

SELLER/EMAIL: Good Standing in HOA

SUBJECT: {Address}/{SellerLastname}: Seller Good Standing in HOA

- 1) VIOLATIONS: Are there any existing violations?
- 2) STANDING: Is the homeowner current?
- 3) ADDITIONAL/ONE-TIME: what other non-maintenance fee are there? (for example, capitalization fee, foundation fee, education fee, any other one time fee charged to the buyer)
- 4) GOLF COURSE/CLUBHOUSE: What is the schedule of membership? Is there a non-golfer option?
- 5) OTHER: Are there any other fee?
- 6) TURNAROUND: How many days on average does it take to turn around the subdivision information (rules, restriction, resale)? How much is it to expedite?

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<u>Document</u>	Library: SELLER/EMAIL: Good Standing in HOA SELLER/EMAIL: Good Standing in HOA
<u>Next</u>	None
<u>Reference</u>	Process: CONTROL: Documentation Process