

Please complete these steps below to sign out of iCloud and iTunes on your district issued Macbook and sign back in with your new Apple ID.

iCloud backups data on your device

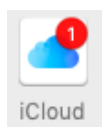
iTunes allows you to download apps, music, ebooks, etc.

Step #1: Sign Out of iCloud on Your Macbook:



System Preferences

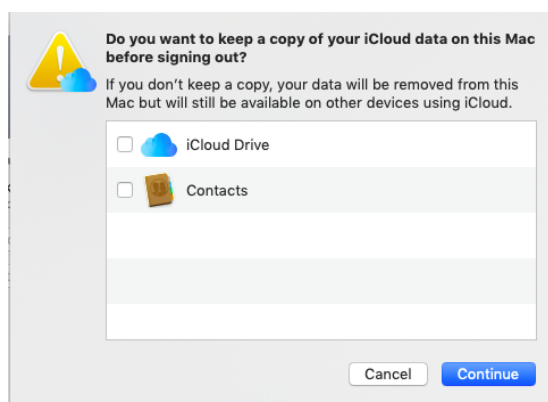
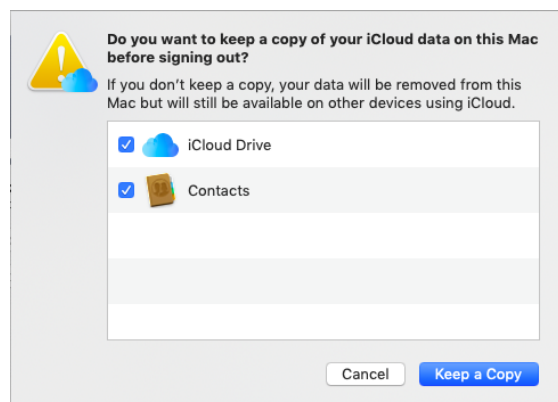
1. Open System Preferences.



2. Click on the iCloud icon.
3. Check which account you are signed in with. If you are signed in with your pulaski###@pulaskischools.org account...uncheck all boxes next to iCloud Drive, Photos, Mail, etc., and then click **Sign Out** at the bottom.



4. You can decide if you want to keep a copy of the items listed on your Mac. Leave them checked and click **Keep a Copy** or uncheck them and click **Continue**. If you are unsure what to select, leave them both checked.



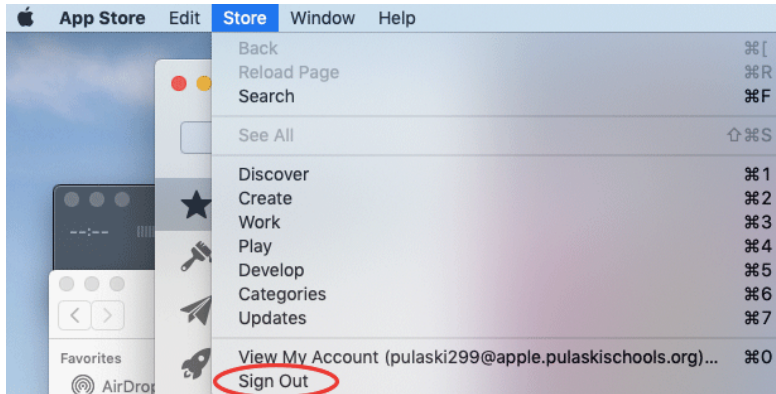
5. Enter your Apple ID password and click **Continue**. You are now signed out of iCloud.

Step #2: Sign Out of iTunes on Your MacBook



App Store

1. Open the App Store.
2. Click the **Store** menu option and click **Sign Out** at the bottom.



You are now signed out of iTunes.

Step #3: Optional - Signing into iTunes

You do not to sign into iTunes. From now on, you will be downloading all apps from Self Service.

Note: If you do want to have the ability to download apps from the apps store, you will need to [create a personal Apple ID](#) account and sign into iTunes with this account.

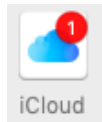
You will need to complete this before Step#4 if you want to do this.

Step #4: Log Into iCloud on Your MacBook



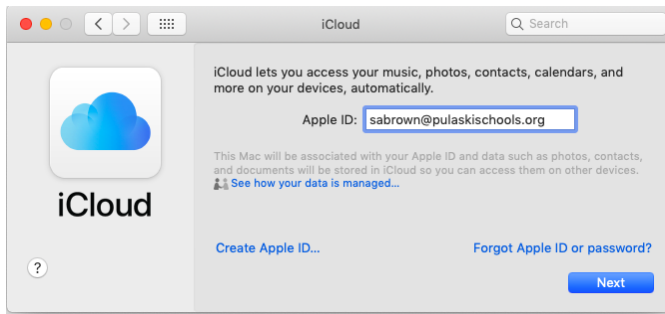
System
Preferences

1. Open System Preferences.

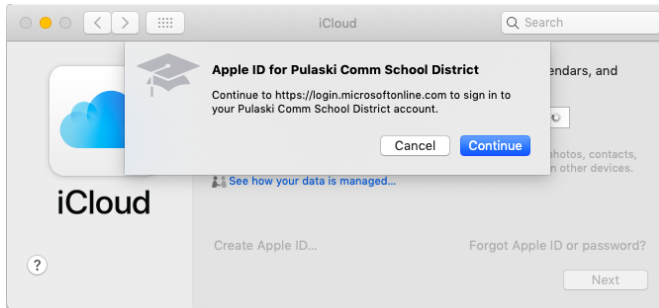


iCloud

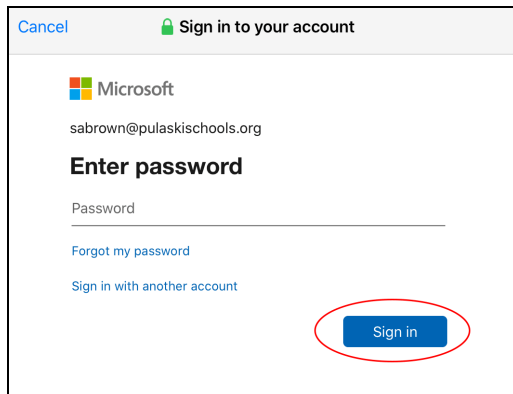
2. Click on the iCloud icon.
3. Type in your school Google email address and click **Next**.



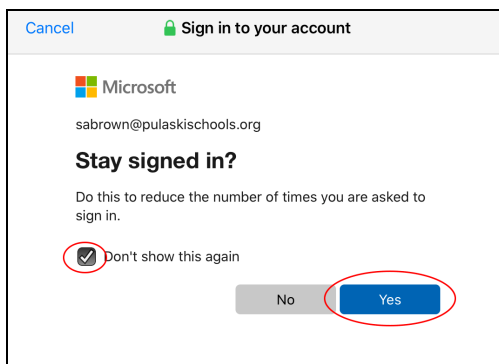
4. Click **Continue**.



5. You will be routed to a Microsoft Sign-in screen. Enter your school network/Google password and click **Sign in**.



6. Check the box **Don't show this again** and click **Yes**.



You are now signed into iCloud.