

Rockaway Boro Rowdies Bylaws

Amended and Approved by the Rockaway Boro Rowdies Soccer Club
on July 17, 2024

ROCKAWAY BORO ROWDIES SOCCER CLUB

BY-LAWS

ARTICLE I – NAME AND OBJECTIVE

Section 1. Name. This organization shall be known as the **Rockaway Boro Rowdies Soccer Club**, hereinafter referred to as "Soccer Club".

Section 2. Objective. The objective of the Soccer Club is to promote growth in the youth of the community through support and organization in soccer, to organize soccer programs in Rockaway Boro and to create an atmosphere of good sportsmanship, honesty, teamwork, and support for all children to develop through the program and grow into upstanding citizens.

Section 3. Methodology. To achieve this objective the Soccer Club will provide a supervised program for the Rockaway Boro Recreation Department. The Soccer Club shall comply with the rules of New Jersey Soccer Association and the United State Soccer Federation, unless otherwise specified in its league of play. All Board Members, Coaches, or anyone associated with the Soccer Club shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

Specifically, the Soccer Club is organized and is to be operated to instruct and educate individuals of all ages and skill levels in the sport of soccer. The Soccer Club shall conduct clinics, workshops, lessons and seminars at municipal parks, recreation areas and other places designated by the Soccer Club. The Soccer Club's instruction program is to be open to all residents of Rockaway Boro, New Jersey. The Soccer Club's income is to be used for the purchase of equipment, for training and other

league activities as necessary for the advancement of the sport of soccer while working with the Rockaway Boro Parks and Recreation Department.

ARTICLE II – BOARD OF DIRECTORS, DUTIES AND POWERS

Section 1. Board. The management of the property and affairs of the Soccer Club shall be vested in the Board of Directors. The Directors of the Board shall upon election immediately enter upon the performance of their duties and shall continue in office their successors shall have been duly elected and qualified.

Section 2. Officers. The Officers of the Soccer Club shall consist of the following 6 positions: President, Vice President, Secretary, Treasurer, Community Engagement Officer and Soccer Operations Officer.

Section 3. President. The President shall:

- (a) Be the Sports Representative (RSVL) for the Soccer Club
- (b) Be responsible for training all coaches
- (c) Be the contact to the Rockaway Boro Parks and Recreation Department
- (d) Conduct fundraising per the budget
- (e) Lead the internal committee for the yearly Fall Kickoff

Section 4. Vice-President. In case of the absence or disability of the President, and as authorized by the President or Board to so act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board and by the President.

The Vice-President shall:

- (a) Oversee registration of all players
- (b) Ensure the bylaws are maintained or the Soccer Club
- (c) Be responsible for arranging financial audits of the Soccer Club
- (d) Maintain any necessary insurance for the Soccer Club
- (e) Have co-signing authority with the Treasurer to draw checks or cause vouchers to issue, if necessary therefore.

Section 5. Community Engagement Officer. The Community Engagement Officer shall:

- (a) Be responsible for updating the web site
- (b) Be responsible for maintaining a social media presence
- (c) Organize concessions support with a local vendor and/or team parents
- (d) Pursue community moments for players and families to attend Gotham / Red Bulls game with the program
- (e) Be part of the Fall Kickoff Committee

Section 6. Secretary. The Secretary shall:

- (a) Be responsible for meeting notes and filings
- (b) Maintain and update rosters to ensure they are fair and safe for all players and teams.
- (c) Maintain the green sheets and scheduling to provide to coaches.
- (d) Verify coaching documentation
- (e) Send necessary communication to coaches and members
- (f) Designate field allocation for all teams

Section 7. Treasurer. The Treasurer shall:

- (a) Maintain checks
- (b) Verify the books are balanced throughout the year
- (c) Prepare an annual budget, under the direction of the President, for submission to the Board, at the annual meeting and for submission to the Recreation Department.
- (d) Investigate investment proposals

Section 8. Soccer Operations Officer. The Soccer Operations Officer shall:

- (a) Order all uniforms for the Fall Season and Spring Season for players who did not participate in the Fall Season
- (b) Maintain equipment and make recommendations to the Board when equipment needs to be added or replaced due to wear and tear over the years
- (c) Design and maintain merchandise sales through our partner which will be available to anyone in the community through our website
- (d) Be part of the Fall Kickoff Committee.

