

Cerritos College Faculty Federation (CCFF)

Executive Board Meeting Agenda

(Monday) January 08, 2024

8:30-10:00 am

Zoom link:

<https://us02web.zoom.us/j/88210998504?pwd=eDFwRFNoUEUyazNtQIBScTB3SVAYUT09>

1. Attendees

- a. EBoard-Christian Teeter, Henrietta Hurtado, Lavarriere Cynthia, Lisa Blod, Mariam Youssef, Lynn Wang, April Bracamontes
- b. Participants: Carlos Mera, Anna DeMichele

2. Call to Order-8:35am

3. Adoption of Agenda

- a. Moved by Lyndsey Lefebvre. Second by Mariam Youssef
- b. Opposed-None, Abstentions-None

4. Approval of Minutes ([12/11/2023](#))

- a. Moved by Mariam Youssef. Seconded by Lyndsey Lefebvre.
- b. Opposed-None, Abstentions-None

5. Action Items

- a. Approve Spring 2024 stipend for [Lyndsey Lefebvre](#) for COPE
 - i. Two units of stipend for Spring 2024. 5.3 hours per week during the Spring Semester.
 - ii. Motion to approve two units of stipend for Spring 2024 for Lyndsey Lefebvre to serve in the role of COPE Chair.
 - iii. Move approval by April Bracamontes. Second by Cynthia Lavarriere.
 - iv. Approval: Lisa Blod, Christian Teeter, Henrietta Hurtado, Cynthia Lavarriere, April Bracamontes, Mariam Youssef
 - v. Abstentions: Lyndsey Lefebvre and Lynn Wang
- b. Accept Resignation from Secretary, [Timothy Chatman](#)
 - i. Motion to accept the resignation of CCFF Secretary Timothy Chatman as of 1/8/24
 - 1. Moved by April Bracamontes. Second by Mariam Youssef
 - 2. Opposed-None. Abstentions-None.
 - ii. Motion to put a call out to the pool of individuals who previously applied to the open Fall 2023 Membership position. If no one is interested in the position of secretary there will be a call to the CCFF membership at large.
 - 1. Moved by April Bracamontes. Seconded by Lyndsey Lefebvre.

2. Passed by general consent.
- c. Motion to change the CCFF E-Board meeting schedule, cancel 02/26/24 meeting, add annual membership meeting; 03/01/24 (Friday)
 - i. Motioned by April Bracamontes and seconded by Mariam Youssef.
 - ii. Opposed-none. Abstained-None.
- d. Motion to send out a call to the CCFF body for bylaws and constitution committee, open until the end of January.
 - i. Moved by April Bracamontes and seconded by Lyndsey Lefebvre.
 - ii. Approved by general consent
6. CCFF Standing Committees Report
 - a. [Membership Drive overview](#)
 - i. Recruited two new FT members and 12 PT members
 - ii. Following up with four individuals to confirm gift card choice.
 - b. [Negotiations/Contract Development Committee](#)
 - i. POCR:Comprehensive MOU developed with DE Coordinators to address issues of compensation related to developing POCR courses, POCR training, and serving on the POCR review team.
 - ii. LACOE:District will enter the testing phase during Spring 2024. This will have no impact on faculty. The District will provide updates to the Faculty on testing.
 - iii. SLPA Program Director: a PT faculty member who meets the appropriate criteria will serve as the SLPA program director for Fall 2024 and Spring 2025 while the FT faculty is on sabbatical. A FT faculty from a HO department will serve as department chair.
 - iv. BE/FA Late Pay: Those impacted by the late pay in September 2023 will be provided \$100 to address impacts/effects. Only those impacted will receive the payment.
 - c. President's Report
 - i. [Schools First CD Dec 2023 statement](#)
 1. Generated about \$1000 in the past few months. APY 4.6%
 - ii. [Dec 13, 2023 BOT Recap](#)
 1. Board received a presentation from Andrea Wittig
 - a. Legislative Priorities: Completion, Equity, Sustainability
 - iii. [Educational Master Plan update](#)
 1. Will not be embarking on a 10 year EMP. We will have two separate 5 year plans.
 2. IT master plan and Facilities master plan will be broken out of the EMP.

3. Admin will call for a planning committee to establish a timeline for the EMP. Goal is to be done with the first portion of the 5 year plan in Spring 2024.
7. Shared Governance Standing Report
8. Items from the floor
 - a. [My Retirement Decisions CalSTRS workshop](#)- Jan 16, 2024
 - i. Thinking about reduced work load prior to retirement? Or retirement? This is a great place to start. Bring your CalSTRS report.
 - b. Parking Lot 2 & Lot 3 closure, use Lot 1, 4 & 5
9. Adjourn: 9:38am