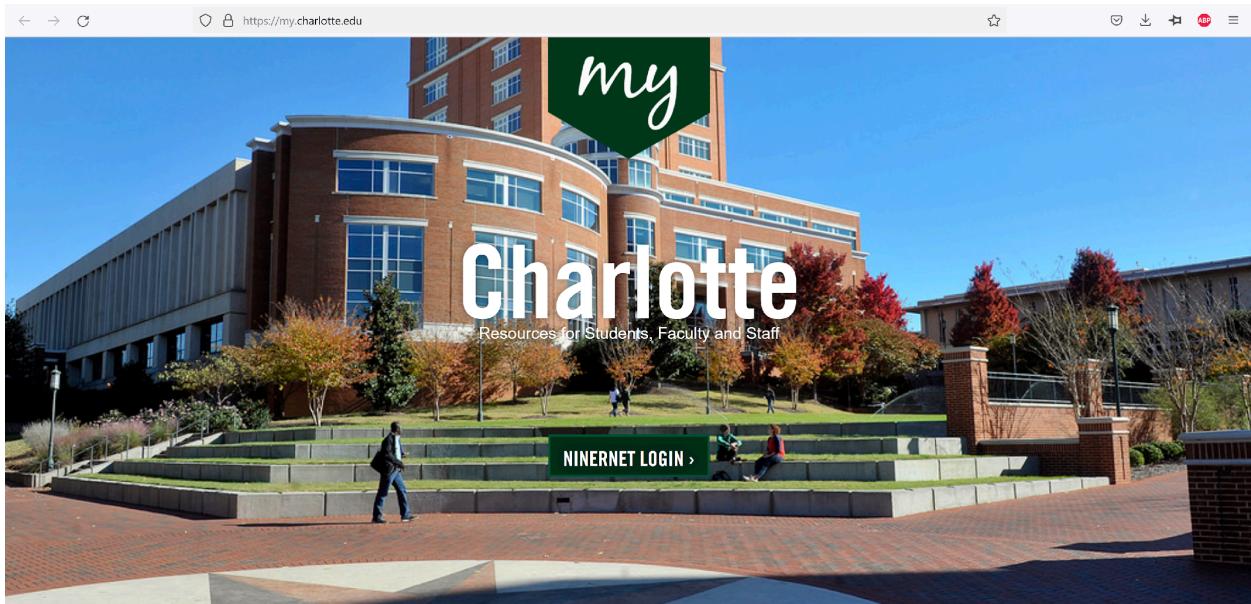


How to Register for Class:

(Note: Departmental approval may be required for all or some of your courses. Before you attempt to register you should check with your advisor or department coordinator.)

- Go to [My UNC Charlotte](https://my.charlotte.edu) and enter your NinerNET Username and Password.



You will then be prompted to verify your credentials. We recommend that you download the [Duo Mobile](#) app on your phone. It's a very easy and secure way to log in. You will receive a one-time passcode, or a Duo Push, which you will need to approve (see below). Once you approve it, return to your browser to begin the registration process.

CHARLOTTE Web Authentication @ Charlotte

NinerNET ID:

Password:

Log In

Forgot your password?
Get Duo Code

Use of this service is conditional on compliance with the University's [Computing Network Policies](#).

CHARLOTTE Web Authentication @ Charlotte

Need Duo passcode? Follow the steps at <https://go.charlotte.edu/XqjK>

Choose an authentication method

Duo Push Used automatically **Send Me a Push**

Passcode **Enter a Passcode**

Remember me for 30 days

What is this? [?](#) [Add a new device](#) [My Settings & Devices](#) [Need help?](#)

Pushed a login request to your device... **Cancel**

NOTICE: You MUST close and exit your browser program after log-out to ensure security.

NOTICE: You MUST close and exit your browser program after log-out to ensure security.

