



**OxChefs Team Member**

**Oxfordshire Scouts**

'An opportunity to make a difference'

## Key Tasks for OxChefs Team Member

Summary:	Provide first aid support to County led events and activities
Purpose of the role:	Ensure County led events and activities are catered for appropriately.
Main contacts:	Event Management Team Leader, Programme Event Sub Team Leaders, District Lead Volunteers, Group Lead Volunteers, young people & volunteers across the County
Appointment requirements:	Understand and accept The Scout Association's policies. Complete the appointment process, getting started modules within 5 months in this role and keep mandatory ongoing learning current (and any new requirements under transformation changes). Hold relevant food hygiene training.
Key tasks for OxChefs Team:	<ul style="list-style-type: none"><li>• Organise meetings to share good practice and experiences with OxChefs Team Members.</li><li>• Organise meetings to share opportunities and information regarding County event opportunities.</li><li>• Book out catering equipment with Stores Team Leader</li><li>• Arrange the collection and return of County catering equipment from County stores.</li><li>• Ensure catering is provided in a timely manner for County led events and activities</li><li>• Ensure catering is provided safely and within the Scouts policies</li></ul>
Summary:	Provide catering support to County led events and activities as well as support to Districts and Groups as requested