

Etowah Carnegie Library

Board Meeting

September 11, 2023, 5:00 pm

Call to Order by Chairman Tim Womac at 5:06 pm. In attendance: Tim Womac, Briana Pagdon, Dianna Bowman, Hailey Rayburn, Christie Rhodes, Tracy Price, Liz Schreck.

Minutes

Minutes of the July 10, 2023 meeting were presented. With no corrections or additions to the minutes a motion was made to accept by Christie Rhodes and seconded by Dianna Bowman. The motion carried and the minutes were approved.

Friends of Etowah Carnegie Library Report

Christie Rhodes gave the Friends report. The monthly book sales are going well. The Friends have applied for a grant through Piedmont. They will have a float in the Christmas parade and are still selling t-shirts.

Director's Report

Briana Pagdon gave the Director's report. Several grant applications have been submitted; first round state funds (\$747.60) have been spent on new adult fiction and non-fiction books; website updates will be coming; Jade will be attending the annual summer reading conference in October. Briana has been accepted into the PLMI 2023-2025 cohort and will be attending orientation and training this fall.

Documents (attached) that were presented for review:

- Statement of Expenditures for September
- Long-Range Planning: Maintenance Needs and Special Projects (updated as of September 2023)
- Progress Report for FY 23-24 Goals
- Social Media Strategy, Procedures, and Best Practices (Draft).

Old Business

1. Library Mission Statement Update: Dianna Bowman (along with Briana Pagdon) shared the proposed updates for the Library Mission and Vision Statements. She stated they wanted the statements to be inclusive and impactful, while remaining concise. After some discussion, Dianna made a motion that the proposed Mission Statement be accepted. Tracy Price seconded, and the motion carried. Tracy Price made a motion that the proposed Vision Statement be accepted. Christie Rhodes seconded, and the motion carried. (The statements are attached to the minutes.)

New Business

1. Survey results for monthly meetings: The consensus is to stay with bi-monthly meetings.
2. Review/Update Library Collection/Challenged Materials policies and forms (pgs. 52-62; pg. 94): With a new law and updates from the state, Tim Womac suggests we re-word and include in our policy these updates. Also, Briana will email board members to inform them of new titles she purchases for the library collection to make them aware in case a challenge arises. Some clarification will be added to specify "patron" as "library card holder," in regard to challenges made to the library. Briana will draft a policy update for the board to review, finalize language, and vote at the next meeting. Hailey Rayburn made a motion that we go ahead and change the wording of "patron" and specify a "7-day receipt acknowledgement" timeline for challenges. Christie Rhodes seconded, and the motion carried.

McMinn County Library Board Report

Tim Womac reported for the McMinn County Board. The new Etowah Representative is Kay Harper, and the new Interim Library Director (of EG Fisher) is Beth Jackson. Tim has emailed board members to keep everyone informed of the happenings at called meetings regarding challenges at EG Fisher. He is hopeful that things seem to be settling down and that some peace can be made.

Ocoee River Regional Library Report

Liz Schreck reported for the Ocoee River Regional Library. She shared the Official Public Library Service Area 2022-2023 report and the Public Library Service Agreement for Ocoee River Region FY2023-24 (both attached). MOE has been given to Tim to fill out the section for Etowah. Training on Library Safety is planned soon. TOP Grants have been awarded. Congratulations to Briana for being accepted to the PLMI cohort! The Trustee Workshop is September 28 in Crossville, TN. Liz presented Tracy Price a certificate for completing the trustee certification.

Unscheduled Items

There was no unscheduled business.

Public Comments

There were no public comments.

Next Meeting

The next board meeting will be held on Thursday, November 9, 2023 at 5:00.

Reminders

There were no reminders.

Adjournment

With no other business to discuss the meeting was adjourned at 6:18 pm.