



UNIVERSITY
of ALASKA

Many Traditions One Alaska

Position Job Duties

531455_Police Officer I/II

50% Prevent, deter, and detect crimes through active patrols; explain and enforce applicable federal, state and municipal laws and university rules and regulations; mediate disputes. Respond to emergencies and non-emergency calls for service, disturbances, minor consuming parties, and domestic violence incidents; conduct interviews and searches; observe and take appropriate action on suspicious activities; and detain and arrest suspects.

15% Conduct both criminal and non-criminal investigations by gathering evidence, conducting interviewing to include victims, witnesses, and suspects. Typical cases may include thefts, underage drinking, DUI, domestic violence, assaults, and sexual assaults. Incumbent must be able to write effective and comprehensive investigative and incident reports and be ready to testify in court as needed.

15% Provide convenient services to UAA staff, students, and visitors (safety escort, vehicles unlocks and jumpstarts, safety checks of rooms and buildings, and welfare checks on people.) Maintain security for the university through regular/daily building checks; active patrols (foot, bicycle, and vehicle) of all the university property (dorms, apartments, storage areas, buildings, and businesses), both on and off campus; and nightly lock-up of campus buildings. Conduct periodic safety/crime prevention presentations to the public.

10% Maintain professional and technical knowledge by studying applicable federal, state and local laws, and University rules and regulations; attending department training, educational workshops, and review professional publications. Maintain skill level of both lethal and less than lethal weapons and complete required department testing with satisfactory results. Maintain annual certification of first aid, CPR, and AEDs.

10% Protect life as a police first responder to emergency incidents, both medical and violent crisis. Requires emergency medical skills (First Aid, CPR, and AED), police defensive tactics, use of firearms (handgun, shotgun, and rifle); use of less than lethal weapons (OC spray,



UNIVERSITY
of ALASKA

Many Traditions One Alaska

Position Job Duties

Tasers, and batons), physical control methods, problem solving skills, good communications skill and good judgment.