisted candidates will be invited to the interview.

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