GBY Parent Committee Meeting Minutes **Monday, November 1, 2021**

Member	Role	Sept	Oct-no meeting	Nov	Dec	Jan	Feb	Mar	Apr
Boyd, JT	Coach	X							
Korst, Dave	Interim coach			X					
Larsen, Brent	Marketing			X					
Mulhall, Jen	Meet/ Secretary	X		X					
Neverman, Heidi	National								
Nguyen, Brandi	Awards/ Treasurer	X							
Vacant	Food								
Pazdera, Jon	Equipment			X					
Verboort, Katie	Social/ Apparel			X					

X= present

Agenda Item	Discussion	Action/ Plan
Old business	● Rugs for meets– for Ferguson Y meets, Jen will contact Bay Towel ○ Need 35 runners, call them one week prior to the meet and request Friday delivery ○ We don't need to worry about this for Ashwaubenon meet ● DQ slips still need to be ordered – Dave suggested asking Jill Zablocki, or Katie said to ask Ron or Melissa Vandenhouten where they get them (OSHY)	● Jen will contact Bay Towel prior to next Ferguson home meet for rugs ● Jen will f/u on the DQ slips
Meet	● Virtual meet debrief ○ Overall went well – flow was good, it was nice to have a small meet where new timers could be trained and new swimmers can get meet experience ○ Livestream – we think JT used his own iPad or phone for this, so we could ask for volunteers to help Livestream the Freeze on our FB page ● Titletown Freeze ○ Jan 21-23 at Ashwaubenon High School	● In addition to existing jobs, Jen will add the following to job signups for Freeze: Livestream, buy concession food, buy water for officials/timers, work concession stands, work shirt sales, announcer, ?photographer ● Jen will send a "save the date" out in December to potential officials

	○ Facility is reserved, will be a Friday pm session and then split sessions on the weekend ▪ There is a Sat swim lesson we will work around – so a.m. session will end around 10 and then p.m. start after the lessons ○ We will need lots of parent help with multiple sessions – discussion regarding just adding a lot of these things to the job signup (like Livestream, purchasing food for concession stand, etc) esp since we don't have a "food" committee member to take charge of this ○ We now have the spreadsheet that Mark and Josh used to help estimate food ○ Katie suggested having buttered noodles in crockpots as this is inexpensive and typically goes over well at other meets ▪ Dave is not aware of any Covid restrictions from the Y on food offerings at this time ○ Jon/Katie mentioned that Tressa Weber and Tami Prucha had helped with official/coach food at last Freeze ○ Officials – Jen has a list now, and Brent had some additional names that were emailed ○ Will need to order medals for 1-3 place, we have some ribbons -Jen has a rough count of our inventory ○ Dave says the group used to pay the GBY swimmers entry fees ▪ We will discuss that further at next meeting ▪ Agreed to waive fees for officials' swimmers	● Jen will reach out to Tami and Tressa to see if they could help with the officials/coaches food again ● Brandi to look into ordering the Freeze ribbons once we have a rough idea on number of swimmers/ events
Marketing / recruitment	● Caryn Gehm took amazing pictures at the virtual meet ○ Discussed if we could use these pictures for any posters or marketing materials ○ Caryn may not be available for Freeze given her swimmer is on a HS boy team, but otherwise any meet she could photograph would be appreciated	● Jen will let Caryn know again the great feedback we've gotten on her pictures, and welcome her back to do that at future meets

	○ Potential for having a photographer (like Harmann) come to the Freeze and then have a booth for ordering pictures of your swimmer – Katie let us know they do that for hockey	
Financial	● Dave asked about the financial statements – we informed him that Brandi has these and has been tracking things ● Brandi not present -No new update	
Social /apparel	● Hotel block is reserved for Y Finalist, deadline for block reservations was emailed ● Katie reserved Ashwaubenon Lanes for a bowling/pizza party Tue 12/28 ● Dave is planning on Holiday Relays the week prior to Christmas, swimmers can sign up for a bowling lane then ● Discussed shirt/ bag tag design for the Freeze ○ The group liked the shirts with the softer heathered material, as well as all the swimmer names on the back ○ Dave mentioned to have all the names on the back, the list will be provided to the shirt company the Monday prior to the meet (1/17/22)	● Dave will add the bowling party to the Team Unify page events section ● Katie will reach out to the graphic designer at the Y to discuss the shirt/ bag tag design for the Freeze ● Katie will order cupcakes for the Holiday Relays
Food	● Vacant position – deferred ● For now, will ask for help meet-by-meet in Team Unify Job Signup	
Equipment	● Welcome Jon Pazdera to the Parent Committee! ● We need someone to become A.O. certified- Dave suggested the whole new equipment group do that ○ We will cover the fees ● Overall Jon says the first meet went well – Nick helped train new group ● For Titletown, Dave mentioned all we take is the laptop – we will need some people to help with the computer system in multiple sessions	● Jon and equipment committee will pursue the Administrative Official certification online
National team	● Deferred – Heidi not present	
Coach	● Dave could potentially have someone come do an officials training if there is interest ○ Jon had talked to a parent who had expressed interest but couldn't find a training in Wisconsin	● Dave will send an email to gauge interest in officials training and possibly set that up

	● FCY is not running short course meets this year, may look into adding another meet to the schedule, but that may be the new coach's decision depending on timeline	
Agenda items for next meeting	● Continue Freeze planning ○ Photographer? Swimmer fees? ● Officials training ● Canopy purchasing for summer /outdoor meets	

Next meeting: Monday, Dec 6 at 7pm at Ferguson YMCA