

November 15, 2017
OFFICIAL MINUTES
of the
DOUGLAS COUNTY BOARD

*Members of the Douglas County Board convened in regular session at 9:00 A.M., County Board Room, Courthouse, Tuscola, Illinois. Chairman of the Board, Don Munson called the meeting to order and led the members in the Pledge of Allegiance to the Flag.

ROLL CALL

*Members answering roll call: Dick Hein, Bibby Appleby, Tom Hettinger, Mike Carroll, Don Munson, Jim Mikeworth, Tom Glenn.

PRESENT: 7

ABSENT: 0

OCTOBER 18, 2017 REGULAR BOARD MEETING MINUTES APPROVED

***Motion by Glenn/Hein:** To approve the Regular Board Meeting Minutes of the October 18, 2017 Board Meeting Minutes as prepared.

YEAS: 7

Motion Passes.

APPROVAL of MONTHLY FINANCIAL OBLIGATIONS

***Motion by Glenn/Hein:** To approve the monthly financial obligations for the County as reviewed by the Budget and Finance sub-committee.

YEAS: 7

ABSENT: 0

Motion Passes

APPROVAL of MONTHLY REPORTS of FEES

***Motion by Hettinger/Glenn:** To approve the monthly reports of fees of the County offices as prepared.

YEAS: 7

ABSENT: 0

Motion Passes.

APPOINTMENT OF DRAINAGE DISTRICT COMMISSIONERS

***Motion by Glenn/Hein:** To approve the appointment of Glen Hawkins to Drainage District Newman No. 5 and Huff Consolidated District for a three year term to begin the third Tuesday in September 2017 and to terminate the first Tuesday in September 2020.

YEAS: 7

Motion Passes.

APPOINTMENTS TO PUBLIC HEALTH BOARD

***Motion by Mikeworth/Hettinger:** To make a motion pursuant to 55 ILCS 5-25 and on the recommendation of the Douglas County Public Health Board to appoint Dr. Virginia Wade and Frank Lincoln to the Douglas County Public Health Board a term to expire November 30, 2020.

YEAS: 7

Motion Passes.

**CONTRACT FOR PROFESSIONAL SERVICES BETWEEN
JEANNINE GARRETT AND DOUGLAS COUNTY**

***Motion by Carroll/Glenn:** To renew the contract for professional services between Douglas County and T. Jeannine Garrett for a one year term beginning January 1, 2018. This contract is up for annual review.

YEAS: 7

Motion Passes.

REAPPOINT OF INSURANCE ADMINISTRATION LIAISON

***Motion by Appleby/Glenn:** To reappoint Judi Pollock, as the Insurance Administration Liaison to Douglas County for one year effective January 1, 2018. This position is recompensed solely via a \$7500 stipend paid from line item 012-4192-039 as stated in Ordinance 17-O-2 and renewable at the Boards discretion. This position will be reviewed annually by Personnel, Legal & Management sub-committee.

**ANNUAL STIPEND FOR PAYMENT AND RECONCILIATION
OF PAYROLL DEDUCTED INSURANCE BENEFITS**

***Motion by Hettinger/Hein:** To approve an annual stipend of \$2000 to the Douglas County Treasurer's office to be distributed to her staff at her discretion for continued payment and reconciliation of the billing and payroll deducted insurance benefits (VSP, Companion Dental, and Guardian policies) for Douglas County Employees for the FY 2018.

YEAS: 7

Motion Passes.

**APPROVE ICRMT LIABILITY AND WORKER'S COMPENSATION
RENEWAL PACKAGES**

***Motion by Glenn/Hettinger:** To approve the payment of the ICRMT Liability Insurance package and Worker's Compensation renewal for FY 2017 – 2018 as listed:

Liability Insurance:	\$148,153
Tort Liability:	\$21,403
Worker's Compensation:	\$94,221

YEAS: 7

Motion Passes.

RENEWAL OF HEALTH ALLIANCE MEDICAL PLAN

***Motion by Glenn/Mikeworth:** To approve the renewal of Douglas County's employee health plan with Health Alliance with monthly rates as listed:

Employee:	\$863.00
Employee and Spouse:	\$1601.00
Employee + Child(ren):	\$1437.00
Family:	\$2503.00

YEAS: 7

Motion Passes.

RENEWAL OF VSP VISION AND COMPANION DENTAL PLANS

***Motion by Glenn/Appleby:** To approve the renewal of employee paid VSP Direct Vision Plan and Companion Life Dental Plan for Douglas County for FY 2018 as listed:

<u>VISION</u>		<u>DENTAL</u>	
Employee:	\$9.59	Employee:	\$24.67
Employee and Spouse:	\$15.35	Employee and Spouse:	\$47.56
Employee + Child(ren):	\$15.67	Employee + Child(ren):	\$45.68
Family:	\$25.26	Family:	\$76.12

YEAS: 7

Motion Passes.

COUNTY EMPLOYEE CHRISTMAS PARTY

***Motion by Carroll/Hettinger:** To approve the expenditure of \$800.00 for the Douglas County Employee Christmas Party.

YEAS: 7

Motion Passes.

AUTHORIZE THE COUNTY CLERK TO CLOSE OUT FY 2017

***Motion by Appleby/Glenn:** To authorize the County Clerk to close out FY 2017 from December 20-December 31, 2017.

YEAS: 7

Motion Passes.

**RESOLUTION 17-R-42
TO APPROVE 2ND LOW BID FROM BIG O SERVICES
CRUSHING AWARD, SECTION 17-00121-00-MS**

***Motion by Hein/Glenn:** To approve that the 2017 Recycled Material, Section 17-00121-00-MS, Douglas County, accepting the bid of \$6.00 per ton from Big O services, and authorizing the County Engineer to sign the Acceptance of Proposal to furnish materials and Approval of the Award.

YEAS: 7

Motion Passes.

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BRIDGE FUND PETITION
CATB SECTION 17-01, MURDOCK TOWNSHIP

***Motion by Hein/Glenn:** To approve County Bridge Fund Petition CATB 17-01 of Murdock Road District with an estimated cost of \$20,075.00 and requested assistance of \$10,037.50 as recommended by the Road and Bridge Committee and the County Engineer.

YEAS: 7

Motion Passes.

2018 ILLINOIS ASSOCIATION OF
COUNTY BOARD MEMBERS DUES

***Motion by Hettinger/Appleby:** To approve the payment of \$675.00 for annual membership dues to the Illinois Association of County Board members for 2018.

YEAS: 7

Motion Passes.

The Douglas County Board agreed that the Veterans Committee funds could be used to help Operation Warrior Watch with mailing costs to send packages to U.S. Troops. Tom Glenn explained to the Board that Ken Fernandes had approached him about using these funds.

ADJOURNMENT

***Motion by Glenn/Hein:** At 9:32 A.M., there being no further business to come before the County Board at this time, to adjourn until December 20, 2017 at 9:00 A.M.

YEAS: 6

NO: Bibby Appleby

Motion Passes.

Judi Pollock, Ex-Officio Clerk

*PLEASE NOTE-sub-committee minutes are to be placed on file. Motions and special instructions from the sub-committee reports have been recorded in the Official Minutes. Additional information pertaining to the sub-committee minutes may be requested to be reviewed.

