



Custodian Position

Created: 10/25

Job Title: Night Custodian

Reports To: Night Custodial and Bus Driving

Work Schedule: 254-Day, Year-Round Position (Evening/Night Shift)

Starting Pay: \$14.00 per hour, based on experience

Benefits: Single Health Insurance Contribution Included

Location: District-Wide — Two Buildings in Sioux Rapids (PK–12 Building and Daycare)

Classification: Full-Time, Non-Exempt (Support Staff)

Position Summary

The Night Custodian is responsible for maintaining a clean, safe, and orderly environment in all district facilities during evening hours. This position ensures that classrooms, offices, hallways, restrooms, and other areas are properly cleaned and secured each night to support a healthy learning environment. A valid bus driver's license is preferred, and opportunities may be available to assist with transportation needs.

Essential Duties and Responsibilities

Custodial Responsibilities

- Perform nightly cleaning of classrooms, offices, restrooms, hallways, and other assigned areas.
- Sweep, mop, vacuum, and disinfect floors and surfaces as needed.
- Empty trash and recycling containers and ensure proper disposal.
- Clean windows, furniture, fixtures, and equipment.
- Set up and take down furniture and equipment for school events as directed.
- Secure all facilities at the end of each shift by locking doors and ensuring all lights and equipment are turned off.
- Report maintenance, safety, or security concerns promptly to the Custodial/Maintenance Director.

Maintenance Support

- Assist with minor repairs and general upkeep of facilities and equipment.
- Monitor and report issues related to plumbing, HVAC, or electrical systems.
- Participate in snow removal, groundskeeping, and seasonal maintenance as assigned.

Safety and Compliance

- Follow all district safety policies and procedures.
- Use cleaning chemicals, tools, and equipment safely and appropriately.

- Maintain accurate custodial records and supply inventories.

Bus Driver Responsibilities (Preferred, Not Required)

- Drive regular or activity routes as assigned.
- Maintain a valid CDL and comply with all state and district transportation safety regulations (if applicable).
- The school will pay for the CDL training and hours required to maintain the license.

Qualifications

- High school diploma or equivalent required.
- Previous custodial or maintenance experience preferred.
- Ability to work independently and efficiently with minimal supervision.
- Strong attention to detail and commitment to cleanliness and safety.
- Valid driver's license required; CDL with school bus endorsement preferred or willing to get the proper training and endorsements.
- Ability to lift up to 50 pounds and perform frequent physical activities including standing, walking, bending, and climbing.

Physical Demands

- Frequent standing, walking, bending, lifting, and carrying objects up to 50 pounds.
- Ability to work indoors and outdoors in varying weather and environmental conditions.

Other Duties as assigned

