Request to Place a Program on Moratorium

Note: Policy information is available online:

https://www.pdx.edu/academic-affairs/curriculum-management#moratorium

Program Information

School/College:

Department/Division/Unit:

Program Title:

Program Banner Code:

Proposed effective term of moratorium:

Rationale for Moratorium

Provide the impetus for the moratorium and identify the impacted parties (e.g. students, faculty, other programs that utilize courses from the targeted program, etc.). Provide a timeline and work-plan for either phasing out the current program or identifying what would be expected to reopen admission the program.

Requests Originated by the Dean

The Dean will also include documentation of consultation with faculty, staff, students and other stakeholders. Documentation should include dates of meeting(s), list of attendees, documented concerns, responses to the concerns, and written responses provided by faculty and staff.

Teach-out Plan

Complete the required elements for planning the teach-out.

- Executive summary of the plan (maximum 1000 characters)
- Number of students currently enrolled
 - Note: The academic unit is responsible for keeping an updated list of students impacted, but the full list should not be submitted as part of an associated moratorium or elimination proposal.
- Information on other programs or institutions involved in the teach out plan if there are any.

Signatures

Department/Division Chair/Director/Lead:

Date:

School/College Curriculum Committee Chair:

Date:

Dean of School/College:

Date:
Reviewed by EPC: Date:
Reviewed by the UCC or GC: Date:
Dean of The Graduate School (if a graduate-level program): Date:
Provost: Date: