



Annual Notices

2025-2026

School District of White Lake

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White Lake, WI 54491

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www.whitelake.k12.wi.us

Annual Notices

The Annual Notices are published by the School District of White Lake to keep families with school-aged children informed of the policies of our schools, and to communicate expectations and guidelines for the education of our children. The district also distributes a student handbook as a more complete resource that is given to students at the beginning of each school year, or upon enrollment in the district. These documents can also be accessed on our website at www.whitelake.k12.wi.us.

If you have any questions or concerns, please contact the Principal or anyone listed below at (715) 882-2361.

- ***District Administrator:*** Lance Bagstad
- ***District Principal:*** Jeff Neufeld
- ***Business Manager:*** Amy Peters
- ***Food Service Director:*** Franki Hitz
- ***Supervisor of Buildings and Grounds:*** Sam Bledsoe

It is the policy of the School District of White Lake that no person be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability as required by Section 118.13 of the statutes. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 and national origin) and Section 504 of the Rehabilitation Act of 1973 (handicap).

Policies referred to in this document can be found on the School District of White Lake webpage www.whitelake.k12.wi.us under the School Board tab: Board Policies

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Student Academic Standards

State law requires school districts to provide the parents and guardians of all enrolled students with notice of the academic standards in Mathematics, Science, Reading and Writing, Geography and History that have been adopted by the School Board and that will be in effect during each school year. Accordingly, the School District of White Lake Academic Standards that will be in effect in these specific content areas for this school year are listed below. Electronic links to the detailed version of the applicable standards are provided when available. To the extent a parent or guardian would like to review a copy of any of the standards in an alternative format, please contact: Jeff Neufeld, Principal.

If you have any questions about this notice, please contact the District Office at (715) 882-2361.

This notice is issued pursuant to [WI § 120.12\(13\)](#).

Content Area / Subject	Academic Standards 2025-2026
English Language Arts <i>Includes Reading and Writing</i>	The School District of White Lake has adopted the Wisconsin State Standards for English Language Arts, as formerly adapted to Wisconsin by the Wisconsin Department of Public Instruction. A copy of these standards can be located and reviewed online: https://dpi.wi.gov/sites/default/files/imce/standards/New%20pdfs/ELASStandards2020.pdf
Mathematics	The School District of White Lake has adopted the Common Core State Standards for Mathematics, as formerly adapted to Wisconsin by the Wisconsin Department of Public Instruction. A copy of these standards can be located and reviewed online: https://dpi.wi.gov/sites/default/files/imce/standards/pdf/common-core-math-standards.pdf
Science	The School District of White Lake has adopted the Next Generation Science Standards. A copy of these standards can be located and reviewed online: https://www.nextgenscience.org/sites/default/files/AllTopic.pdf
Social Studies <i>Includes History and Geography</i>	The School District of White Lake has adopted the Wisconsin Standards for Social Studies. A copy of these standards can be located and reviewed online: https://dpi.wi.gov/sites/default/files/imce/standards/New%20pdfs/2018 WI Social Studies Standards.pdf

School Accountability Report

A copy of the School Accountability Report or District Report Card, is available on the School District of White Lake website or you may request a copy from the District Office.

Because of the COVID-19 pandemic and the student assessment requirement waivers for the 2019-20 school year, the Department of Public Instruction (DPI) is prohibited by [WI § 115.385\(6\)](#) of the state statutes from publishing a School and School District Accountability Report in the 2020-21 school year.

School & School District Performance Report

Refer to the [School District of White Lake website](#) for a link to the yearly report.

Educational Options

The School District of White Lake offers several options for students. For a complete list please refer to the list of education options on our website under “Websites for Families”. You may also use the following DPI link of Educational Options available: <https://dpi.wi.gov/ed-options>

Student Assessment Information

The School District of White Lake uses multiple tools to measure student learning, including state required and district required assessments. The following assessments are required by the State of Wisconsin. The amount of time per assessment is determined by the state and scheduled within the testing windows established by the state. Assessment results will be shared when released by the state, and at reporting periods for district assessments. Testing schedules/dates will be shared on the School District of White Lake website (www.whitelake.k12.wi.us) when developed.

- The Wisconsin Forward Exam at grades 3-8 in Language Arts (ELA) and Mathematics, at grades 4 and 8 in Science, and 4, 8, and 10 in Social Studies
- Dynamic Learning Maps (DLM) grades 3-11 in ELA and Mathematics, at grades 4 and 8 -11 in Science, and at grades 4, 8, and 10 in Social Studies,
- ACT Aspire Grades 9 & 10,
- The ACT Plus Writing in Grade 11 for Reading, English, Mathematics, Science, and Writing

PALS-PreK: Phonological Awareness Literacy Screening for Preschool measures:

- Name writing
- Alphabet knowledge
- Beginning Sound awareness
- Print and word awareness
- Rhyme awareness
- Nursery Rhyme awareness

PALS-K- Phonological Awareness Literacy Screening for Kindergarten measures:

- Phonological awareness
- Alphabet knowledge
- Knowledge of letter sounds
- Spelling
- Concept of word
- Word recognition in isolation

PALS 1-2- Phonological Awareness Literacy Screening for first and second grades measures:

- Spelling
- Word knowledge
- Letter sounds
- Oral reading in context
- Alphabet knowledge (for students who have more basic literacy skills)
- Phonemic awareness (for students who have more basic literacy skills)

The School District of White Lake uses the NWEA Measure of Academic Progress (MAP) to assess students in grades 1-11 in Mathematics and Reading. These assessments are given twice each year to all students, with one additional administration for students who are not achieving at grade level.

