



CHECKLIST FOR MONETIZATION OF LEAVE CREDITS

Name:
Employee #:
Position Title:
Monthly Salary:
School:

- _____ 1. Request Letter (for Special Monetization)
- _____ 2. CSC Form 6
- _____ 3. Service Record
- _____ 4. NOSA
- _____ 5. Plantilla
- _____ 5. Designation

Applicant

Verified by:

CASEY MARIE A. ALFORNON
Administrative Assistant III



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