



FINNEYTOWN

LOCAL SCHOOL DISTRICT

Annual Notices

Bullying/Harassment:

Harassment, intimidation, or bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. Pursuant to Ohio Revised Code 3313.666, the Finneytown Local School District Board of Education has developed an Anti-bullying Policy (5517.01) that prohibits aggressive behavior, physical, verbal, and psychological abuse, and violence within a dating relationship. The Board of Education will not tolerate any gestures, comments, threats, or actions, which cause or threaten to cause bodily harm or personal degradation.

This policy applies to all activities in the District, including activities on school property, on a school bus, or while traveling to or from school, and those occurring off school property if the student or employee is at any school-sponsored, school-approved, or school-related activity or function, such as field trips or athletic events where students are under the school's control, in a school vehicle, or where an employee is engaged in school business. Harassment, intimidation, or bullying includes any intentional written, verbal, electronic (i.e., internet, e-mail, cellular telephone, personal digital assistance (PDA), or wireless hand-held device), graphic, or physical act that a student or group of students exhibits toward another particular student(s) and the behavior both causes mental or an intimidating, threatening, or abusive educational environment for the other student(s).

If you suspect that a student is being bullied or harassed please contact your child's school principal, or call the Safe Schools Hotline (1-866-724-6650). Reports can be submitted anonymously. [Student Bullying Reporting](#)



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Child Find

The Finneytown Local School District is participating in a statewide effort of locating, evaluating, and identifying all children with disabilities, birth through 21 years of age, who may be in need of special education and related services. A disability means having one or more conditions defined by federal regulations and state standards that adversely impact a student's education.

These disabilities include autism, intellectual disability, specific learning disability, deaf-blindness, deafness, emotional disturbance, hearing impairment, multiple disabilities, orthopedic impairment, other health impairment, speech or language impairment, traumatic brain injury, visual impairment (including blindness), and developmental delay (preschool ages 3-5). If you know a child who may have a disability, please contact the Department of Student Services at (513)-728-3700.



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Title I Notification

In accordance with ESEA Section 1111(h)(6) *PARENTS RIGHT-TO-KNOW*, the Finneytown Local School District is notifying every parent of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child's classroom teacher. This information regarding the professional qualifications of your child's classroom teachers includes, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or another provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If at any time your child has been taught for 4 or more consecutive weeks by a teacher not highly qualified, the school will notify you.

If you have questions, please feel free to contact our Assistant Superintendent, Dr. Jen Dinan at 513-728-3700 or jdinan@finneytown.org.



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Title IX Notification

Finneytown Local School District does not discriminate on the basis of sex in its educational programs and activities.

Any form of discrimination or harassment can be devastating to an individual's academic progress, social relationship, and/or personal sense of self-worth. As such, the Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities.

The Board also does not discriminate on the basis of Protected Classes in its employment policies and practices as they relate to students, and does not tolerate harassment of any kind. Equal educational opportunities shall be available to all students, without regard to the Protected Classes, age (unless age is a factor necessary to the normal operation or the achievement of any legitimate objective of the program/activity), place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District. Educational programs shall be designed to meet the varying needs of all students.

The Board designates the following individuals to serve as "Anti-Harassment Compliance Officers" for the District. They are hereinafter referred to as the "Compliance Officers".

Dr. Jen Dinan
Assistant Superintendent
jdinan@finneytown.org
513-728-3700 ext. 50103
8916 Fontainebleau Terrace
Cincinnati, OH 45231

Mr. Eric Muchmore
Director of Culture and Climate
emuchmore@finneytown.org
513-728-3700 ext. 50110
8916 Fontainebleau Terrace
Cincinnati, OH 45231



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Gifted Identification/Academic Acceleration

Students can be identified as gifted in one or more of the following areas: superior cognitive ability, specific academic ability, creative thinking, and visual and/or performing arts. Parents who would like more information about gifted identification, gifted education, or academic acceleration are encouraged to contact their child's school counselor.

Homeless Children and Youth

Finneytown Local Schools is actively seeking to enroll children and youth who are homeless. If you are homeless or know of a child or youth that is homeless and not attending school, please contact the district social worker, Mrs. Cathy McNair at cmcnair@finneytown.org or (513) 728-3700.

Restraint and Seclusion

School districts are required to develop, publish and implement written policies to govern the use of emergency safety interventions (physical restraint and seclusion) in all of their schools. It is the policy of Finneytown Local School District to only use restraint or seclusion when there is an immediate risk of physical harm to the student or others. Every use of restraint and/or seclusion shall be documented and reported in accordance with Board Policy 5630.01.



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Annual Immunization Requirements Notification

Kindergarten

This is a reminder to all parents of incoming kindergarten students. Ohio state law mandates that all students be immunized against certain diseases, unless otherwise exempt. According to this law, completed immunization records are due before entering their first day of school on *August 20th, 2018*. If you have not already done so, please provide your child's immunization record to the school as soon as possible. See the Immunization Summary below to determine if your child is up to date on his or her required vaccines or call your child's physician to verify.

If your child has an appointment to receive his or her immunizations after their first day of school, please provide written verification of the upcoming appointment date and time from your child's physician or local clinic.

If the completed record of required vaccines or proof of upcoming appointment are not received by the first day of school, your child may be excluded from school until compliance is reached.

Immunizations can be done by your child's pediatrician, most pharmacies such as Walgreens, Kroger, CVS, etc. and some urgent care locations (see local locations below). Additionally, those who are uninsured, underinsured or receiving Medicaid can schedule an appointment with one of two Hamilton County Public Health Clinics as well as The Healthcare Connection. Information is available below.