Parents can request a copy of policy 2623, Testing Procedures, regarding the participation in mandated testing. Requests should be made to the District Office.

Early Literacy Under 2023 Wisconsin Act 20

The School District of White Lake conducts reading readiness assessments in 4K through Grade 3. Fundamental skills screening assessments are conducted in 4K. Universal screening assessments are conducted in 5K through Grade 3. Diagnostic assessments may be conducted with certain students in 5K through Grade 3.

Assessment results will be provided in the native language of the parent/guardian which includes:

1. The pupil's score on the reading readiness assessment.
2. The pupil's score in each early literacy skill category assessed by the reading readiness assessment.
3. The pupil's percentile rank score on the reading readiness assessment, if available.
4. The definition of "at-risk" under section 118.016 and the score on the reading readiness assessment that would indicate that a pupil is at-risk.
5. A plain language description of the literacy skills the reading readiness assessment is designed to measure.
6. If a diagnostic assessment indicates that a pupil is at-risk, then the notice of the assessment results shall include information about how to make a special education referral under section 115.777.

The School District of White Lake will also provide the following to parents:

1. *Dyslexia information:* If the school district is required to assess a pupil's early literacy skills using a diagnostic assessment, the district shall provide the pupil's parent, in writing, a description of the common indicators and characteristics of dyslexia and information about appropriate interventions and accommodations for pupils with characteristics of dyslexia. See [section 118.016\(4\)\(c\)](#).
2. *Notices related to personal reading plans:* If a pupil qualifies for a personal reading plan under section 118.016, the school district must:
 - a. Provide a copy of the pupil's personal reading plan to the pupil's parent and obtain a copy of the pupil's personal reading plan signed by the pupil's parent. See [section 118.016\(5\)\(a\)4](#).
 - b. After providing the interventions described in the pupil's personal reading plan to the pupil for 10 weeks, notify the pupil's parent of the pupil's progress, as determined under the pupil's personal reading plan. See [section 118.016\(5\)\(a\)5](#).
3. *Notice of pupil promotion without completion of personal reading plan:* If a school district promotes a pupil to fourth grade who did not successfully complete a personal reading plan that was in place for the pupil during third grade, then, subject to limited exceptions, the school district must notify the pupil's parent or guardian, in writing, that the pupil did not complete the personal reading plan and include a description of the intensive instructional services and supports that will be provided to the pupil to remediate the identified areas of reading deficiency. See [section 118.33\(5m\)](#) and [section 118.33\(6\)\(a\)3](#).

The School District of White Lake has adopted a Third Grade Promotion and Retention: At-Risk Students policy. This policy describes the process for promotion or retention of a student at the completion of their 3rd grade year. This policy will first be implemented on September 1, 2027. See [Policy #5411](#) for additional information.

Non-Discrimination Policy

In compliance with the Executive Order 11246; Title II of the Education Amendments of 1976; Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972; Title IX Regulation Implementing Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Americans with Disabilities Act of 1990; and all other Federal, State, school rules, laws, regulations and policies, the School District of White Lake, shall not discriminate on the basis of sex, age, religion, national origin, ancestry, creed, sexual orientation, pregnancy, marital or parental status, or physical, mental, emotional or learning disability. In addition, arrangements can be made to ensure that the lack of English language skills is not a barrier to admission or participation.

Specific complaints of alleged discrimination under Title IX, Section 504 and Americans with Disabilities Act should be referred to:

Lance Bagstad, District Administrator
School District of White Lake
P.O. Box 67
White Lake, WI 54491

Also complaints can be filed with the Office for Civil Rights:

Office of Civil Rights – Region V
300 South Wacker Drive
8th Floor
Chicago, IL 60606
(313) 353-2520

General Discrimination Complaint Procedures

Any complaint alleging noncompliance with Title IX must be in writing and included with it, a statement of facts comprising the alleged noncompliance and be signed and dated. All teacher employee complaints must go through the established master contract grievance procedures.

Any complaint regarding the interpretation or application of the district's student nondiscrimination policy shall be processed in accordance with the following grievance procedures:

1. Any student, parent, or resident of the district complaining of discrimination on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap in school programs or activities shall report the complaint in writing to the District Administrator.
2. The District Administrator, upon receiving such a written complaint, shall immediately undertake an investigation of the suspected infraction. The District Administrator will review with other appropriate persons the facts comprising the alleged nondiscrimination. Within 45 days after receiving the complaint, the District Administrator shall decide the merits of the case, determine the action to be taken, if any, and report in writing the findings and the resolution of the case to the complainant.

3. If the complainant is dissatisfied with the decision of the District Administrator, he/she may appeal the decision in writing to the Board. The Board shall hear the appeal at its next meeting, or a special meeting may be called for the purpose of hearing the appeal. The Board shall make its decision in writing within 90 days after the hearing. Copies of the written decision shall be mailed or delivered to the complainant and the District Administrator.
4. The complainant shall also be given notice of his/her right to appeal the Board's determination, within thirty (30) days, to the State Superintendent of Public Instruction.