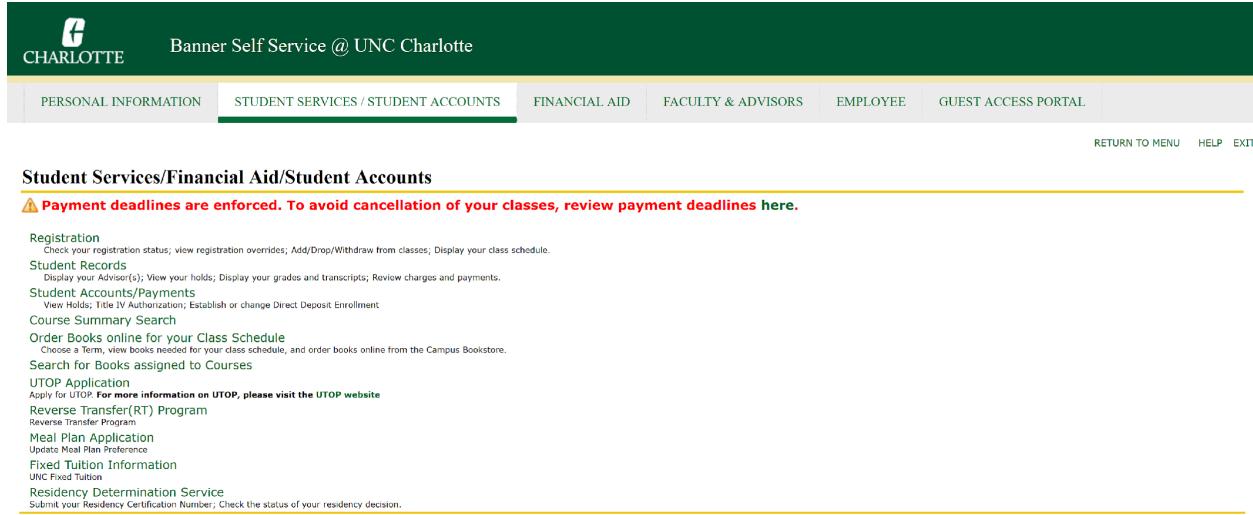
Click on Banner Self Service on your right

The screenshot shows the myCHARLOTTE dashboard with a green header bar. The 'my' logo is in the center. Below the header, there are several sections: 'My Tasks / Announcements', 'My Canvas Assignments', 'My Canvas Announcements', 'My Student Account', 'My Financial Aid', and a 'Quick Links' sidebar. The 'Quick Links' sidebar contains icons for Email, Canvas, Registration, Add / Drop, Degree Works, My Schedule, connect, Library, Schedule Wizard, Housing, 49er ID Card, and Campus Map. The 'Banner Self Service' link is highlighted with a large orange circle and a red arrow pointing to it.

Select 'Student Services/Student Accounts'

The screenshot shows the 'Banner Self Service @ UNC Charlotte' homepage. The top navigation bar includes links for 'PERSONAL INFORMATION', 'STUDENT SERVICES / STUDENT ACCOUNTS', 'FINANCIAL AID', 'FACULTY & ADVISORS', 'EMPLOYEE', and 'GUEST ACCESS PORTAL'. The 'PERSONAL INFORMATION' tab is highlighted with a green bar. Below the navigation, there are sections for 'Personal Information', 'Student Services / Student Accounts', 'Financial Aid', 'Faculty & Advisors', 'Employee', and 'Course Summary Search'. A 'Return to Homepage' link is at the bottom.

Select 'Registration'



CHARLOTTE Banner Self Service @ UNC Charlotte

PERSONAL INFORMATION STUDENT SERVICES / STUDENT ACCOUNTS FINANCIAL AID FACULTY & ADVISORS EMPLOYEE GUEST ACCESS PORTAL

RETURN TO MENU HELP EXIT

Student Services/Financial Aid/Student Accounts

⚠ Payment deadlines are enforced. To avoid cancellation of your classes, review payment deadlines here.

[Registration](#)
Check your registration status; view registration overrides; Add/Drop/Withdraw from classes; Display your class schedule.

[Student Records](#)
Display your Advisor(s); View your holds; Display your grades and transcripts; Review charges and payments.

[Student Accounts/Payments](#)
View Holds; Title IV Authorization; Establish or change Direct Deposit Enrollment

[Course Summary Search](#)
Order Books online for your Class Schedule

[Search for Books assigned to Courses](#)
Choose a Term, view books needed for your class schedule, and order books online from the Campus Bookstore.

[UTOP Application](#)
Apply for UTOP. For more information on UTOP, please visit the UTOP website

