## BUSINESS PROFESSIONALS OF AMERICA CANCELLATION POLICY

A decision to cancel Regional Leadership Conference will be based upon the following conditions:

- 1. Weather conditions are too severe and too dangerous for student travel; and/or
- 2. Forty percent (40%) of the chapters registered will not be able to attend; and/or
- 3. The location site has closed due to unforeseen natural occurrences (weather, gas leak, water-main break, etc.)

If more than 25% of the chapters registered were unable to attend and the event was still held, the following system will be implemented:

- 1. All students from those chapters may be eligible to attend and compete in Open Events at the State Leadership Conference.
- 2. The regional ranking/event qualification in that particular region will be decreased by one finalist so a lottery may be held for those schools that were not in attendance. This would allow those chapters an opportunity to compete in events other than general events.

If a regional event is canceled, it will be rescheduled according to the pre-determined back-up date.\*

Chapters pre-registered for the Regional Leadership Conference will be allowed to participate in the State Leadership Conference if non-attendance is based upon the following provisions:

- 1. Only those chapters who were unable to attend the Regional Leadership Conference due to severe weather conditions.
- 2. The non-attendance reason must be verified by a school administrator.
- 3. The State Director will determine annually after all Regional Leadership Conferences whether event slots are available.

If neither the schedule date nor the back-up date are accommodating to a region holding their regional conference, a lottery will be held in that particular region. <u>The lottery will be held after all other scheduled Regional Leadership Conferences have taken place.</u>

Chapter arriving by bus is late to the Regional Leadership Conference due to weather conditions: If an entire chapter, which is arriving by bus, is late to the Regional Leadership Conference due to weather conditions, the students will be allowed to compete in their assigned contests where feasible. This applies only to chapters arriving by bus. Upon chapter arrival, the advisor should report to the Regional Advisor immediately.

NO REFUNDS will be issued to chapters who are not able to attend their Regional Leadership Events Conference.

A chapter shall consist of the advisor or school-appointed representative and registered members.