



# Cloverdale Minor Baseball Project Planner

Many great ideas come to the Association and to help provide clarity we have supplied a simple worksheet to guide you when you want to submit an idea. Please fill out this form to the best of your knowledge and do not hesitate to ask for assistance from your Executive Team.

When complete, forward a copy to the CMBA Secretary for review at the next board meeting.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Scope:** *[Describe in 2-3 lines what idea you are presenting]*

**Timeline:** *[When and duration]*

**Budget:** *[Estimated cost for entire project]*

**Resources:** *[Include # of people required, fields or batting cage, other]*

**Details:** *[Supply additional data to support your presentation]*