



We are so excited to get you started leading an important learning space for our members. There are action items for you to complete. By now your emails, zoom and League Landing Login Page accounts have been made. View the following steps and please bring any questions to our 1:1. .

Asynchronous Training & Service Agreement Items	24/25 Consultant Training (Asynchronous) <ul style="list-style-type: none">◦ W-9 Blank Doc (see attachment)◦ Invoice Template (review)◦ Invoice Submission Form (review)	
Branding	Consultant Resources (review)	
Gmail Account & Accessing your League Landing Login	<div><input type="checkbox"/> Log into your Colorado League of Gmail Account (See email URL and Passwords at the bottom of this email if you have not already received them)</div> <div><input type="checkbox"/> Go to your Colorado League Login Here.<ul style="list-style-type: none">◦ Enter you Colorado League Email◦ Click Forgotten Password◦ Code is sent to Colorado League Gmail◦ Reset your password◦ Log back into Colorado League Login Here.</div>	<div>Login<p>Welcome to the new League website. If you have not logged in since prior to the launch, you'll need to reset your password to access the members-only content on this site. Please select the "forgotten password" link and set your password. You may use the same password you had on our previous site if you'd like.</p><div>Email address *</div><div>Password *</div><div><input type="checkbox"/> Remember me</div><div>Forgotten passwordRegisterLogin</div></div>
Posting a Discussion Post in your Group <p>Once you have confirmed your access to your gmail and League Landing Login Page, post a discussion on your group page.</p>	<div><input type="checkbox"/> Start a Discussion Group<ul style="list-style-type: none">◦ Once in your Colorado League Landing Page go to your specific cohort◦ Click on the “Discussions” tab◦ Start a Group Conversation (make sure you click check box to SEND A NOTIFICATION to your group)◦ Kia Murray Has a great example, take a look →◦ If you log in and are unable to see the gold “Start a Discussion” button, please let us know so we can help you troubleshoot.</div>	<div><div><div>OverviewMeetingsDocumentsDiscussions</div><div><p>Posted by Kia Murray</p><p>First Board Chair Cohort Meeting - Oct 17 from 5-6 PM</p><p>Hello Charter Board Chairs/Residents,</p><p>I look forward to connecting with many of you throughout the year during the League's Board Chair Cohort meetings. Our first meeting is scheduled for October 17 from 5-6 PM at this Zoom link: https://us02web.zoom.us/j/87965234543</p><p>These meetings will be a time for education and collaboration. Bring your resources. Bring your questions.</p><p>Our first meeting topic is "Building Effective Board Systems." The first part of our meeting will focus on items such as annual calendars, goals, and monitoring. Then, we will have time for open discussion related to issues at the top of our minds.</p><p>A bit about me: I have worked in Colorado charter schools for over twenty years as a teacher, school administrator, League employee, and educational consultant. I am also a charter parent and a Board Chair. I am excited to share my perspective with this group and learn from you all!</p><p>In partnership, Kia Murray</p><p>Created: October 15, 2024 02:10:04 PM</p></div><div><div>Did you know?</div><div><div>Join a Meeting</div><div></div></div></div></div></div>
Setting Up your Zoom Account <p>Prior to your first meeting ensure you log in with your zoom account via your League email.</p>	<div><input type="checkbox"/> Set up your Zoom with the League Gmail Account<ul style="list-style-type: none">◦ You should have received a link to your League Email inviting you to join our zoom account - please accept that by clicking the link in the email◦ Add download to google zoom calendar◦ Go into Zoom login (not the app) Zoom https://zoom.us/- click on the google icon to login<ul style="list-style-type: none">■ Google email needs to be set up prior to this.◦ If you do not see that email or your join link has expired, please let us know ASAP so we can get you into the system</div> <div><input type="checkbox"/> To start zoom session: Zoom https://zoom.us/-</div>	

Quick Checklist

Pre Learning Community event :

- ☐ Post in Discussion a week in advance in the group discussion <See Group Discussion above>

During:

- ☐ Login via your Zoom account to start your sessions. You should see your zoom sessions living in your account and you will start meeting from here.
- ☐ Record Session

Post:

- ☐ Upload your recorded session in your document section