

**APPENDIX I: LETTER OF INTENT TO APPLY IN 2025-26
TO OPEN A HIGH-QUALITY NEW CHARTER SCHOOL IN PHILADELPHIA**

The Letter of Intent (LOI) provides formal notice to the Charter Schools Office (CSO) regarding an applicant's intention to submit a new charter school application for the 2025-26 application cycle. The information presented in the LOI is non-binding; specific details provided below may be finalized in the final submitted application. Please contact the CSO via phone (215-400-5786) or email (charterapplications@philasd.org) with any questions. The primary purpose of the LOI is to identify prospective applicants so the CSO can communicate with those applicants prior to application submission. **The LOI is due on or before October 15, 2025.** LOIs must be submitted electronically as an email attachment to: charterapplications@philasd.org.

Primary Applicant Contact Information	
Name *	
Address	
Phone	
Email (For Confidential Use)	
Email (For Public Inquiry) *	

General Information for Proposed Charter School	
Charter School Name *	
Name of Applicant Team / Entity	
Proposed School Leader *	
Proposed School Leader's Current Job / Profession	
Target Community * (Neighborhood, Zip Code)	
Projected School Opening Date* (MM/DD/YYYY)	

Proposed Grade Span, Enrollment Growth, and Maximum Authorized Enrollment (Enter the number of students in each cell, or "--" in unused cells)														
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Year 1														
Year 2														
Year 3														
Year 4														
Year 5														
At Scale*														

*Fields marked with an asterisk indicate information that will be made available to the public on the Charter Schools Office website.

Applicant Signature: _____ **Date:** _____