

Why Manhattanville University?

- Affordable, high-quality programs that balance theory with real-world application
- Convenient classes in Rockland taught by experienced instructors
- Personalized advisement and certification support
- Opportunities for career advancement and networking
- Career resources including resume, cover letter, and interview preparation

Matriculation Requirements:

- Prospective students must hold a Bachelor's degree, or higher, from an accredited institution to matriculate into a graduate program.
- **Undergraduate GPA 3.0 or higher (all others subject to review).**

Program Schedule:

Program length varies by major, ranging from 30–48 credits and typically taking 2–2.5 years to complete. Courses are offered in person, online, or hybrid format. Classes are weeknights at 4:30 pm or 7:15 pm synchronous and 4:30 pm in Rockland. Most programs require at least one or two on-campus courses and include observation hours. After completing all degree and New York State certification requirements, Manhattanville recommends graduates for Initial Certification.

Tuition and Fees*:

- MU fee is \$440 per credit- \$1320 per 3 credit course
- RTCI fee is \$125 per 1 credit course- \$375 per 3 credit course
- Registration fee is \$60 per semester, for Fall, Winter, Spring, Summer One, and Summer Two.
- Technology fee is \$45 per semester for Fall & Spring. \$22.50 for Winter, Summer One and Two.
- EDU 5371 – Technology Fee \$75.
- Textbook fees vary per course requirements.
- Student Teaching has an additional fee of \$745 for supervisor.
- Comp Exam \$50 (all students)
- CER (Culminating Experience Report) Submission is \$50. (for students getting overall initial certification)
- *All tuition and fees subject to university cost increases. *All prices are subject to change without notice.

Application Process:

- Submit an online application [here](#). There is a Non-refundable application fee of **\$75**.
- Submit a 2-3 page double-spaced typewritten essay stating your reasons for choosing teaching as a profession and describing your philosophy of education.
- Two letters of recommendation.
- Official copies of all undergraduate and graduate school transcripts to be sent directly to the School of Education, Graduate Admissions Office.

- Provide proof of certification (if applicable)
- You MUST submit a proof of immunization form against measles and rubella in compliance with New York State regulations. This request applies to all students born on or after January 1, 1957. **NO Registrations will be permitted without ALL Immunization forms cleared.** Once your Manhattanville account is set up, you can upload your health forms [here](#).

Application Deadlines:

The Graduate SOE has rolling admissions. Students are allowed to take up to 6 credits as non-matriculated students. Please note that taking classes on a non-matriculated basis does not insure acceptance into our program.

Registration

There is a **2 step process** when registering for a course.

- Step 1 is to register with Manhattanville University on Service Hub. Click the link for registration instructions [here](#).
- Step 2 is to register with RTCI on Frontline. Click the link for registration instructions [here](#).

Contact Information:

Manhattanville University - School of Education Graduate Admissions:

(914) 694-2200 or email admissions@mvil.edu

Rockland Teachers' Center Institute contact:

Program Director- Colleen Gill cgill@rockteach.org (General information and to make a virtual appointment with a Advisor)

Ph: 845-553-9517 x110

Manhattanville University contact:

Graduate Education Advisor- Meghan McGivney meghan.mcgivney@mvil.edu

Associate Dean of Academic and Faculty Affairs- Gerald Ardito gerald.ardito@mvil.edu

Assistant Dean for Graduate Advising – Lorena Parada - lorena.parada@mvil.edu

Registrar

onestop@mvil.edu

Phone: (914) 323-5337

Financial Aid:

Student Loans are available for fully matriculated students only.

For information about Financial Aid

[OneStop@mvil.edu](mailto:onestop@mvil.edu) or call 914-323-3194

*Complete the FAFSA at www.fafsa.ed.gov. (Manhattanville Code: 002760)