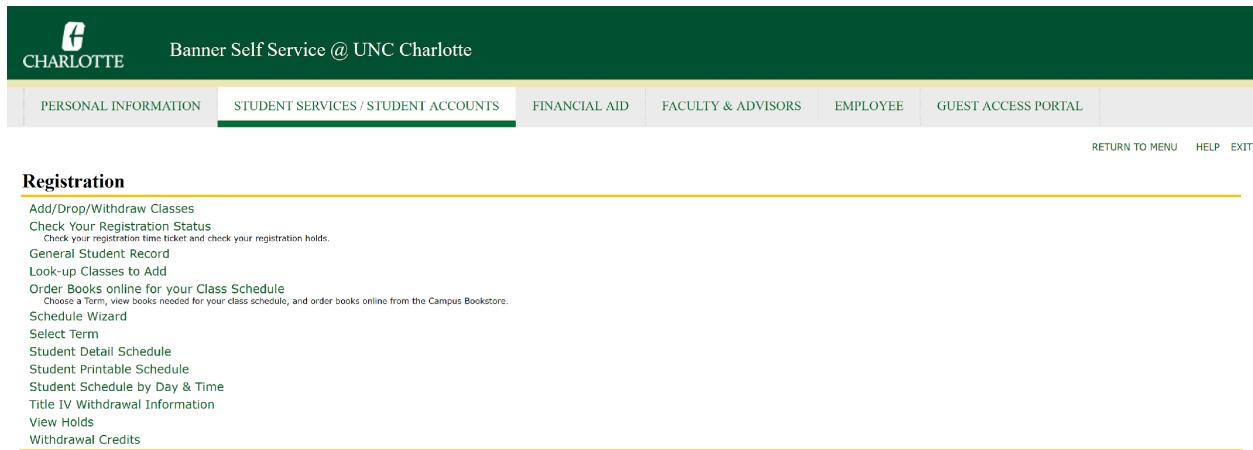
[Reverse Transfer\(RT\) Program](#)
Reverse Transfer Program

[Meal Plan Application](#)
Update Meal Plan Preference

[Fixed Tuition Information](#)
UNC Fixed Tuition

[Residency Determination Service](#)
Submit your Residency Certification Number; Check the status of your residency decision.

Select 'Add/Drop/Withdraw Classes'



CHARLOTTE Banner Self Service @ UNC Charlotte

PERSONAL INFORMATION STUDENT SERVICES / STUDENT ACCOUNTS FINANCIAL AID FACULTY & ADVISORS EMPLOYEE GUEST ACCESS PORTAL

RETURN TO MENU HELP EXIT

Registration

⚠ Add/Drop/Withdraw Classes

[Check Your Registration Status](#)
Check your registration time ticket and check your registration holds.

[General Student Record](#)

[Look-up Classes to Add](#)

[Order Books online for your Class Schedule](#)
Choose a Term, view books needed for your class schedule, and order books online from the Campus Bookstore.

[Schedule Wizard](#)

[Select Term](#)

[Student Detail Schedule](#)

[Student Printable Schedule](#)

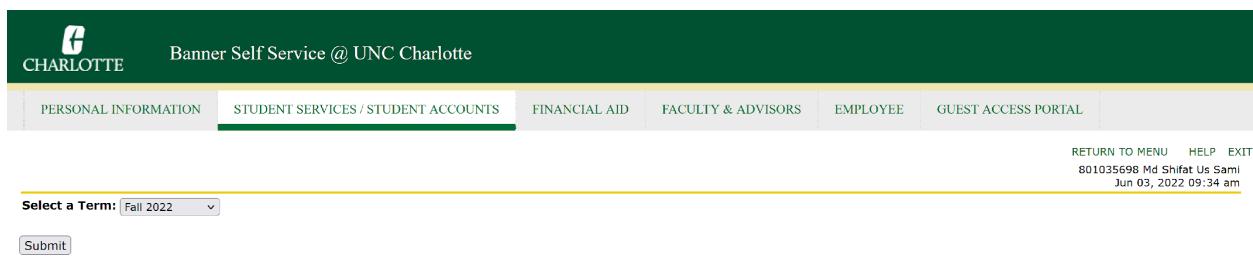
[Student Schedule by Day & Time](#)

[Title IV Withdrawal Information](#)

[View Holds](#)

[Withdrawal Credits](#)

Select the Semester and click 'Submit.'



CHARLOTTE Banner Self Service @ UNC Charlotte

PERSONAL INFORMATION STUDENT SERVICES / STUDENT ACCOUNTS FINANCIAL AID FACULTY & ADVISORS EMPLOYEE GUEST ACCESS PORTAL

RETURN TO MENU HELP EXIT

801035698 Md Shifat Us Sami
Jun 03, 2022 09:34 am

Select a Term: Fall 2022

Submit

Enter the CRN(s) (Course Reference Number) for your selected course section. To find the CRNs, scroll down to the bottom of the page and click 'Class Search.'

Add Classes Worksheet

CRNs

--	--	--	--	--	--	--	--	--	--	--	--

[Submit Changes](#) [Class Search](#) [Reset](#)

Select your subject and then click 'Course Search.'

