## Tips for Chromebook Care

Murray City School District students and their families play a big part in keeping student-assigned digital devices in proper working order. Like all electronics, Chromebooks have sensitive circuits that are easily damaged if not cared for.

To ensure your student's device makes it through the year, please remember the following:

- **Placement**: Chromebooks should not be placed on or under soft items, such as papers, blankets, pillows, or sofa cushions. This may cause the laptop to overheat and result in physical damage to the machine.
- Food and Drink: Keep all liquids away from the laptop. Never eat or drink while using the laptop.
- Cord Care: Cords and cables must be inserted carefully into the device to prevent damage.
- **Charging Storage**: To avoid damaging the screen, put the power cord and charging brick in the front pocket of the case.
- **Check for Clearance**: Never close the laptop with anything on the keyboard, such as pencils or notebooks.
- Avoid Extremes: Protect the laptop from extreme heat and cold never store them in a vehicle;
  If the laptop has been in extremely cold or hot temperatures, let it come up to room temperature before operating it.
- When Not in Use: When the laptop is not in use, please store it in a secure location (including its case).
- **No Stacking**: Heavy objects should never be placed or stacked on top of the laptop. This includes books, musical instruments, etc.

Finally, consider purchasing Chromebook Insurance to protect you against theft or accidents. It's inexpensive and removes the liability of hundreds of dollars. Every year MCSD students have accidents or lose their Chromebooks, and this can be costly for uninsured families.

If your student has an issue with their Chromebook, please instruct them to work with their teacher and school secretary on getting it fixed or replaced.