



Proctor & Hermantown Community Education

100 Pionk Drive, Proctor, MN 55811
4333 Hawk Circle Drive, Hermantown, MN 55811

Community Education Office | communityed@isd700.org | 218.628.6293

Instructor Information

Instructor Name: _____

Instructor Certification/License/Title (if applicable): _____

Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Preferred Phone Number: _____ **Work:** ___ **Home:** ___ **Cell:** ___ (check one)

Email: _____

Class Subject: *i.e. sewing, yoga, etc.* _____

Day of Week: Mon Tues Wed Thur Fri Sat **Time:** _____ a.m. or p.m. (circle one)

Preferred Dates: _____

Total Number of Sessions: _____ **Suggested Cost of Class:** _____

Material/Supply Fee: _____ **Is this cost built in or separate:** Yes No (circle one)

What school district do you prefer to teach in (circle): Proctor Hermantown

Instructor Experience

Briefly tell us a little about yourself and your knowledge regarding this subject. Include previous teaching experiences and any training you may have taken. No previous experience? No worries! Tell us about yourself, and why you want to teach about this subject through Community Education.

Class Description

Your suggested class title: _____

(Hint: You want to keep it interesting and to the point)

Highlight the benefit of the class for participants: _____

Briefly describe what the students will learn: _____

List of items for students to bring, wear, or acquire for first session: _____

Additional Information: _____

Please submit your application via email to **communityed@isd700.org** or by mail at:

We look forward to working with you, and a program coordinator will contact you regarding the status of your application upon arrival. If you have questions, contact us at 218.628.6293.