

Print on Company Letterhead

Date

University of Wyoming
International Students & Scholars
Dept. 3228, 1000 E. University Avenue
Laramie, WY 82071

RE: ***(student's name)***

As obligated by 8 C.F.R. §214.2(f)(10)(ii), “Optional Practical Training – 24-month extension of post-completion OPT for student with a science, technology, engineering, or mathematics (STEM) degree”, the signing authority listed below is reporting the following regarding the student named above. Please see attached required documentation if appropriate.

Reports should be made to uwglobal@uwyo.edu by the deadline given for each instance below.

Click box to check all that apply:

☐ Student has left the training program – Must report within FIVE days of last date of employment

Last date of employment was: [Click here to enter a date.](#)

☐ Material deviation from the original Training Plan – Must report within TEN days of change

Attach new Form I-983 complete with updated information and signatures

Change to: (check all that apply)

☐ Training plan/goals

☐ Company EIN due to restructuring, etc

☐ Compensation amount

☐ Reduction of hours per week engaged in training (not below 20 hours/week)

☐ Hours per week of training below 20 hours per week – Must report within TEN days of change

Last date of training at or more than 20 hours per week: [Click here to enter a date.](#)

☐ Hours per week of training returned to at least 20 hours per week – Must report within TEN days of change

First date of training at or more than 20 hours per week: [Click here to enter a date.](#)

This report is submitted by:

Name: _____ Title: _____

Email: _____ Phone: _____

Signature: _____ Date: _____