

Bookman Road Elementary School Improvement Council

2022 - 2023

Meeting Date: September 27 2022

AGENDA

PRESENT: Jeri Webb, Janelle Robinson, Hali Stanyon, Bethany Williams, Manisha Johnon-Arceneaux, Sagen Douglas, Chris Reliford

- **Introduction of Potential Members – All present agreed to be part of the SIC this year.**
  - **Mission of South Carolina’s SIC ([sic.sc.gov](http://sic.sc.gov))**  
**The SC School Improvement Council** was first established in South Carolina law over three decades ago to provide the member training, technical assistance, statutory accountability, and other resources vital to the continued success of community-based School Improvement Councils in each of the state’s 1,100-plus K-12 public schools.
  - **Key Functions of SIC at Bookman Road – Each section was reviewed.**
    - ✓ The School Improvement Council (SIC) serves as an advisory committee to a school's principal and faculty.
    - ✓ Unlike PTO and other voluntary school organizations, **councils are mandated by law to exist in every public school in South Carolina.**
    - ✓ SICs play a key role in the education of our state's children, bringing together parents, educators and community stakeholders to work collectively to improve their local schools.
    - ✓ More than 16,000 people serve on SICs in South Carolina.
  - **Key Points of SIC**
    - ✓ **SICs work** with the school to develop and implement goals for the school.
    - ✓ **SICs monitor and evaluate** success in reaching goals and objectives.
    - ✓ **SICs write** an annual report to parents about the progress.
    - ✓ **SICs assist** the principal in writing the narrative for the School Report Card. *(Chair and Principal)*
  - **SIC Deadlines – Names for SIC members will be included in upcoming Bookman newsletter.**
    - ✓ **SIC elections**, by SC state law, must be held **by Mid-October (Members would be included in the school’s community social media.)**
    - ✓ **SIC membership**, **SC-SIC Member Network** by **Mid-November.**
    - ✓ **The Report to the Parents**, by SC state law, is due to the community **by end of April.**
  - **Role of Officers - Were reviewed and nominations were received and accepted by members present.**
    - The SIC Chair
    - The SIC Vice Chair (or Co-Chair)
    - The SIC Secretary
  - **Election of Officers – Completed.**
- Chair\_Ms. Hali Stanyon\_\_ Vice-Chair\_Ms. Janelle Robinson\_\_ Secretary \_Ms. Sagen Douglas\_\_
- **Designation of Members (Parents and Community Partners)**  
Ms. Robinson and Ms. Williams will be designated Community Partners. Ms. Webb and Ms. Stanyon will be designated Parents.

- **Meeting Dates for 2022 - 23** – One date added to invite absent interested parents to the next meeting date.

Sept 27 2022 (Virtual)

October 19<sup>th</sup> (Wed) 3:30 (Virtual)

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### Past Goals

#### Lightkeepers - Current committee agreed to keep this goal for 22-23.

This was a program that SIC developed for new families. **(This is what the form states)**

*Dear New Beacon Families,*

*The Bookman Road Elementary School Improvement Council (SIC) is delighted to welcome you to our wonderful school and supportive surrounding community. One of the tasks that the SIC members enjoy the most is reaching out to our new families to make your transition into Bookman very smooth. We call this project the LIGHTKEEPERS. We would like to pair your family with an SIC member so that they may contact you by telephone or e-mail to give you a personal greeting and to answer any questions you may have about the school and to invite you to upcoming school events. If you are new to the area your LIGHTKEEPER may provide you with a list of physicians, churches, any other type of local businesses and anything to help you and your child(ren) to quickly settle in.*

*If you would appreciate a phone call from a LIGHTKEEPER, please complete the information below the dotted line, copy and paste it in an e-mail to Mrs. Briggs, our registrar ([mbriggs@richland2.org](mailto:mbriggs@richland2.org)) or simply give this form back to Mrs. Briggs in the office and she will forward it to our SIC.*

**New Goals will be discussed at the October meeting. Reliford will email last year's annual report card to current and potential members.**

**Next meeting will be October 19<sup>th</sup> (Virtual) at 3:30pm**