Title IX

The School District of White Lake complies with regulations set forth in [34 C.F.R Part 106](#).

Any complaints under Title IX may be directed to the Title IX Coordinator:

Jeff Neufeld
405 Bissell St.,
White Lake, WI 54491
715-882-2361
jneufeld@whitelake.k12.wi.us

That the School District of White Lake does not unlawfully discriminate on the basis of sex in the district's education programs and activities, and the district is required by Title IX and Part 106 of Title 34 of the Code of Federal Regulations and does not discriminate in such a manner. The district does not discriminate in admission and employment decisions, and any inquiries about the application of Title IX and Part 106 may be referred to the district's Title IX Coordinator, to the Assistant Secretary of the U.S. Department of Education, or both. See [34 C.F.R. §106.8\(b\)\(1\)](#).

The School District of White Lake's Title IX grievance procedures and grievance process, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond may be found in [Board Policy 2266](#).

Student Nondiscrimination In Relation To Career And Technical Education

It is the policy of the School District of White Lake to offer all career and technical education course opportunities on a nondiscriminatory basis (without regard to race, color, national origin, sex, disability, etc). It is the intent of the School District of White Lake to comply with both the letter and the spirit of the law in making certain discrimination does not exist in its policies, regulations, and operations. Complaint procedures for Title IX, Section 504 and Americans with Disabilities Act have been established for students, their parents, and employees who feel discrimination has been shown by the School District of White Lake.

Student Religious Accommodations

The Pledge of Allegiance or National Anthem shall be offered to students each day at a time established by the teacher or Principal. No student may be compelled against the student's objections or those of the student's parent(s)/guardian to recite the Pledge or to sing the Anthem ([Policy 2240](#)).

In the spirit of tolerance, the district recognizes that students and staff members should be excused from participating in practices which are contrary to their religious beliefs unless there are clear issues of overriding concern that would prevent it. Written parent requests to excuse the student from participation in any activity is required. Students choosing not to participate in practices contrary to their religious beliefs may not be penalized in any manner and should be given appropriate alternative educational activities.

Education Of Homeless Children & Youth

The McKinney-Vento Homeless Education Assistance Act of 2001 requires districts to identify a homeless liaison to assist students and families who experience homelessness by ensuring immediate enrollment of school-age students, making transportation arrangements including transportation to the school of origin, and by providing free school books, supplies, meals, and course fee waivers. Additionally, the liaison will inform district staff and community agencies about who is considered homeless under the Act, initiate a referral process for both staff and community agencies to refer students to the liaison, and provide a listing of community agencies that can help homeless families and youth with basic needs.

District Homeless Liaison: Heather Gryboski , School Counselor, (715) 882-2361 ext.213

Parental Notification Of Rights Under The Protection Of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of –

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

Inspect, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The School District of White Lake has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The School District of White Lake directly notify parents of these policies at least annually at the start

of each school year and after any substantive changes. The School District of White Lake also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation in the specific activity or survey. The School District of White Lake makes this notification to parents at the beginning of the school year if the district has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys and are provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-5901

Notification Of Rights Under FERPA For Elementary & Secondary Schools

The [Family Educational Rights and Privacy Act \(FERPA\)](#) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the School District of White Lake receives a request for access.
 - a. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
 - a. Parents or eligible students who wish to ask the White Lake School to amend a record should write to the school principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the School Board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate

educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the school discloses education records without consent to officials of another School District in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the White Lake School to comply with the requirements of FERPA. The name and address of the office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue
SW Washington, DC 20202

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Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202

Americans With Disabilities Act (ADA)

According to district policy, the School District of White Lake will provide a disabled individual access to facilities and will reasonably accommodate the needs of its disabled students, visitors, and employees by making its facilities accessible, providing special assistance to disabled persons and eliminating eligibility criteria for programs, activities, and services that discriminate against disabled individuals.

As per the [Americans with Disabilities Act](#), no qualified individual with a disability shall, by reason of such disability, be excluded from participation in, or be denied the benefits of, the services, programs or activities of the public entity or be subjected to discrimination by any such entity.

The School District of White Lake is committed to fulfilling the intent of the Americans with Disabilities Act. In the event the district is advised of a disability, it will analyze the disability and make reasonable employment and public service accommodations which address the disability. Each referred disability will be handled case by case as per established guidelines.

