<u>The Crestron Panel controls the room's PC / Projector / Screen</u>

History Dept. KJCC 701

Tap to wake Crestron touch panel on wall by door

Tap screen 2nd time to bring up 'start' screen

Tap "Room PC" and screen will come down in front of room and projector will come on

Tap on USB Keyboard & mouse above cabinet at back of room to wake computer on screen and login with these credentials:

Userame: FAS AV User

Password: @NYU1831

Start Zoom Meeting from your laptop and share the meeting ID with remote students. "Share Screen" from your Zoom on your laptop and mute your Zoom Mic and your laptop sound. You'll run everything from your laptop

Start Zoom on computer on projector screen and "Join meeting" with your meeting ID

<u>Built in Room Microphone</u> (White speaker looking item up on column by camera) – This will automatically start when you tap "Room PC" on the Crestron panel.

<u>Camera</u> – The camera on column at back of the room has a "Marshall" remote that is needed to adjust camera manually. If you want to lock in (pre-set) locations get camera to where you want it and then hold a number key for 10-15 seconds. (Takes 2 AAA batteries)

The Black Keyboard and Mouse are for use ONLY WITH the Room PC Computer / Projector & Screen – Be sure to turn on Keyboard & mouse before use and off after use. If they don't work there is a USB keyboard and mouse plugged in at back of room by AV Rack.

DO NOT TOUCH ANYTHING IN CABINET IN BACK OF ROOM. DOING SO COULD CAUSE AUDIO/VIDEO EQUIPMENT IN ROOM TO NOT WORK

BE SURE TO TURN OFF AND KEYBOARD & MOUSE WHEN FINISHED OR BATTERIES WILL

NEED REPLACEMENT

(Updated 8/16/23)