Section 9. Election. Election of officers will be by existing officers on the board and officers will be elected with a simple majority of votes. Immediately following the election, the Board elected shall assume their offices.

Section 10. Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors on the Board at any regular meeting or at any special meeting called for that purpose.

Section 11. Quorum. Fifty-one percent (51%) of members of the Board of Directors shall constitute a quorum for the transaction of business.

Section 12. Duties and Powers. The Board shall have the power to appoint such standing committees as it shall determine and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may appoint such other Directors as it may deem necessary or desirable and may prescribe new powers and duties of each and may fill vacancies, which may occur in any office.

The Board shall receive at the annual meeting of the Soccer Association a report verified by the President and the Treasurer or by a majority of the Board, showing the amount applied, appropriated or expended during the year immediately preceding such date, and the purposes, objects or persons for which such applications, appropriations or expenditures have been made.

ARTICLE III – MEETINGS

Section 1. Annual Meeting. The Annual meeting of the Board of the Soccer Club shall be held the first Wednesday of November at 7PM (at the Community Center or other place designated by the President) every year for the purpose of electing the Board positions. If said meeting cannot be scheduled for the first Wednesday of the month of November it is to be rescheduled at a time designated by the President, as close as possible to the usual meeting date and board members notified. At that meeting, verbal declaration of intention to pursue officer positions will be announced and associated motions made to nominate and vote on those positions. The annual meeting will be open to public.

Section 2. Nominations and Terms of Office. There is no length of time for terms of office. At the annual meeting, the Board will vote on the representative for all positions and make any changes accordingly.

Section 3. Regular Meeting. The regular meetings of the Soccer Club board of directors will take place quarterly, at the community center, virtually, or location of the President's choosing.

Section 4. Special Meetings. The President or the Secretary may, whenever any of them deems it advisable, and the President shall, at the request in writing of three (3) Board Members, issue a call for a special meeting of the Boards. Notice of such meeting shall be given by the Secretary to each Board Member by email at least seven (7) days before the time appointed for that meeting to the last recorded address of each Board Member, or by email, telephone, or personal notice twenty-four hours preceding the meeting. In the case of special meetings, such notice shall include the purpose of the meeting and no matter not so stated may be acted upon at the meeting.

Section 5. Notice of Meeting. Notice of each meeting will be provided to the Board of Directors seven (7) days prior thereof, setting forth the place, time and purpose of the meeting; or in lieu thereof, notice may be given in such form as may be authorized by the Board, from time to time, at a regularly convened meeting.

Section 6. Rules of Order. Robert's Rules of Order shall govern the proceedings of all meetings, except where the same conflicts with the by-laws of the Soccer Club.

Section 7. Voting. Only Board Members shall be entitled to vote at any meeting of the Soccer Club, if permitted pursuant to these by-laws. Only board members in attendance (physically or virtually if the meeting is remote or hybrid) may vote.

Section 8. Voting Results. Motions are approved when a majority of votes affirm the motion. Abstentions do not count as votes.

ARTICLE IV - COACHING AND PLAYERS

Section 1. Coaches. Any person interested in furthering the objectives of the Soccer Club may become a coach. In order to qualify for membership as a coach, a person must have a Rutgers Coaching Certificate, Background Check, Concussion Certificate and SafeSport Certificate.

Section 2. Head Coach. In-Town Head Coaches shall be appointed annually with the approval of the Board.

Section 3. Suspension or Termination For Coaches or Players, Spectators.