Any complaint regarding the interpretation or application of the School District of White Lake's ADA Policy should be referred to:

Lance Bagstad, District Administrator
School District of White Lake
P.O. Box 67
White Lake, WI 54491-0067

Human Growth And Development Instruction

WI § 118.019(3)

- A. Medically accurate and age-appropriate instruction in the following topics:
- the importance of communication about sexuality between the student and the student's parents or guardians
 - reproductive and sexual anatomy and physiology, including biological, psychosocial, emotional, and intellectual changes that accompany maturation
 - puberty, pregnancy, parenting, body image, and gender stereotypes
 - the skills needed to make responsible decisions about sexuality and sexual behavior throughout the student's life, including how to refrain from making inappropriate verbal, physical, and sexual advances and how to recognize, rebuff, and report any unwanted or inappropriate verbal, physical, and sexual behaviors
 - the benefits of and reasons for abstaining from sexual activity Instruction under this subdivision shall stress the value of abstinence as the only reliable way to prevent pregnancy and sexually transmitted infections and shall identify the skills necessary to remain abstinent
 - the health benefits, side effects, and proper use of contraceptives and barrier methods approved by the Federal Food and Drug Administration to prevent pregnancy and barrier methods approved by the Federal Food and Drug Administration to prevent sexually transmitted infections
 - methods for developing healthy life skills, including setting goals, making responsible decisions, communicating, and managing stress
 - how alcohol and drug use affect responsible decision making
 - the impact of media and one's peers on thoughts, feelings, and behaviors related to sexuality
 - adoption resources, prenatal care, and postnatal supports
 - the nature and treatment of sexually transmitted infections
- B. use instructional methods and materials that do not discriminate against a student based upon the student's race, gender, religion, sexual orientation, or ethnic or cultural background or against sexually active students or children with disabilities use instructional methods and materials that do not discriminate against a student based upon the student's race, gender, religion, sexual orientation, or ethnic or cultural background or against sexually active students or children with disabilities
- C. address self-esteem, personal responsibility, healthy relationships, and positive interpersonal skills, with an emphasis on healthy relationships
- D. identify counseling, medical, and legal resources for survivors of sexual abuse and assault, including resources for escaping violent relationships

The Superintendent will ensure that any instruction provided under this policy also includes instruction in the same year, when age-appropriate, that fulfills the requirements of Chapter [118.019\(2r\)](#) Wis. Stats. as listed below:

- A. presents abstinence from sexual activity as the preferred choice of behavior for unmarried students;
- B. emphasizes that abstinence from sexual activity before marriage is the only reliable way to prevent pregnancy and sexually transmitted diseases, including human immunodeficiency virus and acquired immunodeficiency syndrome;
- C. provides instruction in parental responsibility and the socioeconomic benefits of marriage for adults and their children;
- D. explains pregnancy, prenatal development, and childbirth;
- E. explains the criminal penalties for engaging in sexual activities involving a child under Ch. 948;
- F. explains the sex offender registration requirements under Section 301.45; Instruction under this paragraph shall include who is required to report under s. 301.45, what information must be reported,

who has access to the information reported, and the implications of being registered under Section 301.45

- G. provides medically accurate information about the human papilloma virus and the human immunodeficiency virus and acquired immunodeficiency syndrome.

The Board authorizes the curriculum to include separating students on the basis of gender as determined by the Committee.

A citizens' advisory committee shall be established, in accordance with [Board Policy 9140](#) and [118.019\(5\)](#), Wis. Stats., in order to ensure the effective participation of staff, parents, health-care professionals, members of clergy, and other residents of the District in the design and implementation of this program area.

The District shall provide parents annually with an outline of the human growth and development program used in their child's grade level as well as information regarding how the parent may inspect the complete program and instructional materials. Prior to use in the classroom, the program shall be made available to parents for inspection.

The District shall notify the parents, in advance of the instruction and give them an opportunity, prior to instruction, to review the complete program and instructional materials and of their right to have their child excused from the instruction. The notice shall state that, in the event a student is excused, that student will still receive instruction under Wis. Stat. [118.01\(2\)\(d\)2 c](#) unless exempted and under Wis. Stat. [118.01\(2\)\(d\)8](#).

Special Education

All children with disabilities in the School District of White Lake are provided a free, appropriate, public education. Special education and related services are provided to all children with disabilities from age three to age twenty-one who are residents of the School District of White Lake.

"Child with a disability" means a child who, by reasons of any of the following, needs special education and related services.

- Intellectual Disability
- Emotional Behavioral Disability
- Orthopedic Impairment (Physical Disability)
- Specific Learning Disability
- Visual Impairment
- Hearing Impairment
- Speech or Language Impairment
- Autism
- Significant Developmental Delay
- Traumatic Brain Injury
- Other health impairment

Child Find

The School District of White Lake identifies, locates, and evaluates all children with disabilities, regardless of the severity of their disability, who are in need of special education and related services, including children attending private schools, children who are not yet three years of age, highly mobile children such as migrant and homeless children, and children who are suspected of being a child with a disability even though they are advancing from grade to grade.

The district has an on-going special educational screening program to locate and screen all children who are residents of the School District of White Lake and who have not graduated from high school.

The law also requires the school district's personnel to refer any child suspected of having a disability which affects learning. Before any referral is made, however, the person making the referral shall inform

the child's parent(s) that the referral will be made. If a parent has a concern about their own child, they are encouraged to contact the classroom teacher, school counselor, or building principal. Although it is not required, a Teacher Assistance Team (TAT) meeting is called to explore alternatives that will benefit the child. The TAT will explore all options including Title 1, At-Risk, and RSPE (Referral for School Psychologist Evaluation), referral for Special Education, or 504 (referral for disability not qualifying for Special Education). If it is determined that a Special Education referral is needed, the parent(s) will be informed of the referral and invited to participate in the full Individualized Education Plan (I.E.P) team process.

