

## 2025-2026 學年度註冊須知

Please read through 2025-2026 registration information below.

### 註冊方式

1. 每位學生須填寫網路註冊單 <http://tzuchiacademyseattle.org/register>
2. 在校生網路註冊 4/22/2025開始。若在校生未在5/2/2025(含此日10pm前)前完成註冊手續者, 該生名額將釋出給新生。
3. 註冊手續完成須具備:
  - a. 在 5/2/2025(含此日)前完成網路註冊
  - b. 在 **5/03/2025** & **5/17/2025**二日將學費+註冊費繳費完成
  - c. 選取家長服務日期, 一個學生二次(六小時), 上下學期各一次。

### 費用

1. 在校生\$460: 學費\$430+註冊費\$30 (non-refundable)。
2. 新生\$480: 學費\$430+註冊費\$50 (non-refundable), 包含一件制服。
3. 加購長短袖制服一律每件 \$20。

### 繳費方式

1. 支票: 每位學生開一張支票(含學費, 註冊費及另購的制服)
2. 若同一個家庭有一位學生以上, 務必分別開立支票支付。
3. 支票抬頭請寫: **Tzu Chi**
4. 支票左下角請註明: 學生姓名及目前就讀班級, 若是新生則註明新生。
5. 在校生須在**5/17/2025**(含此日)前, 全額學費支票請繳到註冊組

支票書寫範例:

1206

DATE \_\_\_\_\_

PAY TO THE ORDER OF Tzu Chi \$ \_\_\_\_\_

DOLLARS

MEMO 三年善解班 王大中, tuition & 1 long-sleeve

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### 家庭聯絡資料異動

校方會在9/02/2025前, 以電子郵件寄出 2025-2026 學年度「開學通知信」。家長/監護人有責任主動向校方更新聯絡資料, 若是資料有異動, 請務必在8/16/25前通知校方, email 至 [Academy\\_seattle@tzuchi.us](mailto:Academy_seattle@tzuchi.us) 更正, 以確保收到開學通知信。

## 制服

本校學生須穿著印有人文學校校徽之上衣制服與深藍色長褲，學生需將頭髮梳理整齊，長髮應該編好髮辮並結上深藍色的髮飾。所有預訂的制服將另行通知領取時間。

## 退費/休學須知

有關退費等相關問題，請查閱[休學 Withdrawal Q&A](#)。

## 獎助學金申請

如因經濟因素無法支付全額費用，學生可向學校申請獎助學金，申請辦法請見此[文件](#)。

## 學生及家長手冊

完成註冊前請詳讀學生及家長手冊，並同意遵守該手冊內之各項規定，亦瞭解此為註冊程序的必要條件之一，[中文版](#)，[增修規定](#)。

## 校園安全政策

本校使用Bellevue School District校區，學生及家長必須遵守校區的規定，尤其是Exceptional Misconduct Procedure 3241.1P. 完成註冊前請詳讀此[程序](#)內容。

## 家長服務時數

每一位學生的家長服務時數每學年為六小時，上下學期各三小時。填寫網路註冊單的同時，必需勾選兩個上學日(共六小時)為家長的志工服務日，主要任務是協助承擔校園安全維護及輔導組的工作，一起協力確保學生在校園的安全，以及上課期間校務運作順暢。凡無法在預選的志工服務日服務時，須事先向輔導組請假，詳細的請假與登錄程序將在開學時行政座談中說明。

服務時數計算，例如：王家有兩個學生就讀，家長需服務兩個上學日(2x6=12, 共12小時)。

有任何問題請來信至[Academy\\_seattle@tzuchi.us](mailto:Academy_seattle@tzuchi.us)。

## 2025-2026 Registration

### Registration procedure

1. Per student, submit online registration form <http://tzuchiacademyseattle.org/register>
2. Registration will open on **4/22/2025**. All openings will be released after 10 pm on 5/2/2025.
3. To complete your registration, you need to fulfill the followings,
  - a. Successfully registered online by **5/2/2025**
  - b. Submit your full tuition payment to the Registrar office on **5/03/2025 & 5/17/2025 only**
  - c. Pick two days of volunteering for each student(one for Fall Semester and one for Spring).

### Fees

1. Current Students \$460: tuition \$430 plus registration fee \$30 (non-refundable).
2. New Students \$480: tuition \$430 plus registration fee \$50(non-refundable), and one piece of uniform.
3. Additional uniform: \$20 each.

### Payment

1. Tuition, registration fee and uniform purchases shall be made by checks.
2. Check title to “Tzu Chi”,
3. Checks must be made *per student* (total amount of tuition and uniforms).
4. Students of the same family, please make separate checks for each student.
5. Write the student's name and current class or “New Student” if a new student on the memo line.
6. Bring the full amount of tuition check(s) to the Registrar office by **5/03/2025 & 5/17/2025 only**.

A sample of check as below, title & memo:

1206

DATE \_\_\_\_\_

PAY TO THE ORDER OF Tzu Chi \$ \_\_\_\_\_

\_\_\_\_\_ DOLLARS

MEMO 3A Dave Wang, tuition & 1 long-sleeve

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### Contact information changes

A welcome letter from school will be emailed to all families on or before 09/02/2025. It is the parent's responsibility to notify the school of any new contact information. Please notify school at [Academy\\_seattle@tzuchi.us](mailto:Academy_seattle@tzuchi.us) by 08/16/2025 to ensure proper delivery of welcome email without a delay.

### **Dress code**

- All students are required to wear the school uniform and dark blue trousers.
- Hair should be neatly combed. Long hair should be braided and tied with navy blue hair tie/clip.
- School uniforms can be ordered at the same time of registration and expected to be distributed to all students on the first day of school. School always performs best practice for size exchange.

### **Refund policy**

Please reference [休學 Withdrawal Q&A](#) for withdrawal-related info.

### **Financial Aid**

Financial Aid is available by request, and the detailed information can be found on the school website. <http://www.tzuchiacademyseattle.org/>

### **Parents & Students Handbook**

Please read the Parent/Student handbook carefully and agree to follow the rules stated in the handbook. You understand this is part of the registration requirement. [English version & Amendments](#). School Safety follows Bellevue School District policies, students and parents must follow these policies especially Exceptional Misconduct Procedure 3241.1P. Please read the [procedure](#) before you complete registration.

### **Parent volunteering**

To ensure campus security for students' safety on our school campus, all parents are required to serve on two chosen Saturdays (6 hours) per student, one Saturday per semester. For example, if you have two children enrolled in our school, it's a total of 12 hours (6 hours x 2). Parents are obligated to inform school and make best efforts to reschedule service day 7 days ahead of time to fulfill the volunteer hours. If you cannot make your scheduled volunteer time, please contact the school [Academy\\_seattle@tzuchi.us](mailto:Academy_seattle@tzuchi.us) to reschedule.