Seventh Grade

Seventh graders are required by Ohio state law to have a booster dose of Tdap (tetanus, diphtheria, pertussis) and one dose of meningococcal immunization (MCV4, Menveo or Menactra) before entering school, unless otherwise exempt. According to this law, the immunization record of your child's Tdap booster and meningococcal immunization should be turned in before the first day of school on *August 20, 2018*. If you have not already done so, please provide your child's immunization record to the school as soon as possible. See the Immunization Summary below to determine if your child is up to date on his or her required vaccines or call your child's physician to verify.

If your child has an appointment to receive his or her immunizations after their first day of school, please provide written verification of the upcoming appointment date and time from your child's physician or local clinic.

If the completed record of required vaccines or proof of upcoming appointment is not received by the first day of school, your child may be excluded from school until compliance is reached.

Annual Immunization Requirements Notification (continued)

Immunizations can be done by your child's pediatrician, most pharmacies such as Walgreens, Kroger, CVS, etc., and some urgent care locations (see local locations below). Additionally, those who are uninsured,



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underinsured, or receiving Medicaid can schedule an appointment with one of two Hamilton County Public Health Clinics as well as The Healthcare Connection. Information is available below.

Twelfth Grade

Ohio state law mandates that all students have two doses of meningococcal immunization prior to entering 12th grade, unless otherwise exempt. If the first dose was given on or after the student's 16th birthday, the second dose is not required for their senior year. Menactra, Menveo, and MCV4 are vaccines that meet the requirement. According to this law, the immunization record of your child's meningococcal immunizations should be turned in before the first day of school on *August 20, 2018*. If you have not already done so, please provide your child's immunization record to the school as soon as possible. See the Immunization Summary below to determine if your child is up to date on his or her required vaccines or call your child's physician to verify.

If your child has an appointment to receive his or her immunizations after their first day of school, please provide written verification of the upcoming appointment date and time from your child's physician or local clinic.

If the completed record of required vaccines or proof of upcoming appointment is not received by the first day of school, Your child may be excluded from school until compliance is reached.

Immunizations can be done by your child's pediatrician, most pharmacies such as Walgreens, Kroger, CVS, etc., and some urgent care locations (see local locations below). Additionally, those who are uninsured, underinsured, or receiving Medicaid can schedule an appointment with one of two Hamilton County Public Health Clinics as well as The Healthcare Connection. Information is available below.

*****A copy of the Ohio immunization requirements is below. Please contact Kate Welling, District Nurse, at 513-497-3302 or email at katewelling@finneytown.org, if you have any questions.***



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Annual FERPA Notification **Notification of Rights under FERPA for Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents or eligible students who wish to ask the school to amend a record should write the school principal, clearly identify the part of the record they want to be changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Finneytown Local School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202



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Dear Parent/Guardian:

In accordance with Finneytown Local School District bylaws and policies related to "directory information," you are being sent this Superintendent's notice.

Only "directory information" regarding a student shall be released to any person or party, other than the student or his/her parent, without the written consent of the parent, or, if the student is an eligible student, without the written consent of the student, except to those persons or parties stipulated by the Board's policy and administrative guidelines and/or those specified in the law.

"Directory information" includes a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; or awards received.

Parents of eligible students may refuse to allow the Board to disclose any or all such "directory information" upon written notification to the Board within 10 days after receipt of the Superintendent's Annual Public Notice.

If you do not want us to share your information with outside agencies and/organizations other than those state and federal agencies designated by law, please complete and return the form below by October 7, 2022, or within 10 days of enrollment.

_____ **NO. I DO NOT** want my "directory information" shared with outside agencies and/organizations other than those state and federal agencies designated by law.

If you checked no, please complete the information below.

Child's Name and Grade: _____

Child's Name and Grade: _____

Child's Name and Grade: _____

Child's Name and Grade: _____

Child's Name and Grade: _____

Signature of Parent/Guardian: _____ Date: _____

Printed Name of Parent/Guardian: _____

Address: _____

Return this form by October 7, 2022, to:
Finneytown Local School District Administrative Office
Attn: Dr. Laurie Banks, Superintendent
8916 Fontainebleau Terrace
Cincinnati, OH 45231

8916 Fontainebleau Terrace

Cincinnati, OH 45231

Ph: 513-728-3700

Fax: 513-931-0986



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Media Release

Periodically, information regarding school student activities is published in the Newspaper and/or on the Finneytown Local School District or School website. This information may include names of students or teachers for accomplishments, honors, etc.

If you do not want us to share your information with outside agencies and/organizations other than those state and federal agencies designated by law, please complete and return the form below by December 1, 2021, or within 10 days of enrollment.

_____ **NO. I DO NOT give consent.**

If you checked no, please complete the information below.

Child's Name and Grade: _____

Child's Name and Grade: _____

Child's Name and Grade: _____

Signature of Parent/Guardian: _____ Date: _____

Printed Name of Parent/Guardian: _____

Address: _____

Return this form by October 7, 2022, to:
Finneytown Local School District Administrative Office
Attn: Dr. Laurie Banks, Superintendent
8916 Fontainebleau Terrace
Cincinnati, OH 45231



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MEMORANDUM TO PARENTS REGARDING SCHOOL BOARD POLICY ON DRUG-FREE SCHOOLS

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment, or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs include any alcoholic beverage, anabolic steroid, dangerous controlled substance as defined by State statute, or substance that could be considered a "look-a-like" controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the District will also notify law enforcement officials.

The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which s/he receives help through programs and services available in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.