The School District of White Lake accepts and processes referrals of children suspected to have a disability. The district has written procedures for accepting and processing referrals. School personnel who reasonably believe a child has a disability are required to make a referral.

For more information see: Wisconsin's Informational Guidebook on Dyslexia and Related Conditions: https://dpi.wi.gov/sites/default/files/imce/reading/Dyslexia_Guidebook.pdf

Special Needs Scholarship Program (SNSP)

The Special Needs Scholarship Program (SNSP) allows a student with a disability, who meets certain eligibility requirements, to receive a state-funded scholarship to attend a participating private school. The Special Needs Scholarship Program is governed by Wisconsin Statute 115.7915 and Wisconsin Administrative Code Chapter PI 49. Please visit the Wisconsin department of Public Instruction web pages for more information: <http://dpi.wi.gov/sms/special-needs-scholarship>

Section 504 Of The Rehabilitation Act Of 1973

Section 504 is an Act which prohibits discrimination against persons with a disability in any program receiving federal financial assistance. The Act defines a person with a disability as anyone who:

- Has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working);
- Has a record of such impairment; or
- Is regarded as having such an impairment

In order to fulfill its obligation under Section 504, the School District of White Lake recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination will knowingly be permitted against any person with a disability in any of the programs and practices in the school system.

The district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

Title I

[Title I](#) is a program funded by the Federal Government designed to serve students in schools that meet low income eligibility requirements. Once a school is eligible for Title I funding, any child in the school exhibiting academic need (especially in the areas of reading, writing, and math) can be served by specially trained teachers in pull-out or in-class settings.

A high degree of parent involvement is included in the Title I program. [Policy 2261.01](#) ensures that parents are involved in developing the policy. Annual meetings are held for all Title I parents, and communication is ongoing between the home and school. An annual end-of-year evaluation is made for the content and effectiveness of the Title I parental involvement program.

1. The professional qualifications of their child's classroom teachers, including the following:
 - a. Whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught;
 - b. Whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and
 - c. The undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree.
2. The professional qualifications of paraprofessionals providing instructional-related services to their child.
3. The district's Parent and Family Engagement policy.

Education For Employment Program

The School District of White Lake offers opportunities for students to explore career pathways. Opportunities include guest speakers, campus and business visits and use of [Xello](#), beginning in grade 6.

As required by [PI 26.03\(1\)\(b\)1](#) of the Wisconsin Administrative Code, all students in grades 6 through 12 are offered career planning services. A copy of the district's Academic and Career Plan is available upon request.

Academic And Career Planning Services For Students

For additional information regarding Academic and Career Planning, please refer to [PI 26.03\(1\)\(b\)1](#)

School districts are required to inform parents each school year about what academic and career planning services their child receives. Academic and career planning services are required to be provided to students enrolled in grades 6-12. For additional information contact the school counselor's office.

Attendance Guidelines

The responsibility for regular school attendance of a student rests upon the student's parent or guardian. All excused absences require parent/guardian verification which is to be submitted to the school attendance officer, or designee, in advance of the absence or prior to re-admittance to school.

As per state statute: The school attendance officer is empowered to approve a legal excuse to any student for the following reasons:

1. Evidence that the student is not in a proper physical or mental condition to attend school or an educational program. The district may request the parent or guardian to obtain a written statement from a licensed practitioner as proof of the physical or mental condition of the student. Such an excuse shall state the period of time for which it is valid.
2. An illness in the immediate family which requires the absence of the student because of family responsibilities. The district may request the parent or guardian to obtain a written statement from a physician or licensed practitioner as proof of the physical or mental condition of the family member. Such an excuse shall state the period of time for which it is valid.
3. Medical, dental, chiropractic, optometric or other valid professional appointments. Parents or guardians are requested to make their appointments during non-school hours.
4. A death in the immediate family or funerals for close relatives.
5. Religious holidays
6. Family trips that can be taken only during the normal school term. The intent of this statement is to provide an opportunity for students to accompany their parent/guardian on a vacation which cannot be scheduled when school is not in session. A parent/guardian shall be required to notify the school attendance officer, or designee, prior to leaving on vacation of the pending absence for the purpose of reviewing the student's attendance record and overall performance record. Student vacations or trips without guardian accompaniment are not excused absences. Procedures for advance assignment sheets must be followed.
7. A court appearance or other legal procedure which required attendance of the student.
8. A quarantine as imposed by a public health officer.
9. Attendance at special events of educational value as approved by the school attendance officer.
10. Approved school activities during school time.

Stated specifically, the law reads: [118.15\(3\)](#) This section does not apply to: (c) "Any child excused in writing by his or her parent or guardian before the absence. The School Board shall require a child excused under this paragraph to complete any course work missed during the absence. A child may not be excused for more than ten (10) days in a school year under this paragraph".

Unexcused Absences

Unexcused absences are absences from school for part or all of one (1) or more days from school without an acceptable excuse. Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter. The District Administrator shall develop administrative guidelines to address unexcused absences.

Definitions

A. Truancy

A student will be considered truant if the student is absent part or all of one (1) or more days from school during which the School Attendance Officer, principal, or a teacher has not been notified of the legal cause of such absence by the parent of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute [118.15](#), Wis. Stats., will also be considered truant.