 **CHARLOTTE** Banner Self Service @ UNC Charlotte

PERSONAL INFORMATION STUDENT SERVICES / STUDENT ACCOUNTS FINANCIAL AID FACULTY & ADVISORS EMPLOYEE GUEST ACCESS PORTAL

RETURN TO MENU HELP EXIT
801035698 Md Shafat Us Sami
Fall 2022
Jun 03, 2022 09:36 am

To expand your search to include **ALL** subjects, select the first subject, scroll to the end of the subject list, hold down the Shift key and select the last subject. When your selection is complete, click Course Search to perform the search.

To refine your search, click **Advanced Search** to look for [online sections](#), [sections offered on specific days of the week](#), [sections offered in a certain summer term](#) (i.e. 5 1/2 Week or Eleven Week Summer) and much more!

Subject: Master of Urban Design
 Mathematics
 Mathematics Education
 Mechanical Engineering
 Mechanical Engineering Tech
 Meteorology
 Middle Grades
 Middle, Secondary and K-12 Ed
 Military Science
 Music
 Music Education

[Course Search](#) [Advanced Search](#)

Click 'View Sections' on the course you are registering for.

Fall 2022		
Mechanical Engineering		
0699	MEES Transfer Success	View Sections
1100	Found. Math and Sci. for Engr	View Sections
2090	Special Topics in MEGR	View Sections
2141	Engineering Mechanics I	View Sections
2144	Intro to Solid Mechanics	View Sections
2156	Design Projects Lab I	View Sections
2180	Manufacturing Systems	View Sections
2240	Comput Meth for Engineers	View Sections
2279	Intro to Biomedical Engr	View Sections
2299	Intro to Motorspts Engineering	View Sections

Select the course and you can either click 'Add to WorkSheet' (to register for multiple courses) or click 'Register' to directly register for the course. You can always add courses later.

Sections Found																							
Mechanical Engineering																							
Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	XL Cap	XL Act	XL Rem	Instructor	Date (MM/DD)	Part of Term	Location	Attribute
<input type="checkbox"/>	10696	MEGR	8999	A01	M	1.000	Doctoral Dissertation Research	TBA		50	1	49	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10697	MEGR	8999	B02	M	2.000	Doctoral Dissertation Research	TBA		50	0	50	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10701	MEGR	8999	C03	M	3.000	Doctoral Dissertation Research	TBA		50	6	44	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10702	MEGR	8999	D04	M	4.000	Doctoral Dissertation Research	TBA		50	1	49	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input checked="" type="checkbox"/>	10703	MEGR	8999	E05	M	5.000	Doctoral Dissertation Research	TBA		50	4	46	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10704	MEGR	8999	F06	M	6.000	Doctoral Dissertation Research	TBA		50	5	45	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10705	MEGR	8999	G07	M	7.000	Doctoral Dissertation Research	TBA		50	1	49	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10706	MEGR	8999	H08	M	8.000	Doctoral Dissertation Research	TBA		50	3	47	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA
<input type="checkbox"/>	10707	MEGR	8999	I09	M	9.000	Doctoral Dissertation Research	TBA		50	9	41	0	0	0	0	0	0	Ting Terry Xu (P)	08/22/12/15	Full Term	NONE	TBA

[Register](#) [Add to WorkSheet](#) [New Search](#)

If you clicked 'Add to WorkSheet,' the CRN will be added to your worksheet.

Add Classes Worksheet

CRNs									
<input type="text" value="10703"/>	<input type="text"/>								
Submit Changes Class Search Reset									

Use 'Class Search' again to add another course to the worksheet. Repeat until you have selected all of your courses.

Add Classes Worksheet

CRNs									
<input type="text" value="10703"/>	<input type="text" value="15816"/>	<input type="text" value="10118"/>	<input type="text"/>						
Submit Changes Class Search Reset									

- Click 'Submit Changes' and you will be registered for the course you selected. To register for another course, use 'Class Search.' To drop the course you registered for previously, use the 'Action' drop-down menu next to it and select 'Drop Course.'

To add a class, enter the Course Reference Number (CRN) in the Add Classes Worksheet. To drop a class, use the options available in the Action drop-down list. When all changes are made, click Submit Changes. If you are unsure of which classes to add, click Class Search to review the class schedule.

 For an explanation of Registration Add Errors, [Click Here](#)

 To return to Schedule Wizard, please [Click Here](#).

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on May 25, 2022	None	10707	MEGR	8999	I09	Graduate	9.000	Dissertation/Thesis Doctoral Dissertation Research	

Total Credit Hours: 9.000
Billing Hours: 9.000
Minimum Hours: 0.000
Maximum Hours: 12.000
Date: Jun 03, 2022 09:54 am

Add Classes Worksheet

CRNs

[Submit Changes](#) [Class Search](#) [Reset](#)

You're all set! You can return to the menu or check DegreeWorks if you want to verify your registration status!