



**Announcement:
Meeting of the Willow Bend Environmental Education Center Board of Directors
and Guests**

**November 13, 2023
4:30-6:00 pm – at Willow Bend**

Willow Bend Environmental Education Center, 701 E Sawmill Rd, Flagstaff, AZ

4:30-4:45 - Welcomes, check in's

I. 4:45 PM; Call Meeting to Order

II. 4:45 to 4:50 PM; Public Comments

III. 4:50 to 4:55 PM; Review and approve August minutes (Board may vote)

Motion to approve the minutes from the August meeting

IV. 4:55 to 5:05 PM; Report/Updates

V. 5:05 to 5:25 PM; New Meeting Organization – Board transitions

VI. 5:25 to 5:40 PM; New Grants and Projects

VII. 5:40 to 6:00 PM; Upcoming Board Needs:

VIII. 6:00; Vote to Adjourn

9/11/23 Notes

Attendees:

Staff – Moran Henn, Melissa Eckstrom,

Board – Michelle James, Mary McKell, Neil Weintraub, Jillian Wagner, Ariel Leonard, , Andi Rogers, Eric Saunders, Evie Osbourne, Jillian Wagner, Karen Cordasco, Mary Mckell, Stacey Hamburg, Tabi

I. Call Meeting to Order

II. No members of the public present, Google meet format

III. Introduction to Evie Osbourne new Americorps member

- IV. October Minutes - Mary motion to approve minutes, Ariel seconds, Approved unanimously.
- V. Reports/updates
- VI. Strategic Plan – Update
 - Discussion on changes needed to update strategic plan – Andi, Ariel, Ash and Jillian met prior to November meeting to start work on the strategic plan update
 - Suggestion on adding a half hour to board meetings to make some headway on the strategic plan
- Directors Report
 - Moving forward to social communication
 - Received the artX grant
 - Ash is working with a capstone class
 - October had higher school programs than last year, contracts lower
 - Payroll expenses higher, 1200 difference from last year
 - Doing better in monetary balance than same month last year
 -
- Program Report
 - Beal Wagon report, super successful, discussion on increasing cost, rent cabin two - night rental
 - May 18th 2024 tentative date
 - Fee \$300+ for cabin rental.
 - No need for board motion for reserving the cabin, Neil and Eric will move forward with plans
 - Neil brought up discussion on hats, board to move forward white is the color option. Neil will move forward on the process \$9-10 per hat
 - Special funding this year from FUSD took entire 6th grade to Picture Canyon from MEMS
 - Wrapped up 8 out of 10 FUSD schools participated this fall. Two remaining schools will visit picture canyon in the spring
 - Science Saturdays continue to be great
 - Fish family science cancelled, low enrollment
- P&L review
 - N/A for this month
- VII. New Meeting Organization and Board Transition (ideas)
 - Agenda development – responsibility of Board with Staff support
- VIII. New Grants and Projects
 - N/A for this month
- IX. Upcoming Board Needs
 - Board discussion on adult workshops, tentative list below:

Adult Workshop Draft Schedule

January- Puppet Making for adults could still be on the table

- (Jan 20th Library Workshop for Youth)

- Aim for Jan 27th (end of month Saturday) so we have more time to promote

Feb- Elaine Dillingham?

- Feb 10th or Feb 24th
- avoid Feb 17 - long weekend President's Day

March - Flintknapping (afternoon after SS)

- **March 2 (after Science Saturday)**

April- Mike Dechter - Fermentation

- **April 20th 9 start**

May- Birding? - ask Stacey's contact again? Eagles?

June 15 - Herb Day with Mike Masek

July 20 - Edible Insects with Somona

August- Mushroom ID with Mike Dechter - *weekday evening*

Sept-

Oct- Pine Needle Basket Making???

Nov- Paper Making/Pressed Flowers w estefania?

Dec- Salve Making with Mike Masek

Ideas:

Worm Composting? (similar to last year schedule)

Bookmaking

Natural Dyes

Simmer Pots/Natural Incense with Jillian Wagner

Papermaking

Invasive species ID - Follow Up on e mail contact

Science Saturday

Jan. 6th	Science Saturday: Winter Tales/Snow & Ice? No confirmation yet
Feb. 3rd	Science Saturday: Earth & Planetary Science
Mar. 2nd	Science Saturday: Archaeology
April 6th	Science Saturday: Sustainability - Renewable energy
May 4th	Science Saturday:
June 1st	Science Saturday: Junior Naturalist

Family Science:

Eagles

Incredible Insects?

Try Fish Again?

Any items not on the agenda?

- Bring event calendar to December meeting to fill out the year with adult workshops
- .

- X. Vote to adjourn
- Ariel motion Mary second
 - Unanimously approved
 - Meeting adjourned