B. Habitual Truant

A student will be considered a habitual truant if the student is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester.

C. Part of a School Day

Part of a school day is any time period within a school day, which is from the time the first class period of that day begins until the end of the last class period of that day.

Notice of Truancy

The School Attendance Officer shall notify a truant student's parent of the student's truancy and direct the parent to return the student to school no later than the next day on which school is in session or to provide an excuse for the absence. The notice under this paragraph shall be given before the end of the second school day after receiving a report of an unexcused absence. The notice may be made by electronic communication, personal contact, telephone call, or 1st class mail, and a written record of this notice shall be kept. This notice must be given every time a student is truant until the student becomes a habitual

Notice of Habitual Truancy

When a student initially becomes a habitual truant, the School Attendance Officer shall provide a notice to the student's parent, by registered or certified mail, or by 1st class mail. The School Attendance Officer may simultaneously notify the parent of the habitually truant student by an electronic communication. The notice must contain the following:

- A. a statement of the parent's responsibility under State law to cause the student to attend school regularly;
- B. a statement that the parent or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk;
- C. a request that the parent meet with the appropriate school personnel to discuss the student's truancy;
 - a. The notice shall include the name of the school personnel with whom the parent should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting shall be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent the date for the meeting may be extended for an additional five (5) school days.
- D. a statement of the penalties, under State law or local ordinances that may be imposed on the parent upon failure to cause the child to attend school regularly as required by State law;
- E. if the student is attending the District through the Open Enrollment Program, each notification shall also inform the parent: (1) that the student's open enrollment may be terminated if the student is habitually truant; and (2) the process described in [Board Policy 5113](#) - Open Enrollment Program (Inter-District), which the parent or student may follow if they believe the student was erroneously marked truant.

The School Attendance Officer will also continue to notify the parent of a habitual truant's subsequent unexcused absences.

If the student is attending the District through the Open Enrollment Program:

- 1. That the student's open enrollment may be terminated if the student is habitually truant;
- 2. The parent or student may follow the process described in Board Policy 5113 - Open Enrollment Program (Inter-District), if they believe the student was erroneously marked truant.

Once a student has reached five (5) parent excused absences in a semester, a doctor's note or other official excuse may be required to prevent truancy procedures.

The school reserved the right to require a student to have a doctor's excuse after three (3) or more consecutive absences.

For additional information, see [Board Policy 5200](#)

Program Or Curriculum Modifications

Any child's parent or guardian, or the child if the parent or guardian is notified, may request the School Board, in writing, to provide the child with program or curriculum modifications, including but not limited to:

1. Modifications within the child's current academic program.
2. A school work training or work study program.
3. Enrollment in any alternative public school or program located in the school district in which the child resides.
4. Homebound study, including nonsectarian correspondence courses or other courses of study approved by the School Board or nonsectarian tutoring provided by the school in which the child is enrolled.
5. Enrollment in any public educational program located outside the school district in which the child resided. Enrollment of a child under this subdivision may be pursuant to a contractual agreement between school districts.

The School Board shall render its decision, in writing, within 90 days of a request under par., except that if the request relates to a child who has been evaluated by an individual education program team under [WI § 115.782](#) and has not been recommended for special education. The School Board shall render its decision within 30 days of the request. If the School Board denies the request, the School Board shall give its reasons for the denial.

Any decision made by a School Board or a designee of the School Board in response to a request for program or curriculum modifications under par. Shall be reviewed by the School Board upon request of the child's parent or guardian. The School Board shall render its determination upon review in writing, if the child's parent or guardian so requests.

Use of Possession of Electronic Communication Devices

Elementary students are generally not permitted to bring personal communication devices to school. Middle school and high school students will be permitted to bring personal communication devices to school, however, access to those devices are limited. For additional information refer to [Board Policy 5136](#).

Anti-Bullying Policy

Bullying is an act of social violence and is related to other behaviors based on the abuse of personal and social power. The School District of White Lake has adopted anti-bullying procedures (Board Policies [5517](#) and [5517.01](#)) to ensure that students are learning in a supportive, safe, and caring environment without fear of being bullied at school or during school-related activities. Students will be provided information on recognizing and preventing bullying, and shall be fully informed of the complaint processes.

Student Locker Searches

Students lockers are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their lockers. Periodic general inspections of lockers may be conducted by school administrators for any reason at any time without notice, without student consent, and without a search warrant. If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to proper legal authorities for ultimate disposition. [Board Policy 5771](#)

Early College Credit

Information regarding the Early College Credit Program as authorized by [WI § 118.55\(8\)](#) can be found at <https://dpi.wi.gov/dual-enrollment/eccp>.

The Board of the School District of White Lake recognizes the value to students and to the District of students participating in programs offered by University of Wisconsin system institutions, Technical Colleges, tribally controlled colleges and private, non-profit higher education institutions in Wisconsin.

The Board will allow any high school student who satisfies the eligibility requirements under the Early College Credit Program statute and the administrative rules of the Department of Public Instruction to enroll in an approved course at an institution of higher education while attending in the District. Students will be eligible to receive college and high school credit for completing course(s) at institutions of higher education provided they complete the course(s) and receive a passing grade.

