

AVANT PUBLIC SCHOOLS
BOARD OF EDUCATION SPECIAL MEETING MINUTES

Elementary School District, NO. 35

Monday, August 15th, 2022

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Elementary School District No. 35 of Osage County, Oklahoma, will hold a SPECIAL MEETING AT 6:00 P.M. on, Monday, August 15th, 2022, in the teacher's workroom, Avant Elementary School, 1st and Cherokee, Avant, Oklahoma.

1. Adrian Phillips called the meeting to order at 6:00 pm

2. Pledge of Allegiance

3. Establish a quorum with roll call

Members Present:

President: Adrian Phillips

Vice President: Kendra Funk

Clerk: Julie Bushyhead

Superintendent: Mindy Englett

Minutes Clerk Jennifer Kieffer

4. Adrian Phillips made the motion and Julie Bushyhead seconded to approve the agenda.

Vote, Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead; yes, motion carried

5. Public comment (Individuals limited to three minutes unless approved by the Board).

N/A

6. Consent Agenda Items (Items which concern reports and items of a routine nature normally approved at Board meetings will be approved by one vote unless any Board member desires to have a separate vote on any or all these items.)

a. Approval of minutes of the June 29th, 2022, Regular Board meeting, as presented

b. Approval of the monthly financial reports of the activity funds, as presented

c. Approval of the monthly Treasurer's Report, as presented

d. Approval of SY 2022-2023 General Fund purchase orders (27-38) as presented

e. Approval of SY 2022-2023 Building Bond Fund purchase orders (8-10), as presented

f. Approval of SY 2022-2023 Insurance Fund purchase orders (1), as presented

Vote, Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead; yes, motion carried

7. Julie Bushyhead made the motion and Adrian Phillips seconded to approve the updated procurement policy update as presented.

Vote, Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead; yes, motion carried

8. Kendra Funk made the motion and Julie Bushyhead seconded to approve the student handbook policy updates as presented.

Vote, Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead, yes; motion carried.

9. Adrian Phillips made the motion and Julie Bushyhead seconded to approve, Superintendent, Mindy Englett, to approve all fundraisers for all school groups for 2022-2023 school year.

Vote, Adrian Phillips; yes; Kendra Funk, yes; Julie Bushyhead; yes, motion carried.

10. Adrian Phillips made the motion and Kendra Funk seconded to approve the use of digital signatures for accounts payable.

Vote, Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead; yes, motion carried

11. Adrian Phillips made the motion and Julie Bushyhead seconded to approve the purchase of a used 2018 mini bus from American Bus and the entrance of a lease agreement as presented with Arvest bank for four years with the first payment due in August of 2023.

Vote, Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead; yes, motion carried

12. Kendra Funk made the motion and Julie Bushyhead seconded to change job roles and duties making Christy Hargrave the Encumbrance Clerk and Jeff Lay the treasurer.

Vote; Adrian Phillips; yes, Kendra Funk; yes, Julie Bushyhead; yes, motion carried

13. Superintendent report

- a. Summer Projects
- b. Bus Routes
- c. Finances
- d. Enrollment

Kendra Funk made the motion and Julie Bushyhead seconded to adjourn at 6:43 p.m.

Adrian Phillips, Board President

Kendra Funk, Vice President

Julie Bushyhead, Clerk & Member