



Calvert - Charles - St. Mary's

Local Homelessness Coalition

Dedicated to ending homelessness.

Meeting Minutes

February 6, 2025

Via Zoom Meeting

Meeting Attendees: Amy Ford, Annabelle Montinola, Barbara O'Neal, Becky Sweeney, Calley Leimbach, Chamaine Jones, Constance Coggins, Corae Young, Danielle Johnson, Florence Brooks, Henry Franklin, Jaime Barnes, Jean Cooperharmon, Julia Forte, Kathleen Ruben, Kecia Daniels, Kieko Nash, Kim Dade, Larissa Dickens, Lisa Case, Lisa Dickens, Lorie Deel, Mary Levy, Patrice Campbell, Roslyn Young, Sandy Washington, Sara Martin, Sasha Seenath, Shavonna Butler, Shavonna Butler, Shawna Nelms, Sue Spindler, Tiffany Bench

Excused:

- Welcome & Introductions - 3 minutes
- Approve October and November 2024 meeting minutes - 1 minute
 - Motion passed
- Old Business:
 - Funding/Grant updates - 5 minutes
 - The HSP FY25 grant has been reviewed and payment is expected to be next week.
 - Action item: Lived Experience application for approval - 2 minutes
 - The Lived Experience application vote is tabled until the March meeting.
 - The received application will be sent to LHC members to review.
- New Business:
 - BoS update - 5 minutes
 - BoS is considering the impacts of the federal funding freeze and will meet tomorrow to discuss.

- o There will be a vacancy for vice chair of the BoS soon and vacancy in the chair position at the end of the year. Please consider serving in one of these roles.
- o Strategic planning will be underway this summer.
- o Coordinated entry is shifting to phase 2, which is to improve housing, navigation, landlord relationships and rapid rehousing best practices.
- o Since our launch date in September, we have enrolled approximately 336 households into our system. 60 of those households were chronic. The average time on the list is 85 days and approximately 19% have been exited to permanent housing.
- o Starting in March, the BoS will provide trauma-informed care training, and motivational interviewing via the LMS. They also plan to have in-person courses starting this spring for case management basics.
- o BoS is planning to apply again for the youth homeless demonstration program. We will need representatives from SOMD to serve on this program, for youth count, and the Youth Action Board.
- o All BoS members terms will expire at the end of 2025, the LHC will want to recruit BoS members before the end of the year
- o HUD NOFA announcement - 2 minutes
 - o All of the NOFA applications that were approved and recommended by BoS were approved by HUD. These applications included fair market rent increases for PSH and rapid rehousing.
- o Updates from Housing Authority visits - 5 minutes
 - o The waitlists are still closed and they are working through the backlog. The plan is to be done with waitlist review in the next five months.
- o Update from Labor/Employment - 2 minutes
 - o None available.
- o Quarterly reports from HSP recipients
 - o Tabled until March
- o Customer service training for spring - 3 minutes
 - o Chick-Fil-A has offered customer service training for LHC agency staff. It will be a one-day training.
- o Landlord engagement event - 3 minutes
 - o Kecia is planning a landlord education session in the spring to help landlords understand the benefits of working with LHC clients and the support they can get from agencies if needed.
- o Highlight coordination successes - 10 minutes
 - o Successful PIT outreach resulted in 8 people being eligible for hotel funding in Calvert, good coordination across entities. Angel's Watch

was able to provide hypothermia beds for 8 females and other clients were eligible for hotels.

- o Shelter updates—current census, bed availability and concerns - 5 minutes
 - o Three Oaks is at capacity, 2 beds in emergency men's soon
 - o Project Echo also full.
 - o Oxford House in Chesapeake Beach is looking for single women with children to fill spots in their permanent housing program.
 - o Angel's Watch is full with 100 residents, 63 of whom are children.
 - o LifeStyles is full other than some spaces at Gail's House.
- Sub-Committee Reports - 15 minutes:
 - o Executive Committee
 - Sue was voted in as co-chair
 - o Membership report--need chair
 - o Co-chair-
 - o Charles vacancy—3
 - o Quality Assurance – Cynthia
 - Next meeting February 20
 - o Advocacy—Julia
 - o Youth—Kellie
 - o Other
 - o LifeStyles has a nutrition assistance program and is looking for subrecipients to help assist people in applying for public assistance benefits.
- Next Meeting: Thursday, March 6, 2025; 2 pm