The School District's responsibility to pay for tuition, fees, books and other necessary materials shall be limited to eighteen (18) postsecondary credits per student.

Student Records

Student records are collected and maintained about a student from the date of entry in the district according to the provisions of Board Policies [8315](#) and [8330](#). Records collected included progress records; behavioral records, directory records, health records and law enforcement records. The District Administrator shall have primary responsibility for the collection, maintenance and dissemination of student records in accordance with state and federal laws. All records relating to individual students are confidential. Records may be made available to persons employed in the school which the student attends who are certified or licensed under State law, for legitimate educational purposes including safety interests. Copies of such records will be provided on request within a reasonable time period after inspection and at a cost of 15 cents per page.

Right To Inspect Pupil Records And Receive Copies

Any pupil 18 years of age or older, or any parent, guardian, or guardian ad litem of a minor will be given an opportunity to inspect the pupil's records within a reasonable time after the request and not to exceed 45 days from the date of the request. Minor pupils have the right to inspect progress records only.

- Once a pupil has attained the age of 18, the consent required of and the rights accorded to the parent or guardian of the pupil while a minor, shall thereafter only be required of and accorded to the pupil.
- An adult pupil or the parent or guardian of a minor pupil on request may be allowed to inspect the behavioral records only in the presence of a person qualified to explain and interpret the records.
- The inspection of progress records by the minor pupil, adult pupil, parent or guardian must take place in the presence of a designated school employee.

Right to Challenge Contents of Pupil Records

An adult pupil, or the parent or guardian of a minor pupil, will be provided an opportunity for a hearing to challenge the content of both progress and behavioral records. The purpose of this hearing is to provide an opportunity for the correction or deletion of any inaccurate, misleading or otherwise inappropriate data, and to insert into these records a written explanation of the adult pupil or parent inspection of the content of such records, if they elect to do so. The right to a hearing does not extend to permit a parent or student to contest the grade given the student's performance in a course.

Directory Data

Upon request, the district will make certain information known as directory data, available. The Board of the School District of White Lake designates the following as directory data: the student's name; date of birth; photograph; participation in officially recognized activities and sports; height and/or weight, if a member of an athletic team; dates of attendance; date of graduation.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory data" upon written notification to the Board within fourteen (14) days after receipt of the District Administrator's annual public notice or enrollment of the student into the District if such enrollment occurs after the annual public notice. Any parent or eligible student who refuses to allow disclosure of directory data and who participates in the extra-curricular activity must complete the appropriate acknowledgement, which includes a limitation on the refusal to disclose directory data obtained during the course of the student's participation in extracurricular activities.

Transfer of Student Records

The School District of White Lake forwards records to other schools that have requested the records and in which the student seeks or intends to enroll, or is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer.

Recruiter Access to Student's Records

Parents of high school students or adult students who do not want their student's name, address and telephone listing released to school photography salespeople, ring salespeople, institutions of higher education and/or military recruiters should contact the high school administration within fourteen (14) days of the start of school. The district must comply with such a request. Information cannot be released after this notification to administration without prior written parental/adult student consent.

Concussion And Head Injury Information

School districts are required by [WI § 118.293](#) of the state statutes to distribute a concussion and head injury information sheet to (1) each person who will be coaching a youth athletic activity and (2) each student who wishes to participate in the activity at the beginning of a youth athletic activity season, except as otherwise specifically provided. No person may participate in a youth athletic activity unless the person returns the concussion and head injury information sheet signed by the person (e.g. student athlete) and, if she/she is under the age of 19, by his/her parent/guardian. If the person does not return the signed information sheet, he/she cannot participate in the youth athletic activity. If a student has already returned an appropriately signed information sheet to a school in connection with a youth athletic activity operated by the school during a given school year, the school is not required to distribute any additional concussion and head injury information sheet(s) to the same student in connection with the student's participation in any additional youth athletic activity that is operated by the school during that school year.

Sudden Cardiac Arrest

School districts and other persons who operate certain youth athletic activities have an obligation under section [118.2935](#) to distribute information about the nature and risk of sudden cardiac arrest during such activities. In addition:

1. The information about sudden cardiac arrest must be provided in connection with any youth athletic activity, as defined under [WI § 118.293\(1\)\(c\)](#), that is offered to persons who are 12 years of age or older.
2. At the beginning of the season of any covered activity the operator of the youth athletic activity must distribute the information sheet to each person who will be coaching the activity and to each person who wishes to participate in the youth athletic activity.
3. The information about sudden cardiac arrest must be included in the same information sheet that addresses the nature and risk of concussions and head injuries in youth athletic activities

Incomplete/Inadequate Immunization Records

Under [WI § 252.04\(5\)\(a\)](#), of the state statutes and [Chapter DHS 144](#) of the Wisconsin Administrative Code, schools and child care centers must notify a parent, guardian, or legal custodian of any minor student (or, if applicable, notify an adult student) who has not met the immunization or waiver requirements found in state law.