- (a) The Board of Directors may recommend to terminate, suspend or discipline any coach and has the authority to temporarily or permanently suspend a coach when, in their belief, the conduct of such person involved is considered detrimental to the best interest of the Rockaway Boro Soccer Club. The person involved shall be notified of such a meeting, informed of the general nature of the charges and given the opportunity to appear at the meeting to answer such charges. The Head coach of the team will be notified of the results in order for any communication to be made to parents, if determined needed by coach or parents. In the event the disciplined coach is the Head Coach, the remaining coaches will be notified for the same purpose and for naming a replacement head coach.
- (b) The Board shall, in case of a suspension of a player, when the conduct of such person involved is considered detrimental to the best interest of the Rockaway Boro Soccer Club, give notice to the Team Head Coach of the team of which the player is a member. The player's parents will be informed of the general nature of the charges and given the opportunity to appear before the Board to answer such charges. The Board shall have full power to suspend or revoke such player's right to future participation.
- (c) Spectators in violation of league codes of conduct or the conduct of such person involved is considered detrimental to the best interest of the Rockaway Boro Soccer Club may be banned from future games at the discretion of the board with a majority vote.

Section 4. Training. Coaches will be trained by the President. The President will be responsible for contacting the Morris Hills High School soccer coaches to gauge their interest in training our coaches. This will help our coaches, as well as our players as they develop over the years.

ARTICLE V - AFFILIATION

Section 1. Membership. The Soccer Club may annually participate in the other leagues of play as approved by the membership and shall do all things necessary to obtain and maintain such membership. The Board will approve any participation.

Section 2. Rules and Regulations. The Official Playing Rules and Regulations as published by other leagues of play that the Soccer Club participates in shall be binding on those divisions within the Rockaway Boro Rowdies Soccer Club who are members of respective leagues.

ARTICLE VI – FINANCE AND ACCOUNTING

Section 1. Normal Business The Board shall decide all matters of normal business operation pertaining to the finances of the Soccer Club as defined in and limited to the approved annual budget and shall direct the expenditure of the same in such manner as will give no individual or team an advantage over those in competition with such individual or team. Any expenditures outside the normal business operations and not included in the approved annual budget must be approved by the board.

Section 2. Solicitation of Funds. The Board shall not permit the solicitation of funds in the name of the Soccer Club unless all of the funds are approved by the Board in advance.

Section 3. Disbursement of Funds. The Board shall not permit the disbursement of Soccer funds for any reason than the conduct of soccer activities.

Section 4. Compensation. No member of the Board shall receive, directly or indirectly, any salary, compensation or emolument from the Soccer Club for services rendered.

Section 5. Donations. All monies received by donations, shall be deposited to the credit of the Rockaway Rowdies Boro Soccer Club.

Section 6. Fiscal Year. The fiscal year of the Soccer Club shall begin on the 1st day of January and shall end on the last day of December or as set by the Rockaway Boro in accordance with the Rockaway Boro fiscal year.

Section 7. Use of Logo. No individual shall use the Rockaway Rowdies name or logo without Board approval. This will be on a case by case basis and will be voted on at Board meetings. If an individual uses the Rockaway Rowdies name or logo, they will be asked to take down any signs or postings until the Board approves. Declining to do so may result in that individual's participation in the league being revoked moving forward.

Section 8. Dissolution. Distribution of Property Upon Dissolution. Upon dissolution of the Soccer Club and after all outstanding debts and claims have been satisfied, the Members shall distribute the property of the Soccer Club to such other organization or organizations maintaining an objective similar to that set forth herein. Which are or may be entitled or exempt under Section 501(c) (3) of the Internal Revenue Code or any future corresponding provision, if permitted

ARTICLE VII – AMENDMENTS

The By-Laws may be amended, repealed or altered in whole or in part by a majority vote to any duly organized meeting of the Board provided notice of the proposed change is included in the notice of such meeting prior to the meeting.