MARSHALL MIDDLE SCHOOL
Home of the Mustangs

Be the best version of yourself!

Christina Mitza, Principal
Robert Marino, Assistant Principal

BILLERICA SCHOOL DISTRICT INFORMATION TECHNOLOGY RESOURCES

STUDENT ACCEPTABLE USE POLICY

The school's information technology resources, including email and Internet access, are provided for educational purposes. Students are advised that they do not have any protected privacy relative to electronic or computerized communications of any nature if transmitted by or through the school's computer or electronic system. As a result, adherence to the following policy is necessary for continued access to the school's technological resources. Within the school, students are allowed to use only the school's electronic resources, which the school will attempt to protect with a school-installed filter/firewall.

Students must:

1. Respect and protect the privacy of others.
   - Use only assigned accounts.
   - Not view, use, or copy passwords, data, or networks to which they are not authorized.
   - Not distribute private information about others or themselves.

2. Respect and protect the integrity, availability, and security of all electronic resources.
   - Observe all network security practices, as posted.
   - Report security risks or violations to a teacher and/or information technology department.
   - Not destroy or damage data, networks, or other resources that do not belong to them, without expressed permission of the owner.
   - Conserve, protect, and share these resources with other students and Internet users.

3. Respect and protect the intellectual property of others.
   - Not infringe copyrights (no making illegal copies of music, games, or movies).
   - Not plagiarize.

4. Respect and practice the principles of community.
   - Communicate only in ways that are kind and respectful.
   - Report threatening or discomforting materials to a teacher.
   - Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to bully, harass or otherwise unreasonably interfere with a student or staff member's right to access the educational program or worksite).
   - Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
   - Not use the resources to further other acts that are criminal or violate the school's code of conduct.

- Not send spam, chain letters, or other mass unsolicited mailings.
- Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Students may, if in accord with the policy above:

1. Design and post web pages and other material from school resources, within the resources provided by the district. (Example: Edline installed and provided by our district)
2. Use direct communications only on school provided resources.
3. Use the resources for educational purposes only.

Consequences for Violation: Violations of these rules may result in disciplinary action, including but not limited to the loss of a student's privileges to use the school's information technology resources.

Supervision and Monitoring: School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement.

Please sign and return this form to your child's homeroom teacher in order for your child to use the available technology in school.

I ACKNOWLEDGE AND UNDERSTAND MY OBLIGATIONS:

_____ _____
Student Signature Date

_____ _____
Parent/Guardian Signature Date

Please discuss these rules with your child to ensure they understand them. These rules also provide a good framework for use of a computer at home, at libraries, or anywhere.

For more information, see www.cybercrime.gov.

Adopted: May 10, 2010