1. A notice must be provided, in writing, by the 15th and (if still not in compliance) the 25th school day after the date on which the student is admitted to the school or child care center. Because the notice deadlines depend on the individual student's date of admission, the timing of the notices can vary. However, for many students the timeline will correspond to the start of a new school term.
2. Such notices must cite the applicable requirements, specify missing immunizations, identify the availability of waivers related to health or due to religious or personal conviction, and state that court action and a forfeiture penalty could result due to noncompliance. The notices shall also explain the reasons for the immunization requirements and include information on how and where to obtain the required immunizations.

Section DHS 144.07(2) states: "For any student who has received the first dose of each immunization required for that student's age or grade under s. DHS 144.03, but who has not received all of the required doses, the school shall obtain written evidence that the student has received the required subsequent doses of immunization as they are administered, but no later than the deadlines described in s. DHS 144.03."

If a student persists in failing to meet the applicable immunization or waiver requirements, additional notice obligations apply under section [252.04\(5\)\(b\)4](#) (notice required prior to exclusion from a public school for more than 10 consecutive days due to immunization status) and section [252.04\(6\)](#) (notice to the county district attorney required if the student fails to present written evidence of completed immunizations or a written waiver within 60 school days after being admitted to the school, child care center).

Lunch Program

The School District of White Lake utilizes the “offer vs. serve” approach with meals. This approach encourages students in taking a balanced meal with their choice of 3 of the 5 meal components. Students are encouraged to take more than 3 but most take at least 3 of the meal components.

If a student brings their own lunch, they may still participate in the salad bar or milk program.

No donuts, full packages of cookies, candy, or chips of any type are allowed as their only source of food and the following beverages are not allowed: soda (in any form) or energy drinks. A student has the option of bringing their own breakfast or lunch, however, we encourage the practice of the nutritional food guidelines.

The School District of White Lake is participating in a Free Breakfast and Lunch program for the current school schools listed below may participate in the School Breakfast Program and the National School Lunch Program at no charge. Household applications are not required to receive free meals, but applications may be distributed by the school to collect household income data for other programs that require this information.

- White Lake Elementary School
- White Lake Middle/High School

For additional information please contact Franki Hitz the Food Service Director for School District of White Lake at (715) 882-2361 ext. 218.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410

Fax

(202) 690-7442

Email

program.intake@usda.gov

This institution is an equal opportunity provider.

School Wellness Policy Notification

The School District of White Lake has adopted [Wellness Policy 8510](#). This policy is reviewed and updated every three years. A copy is available upon request.

Asbestos Report

November 2018 – EMC conducted a three year re-inspection. All known asbestos containing building materials (ACBM) have been previously removed. ACBM may still remain within accessible areas of the building.

All remaining asbestos containing (or assumed to contain) building materials within White Lake School were found in a non-friable condition. These materials should be maintained in this condition through a proper operations and maintenance program.

A full report may be requested for review.

Meningococcal Disease

Commonly known as bacterial meningitis, meningococcal disease is a rare but potentially fatal infection that can occur among teenagers and college students. While the disease is rare and difficult to contract, it is very serious. Meningococcal bacteria can be potentially transmitted through close contact with an infected person through direct contact with respiratory and/or oral secretions from an infected person (i.e., through sharing drinking containers or kissing). Meningococcal disease can be misdiagnosed as something less serious because early symptoms, like high fever, severe headache, nausea, vomiting and stiff neck, are similar to those of common viral illnesses. The disease can progress rapidly and cause death or permanent disability within 48 hours of initial symptoms.

Bacterial meningitis can be treated with a number of effective antibiotics. It is important, however, that treatment be started early in the course of the disease.

A meningococcal vaccine is available that protects against four out of five strains of bacteria that cause meningococcal disease in the U.S. The Centers for Disease Control and Prevention (CDC) and other leading medical organizations recommend routine meningococcal immunizations for adolescents during the preadolescent doctor's visit (11-to-12-year olds), adolescents at high school entry (15-year olds) if they have not been previously immunized, and for college freshmen living in dormitories. You may contact your child's health care provider to help you decide if your child should receive this vaccination. The Langlade County Health Department offers free meningococcal immunizations for children ages 11-18.

For more information about meningococcal disease and immunizations, contact the Langlade County Health Department at (715) 627-6250.

Parent Concerns – Communication Procedure

Communication is an essential component to an educational system. Parents and guardians are generally concerned with many aspects of their children's school programming. However, there may be times when specific situations surface that pose a need for information clarification. These situations could center on issues of attendance, discipline, School Board policies, course content or working relationships between students and teachers or administrators.

When such a situation arises, parents and guardians should use the following procedure:

1. At the school building level, contact the person with whom you have a concern.
 - a. Academics: If a student is having a problem in an academic class, contact the teacher for information to help assess the facts. If the problem has not been resolved after speaking with the teacher, contact the building Principal.
 - b. Extracurricular Activities/Athletic Programs: If a student is having a problem in an extracurricular activity, contact the activity advisor. If the concerns remain, contact the building Principal. If your concern is in regard to any athletic program, contact the particular coach. Should this not satisfy your concern, contact the activities director. Finally, if you seek further attention to this matter, contact the building Principal.
2. If satisfaction is not achieved from the above procedures, contact the District Administrator.
3. If you feel your matter requires continued consideration, you may request that the District Administrator present it as a Board of Education agenda item.