

November PTO Meeting Minutes

4 November 2024 / 6:00 PM / DCMS Library

AGENDA

Call to Order & Join Google Meet - [Call to order: 6:07am](#)

Brooke

New Business

Principal's Updates

Brandon

- [School library improvements](#)
 - School met with district purchasing to review current furniture & space
 - School will focus on new bookshelves & seating area for immediate project
 - Request was submitted to district - if approved, can move forward
 - PTO will contribute \$19k; school will contribute \$1k
 - Expect a 25% district/grant match on school's spend: ~\$5k
 - Total: \$25k
- First 2025-26 Information night for incoming 6th graders
 - [December 11, 6-8pm](#)
 - Target: grow enrollment enough to gain 1 FTE for 25/26
 - Brandon to confirm if PTO can have presence at info night
 - Deer Creek's staffing is based on enrollment; if you're enjoying your experience here, you're encouraged to spread the good word!

Treasurer's report

Lisa

- [Budget snapshot review \(see below\)](#)
- '24-25 budget review
 - [Reviewed current/projected budget for year](#)
 - [Will remove "\\$0" line items that haven't been used for years](#)

Fundraisers

Brooke / Barb

- [Penny wars in January - more info to come](#)

Spirit Nights

Jennifer

- [Tues, Nov. 12: Freddy's @ 4-8pm, 8234 S. Kipling](#)
- [Wed, Apr. 30: Skate City @ 6-8pm](#)
- [Additional potential events:](#)
 - [Nella's \(Jennifer working\)](#)
 - [Additional suggestions welcome](#)
- [Additional ideas to promote spirit nights:](#)
 - [Daily announcements](#)
 - [January: one-sheeter with all PTO dates included for remainder of year](#)

Teacher Appreciation

Cat/Lacey

- Staff's holiday events
 - Dec 11: staff holiday gathering at school (will do PTO's gifts here)
 - Dec 13: after-work gathering
- Holiday gift cards
 - Staff Holiday Gifts were accidentally omitted from school newsletter; school will include in weekly messenger over the next 3 weeks
 - Donation deadline: Dec. 6th
 - Allow few days to assemble gift bags
- Holiday gift packages (donated from businesses)
 - Meeting attendees divvied up business list; will contact businesses to ask for holiday gift package donations

- Snack Shack
 - Trimester 2: 7th grade families
 - Sign up link sent out in newsletter on 11/1

Lacey

Socials

Brooke

- 7th grade recap
 - Overall, went smoothly and kids had fun!
 - Learning: if doing cake walk, need 15-20 dozen mini cupcakes
- For 6th grade social (Alisha coordinating)
 - Theme: Flannel & Frost
 - Recommendations from Brooke:
 - DJ: Brooke recommended using Jack again if available
 - Add drinking cups to sign-up for next social; inventory depleted
 - Beverages - capri suns & water
 - Volunteer sign ups - set up, chaperone, clean up
 - Activities: Cake walk, selfie station, 1 additional activity

CALENDAR

- Spirit Nights
 - Tues, 11/12: Freddy's Spirit Night
 - Wed, 4/30: Skate City
- Next PTO Meeting
 - Mon, 12/2: PTO Meeting

BUDGET SNAPSHOT

Deer Creek PTO Treasurer Rept		
	(For the month of	
11/4/2024	October)	
<u>Beginning Balance</u>	\$ 8,547.48	
<u>Deposits</u>	\$ 19,934.00	
Expenses	\$ 769.08	
Closing Balance	\$ 27,712.40	
Total First Bank	<u>27,712.40</u>	
Total PayPal	0.00	
Total	\$ 27,712.40	
Outstanding Checks	\$ -	
Total	\$ 27,712.40	
In Reserve*		
Class of 2024	\$ 2,001.57	
Class of 2025	\$ 1,000.78	
Class of 2026	\$ 527.15	
Total	\$ 3,529.50	
<u>Total Cash on Hand</u>	<u>\$ 24,182.90</u>	
School Enrichment Reserve	\$19,000	
Available Funds	\$ 5,182.90	
*Penny War Proceeds for 8th grade continuation expenses		

ACTION ITEMS

- Staff holiday gifts
 - Mandy to follow up with Sherry regarding holiday gift card communication
 - Group to contact businesses for holiday gift donations for staff
 - Group to plan to assemble gift bags Dec. 9-10
- Begin Penny War fundraiser/communication planning
- Alisha to begin 6th grade social planning