

Ormiston Primary School Parent Council

Parent Council Meeting Minutes

Date: Wednesday 26th Aug 2026

Date of minutes: Thursday 27th Aug 2026

Attendees: Liz Wright (Chair), Kelly Jones, Sarah Morgan (Head Teacher), Nic Little (Deputy Head Teacher), Hollie Wallace (Clerk), Sophie Coats (Treasurer), Shona Corrigan, Laura Hook, Linsey Howie, Gabriela Veverkova, Alice Shan, Brerah Sharif Govender

Apologies: Garret Brady, Sarah Anderson,, Tina Singh Kang, Rebecca McConnell, Melissa Pagan,, Kirsty Dunn (Class Teacher), Jacqueline Robertson, Caroline Gray, Heather Martin, Bridget Garvie

Date of next meeting: Wednesday 21st October 2026 (AGM) - 6pm at School

<u>Topic</u>	<u>Key Discussion Points</u>	<u>Actions</u>
Actions From Last Meeting	• Picnic went ahead and was well attended and positive. • School Photographer - after the data protection assessment process, a photographer has been appointed. They are the same as used previously, now working under a new company name. • P1 welcome event - we did not manage to make this happen this year.	
Headteacher Update - Sarah	• Positive start back to school. • Leadership jobs were shared with the children today. • New value characters were launched after a competition and vote with the children.	

	• Positive behaviour plan finalised and a video will be sent home next week explaining to families. • An online safety video will also be sent home to communicate online safety beyond school to families. This will give information to help with awareness and some tips. • Building work is ongoing and due to additional work needed on the roof, will be completed hopefully by the September weekend. • P5/6/7 have completed some outdoor activities which were really enjoyed. • Staffing - 2 new support staff in place and 2 new staff to the nursery. 1 additional vacancy in the nursery remains. • Behaviour in school is very good and school often receive comments on polite and well behaved children. Where needed, plans and support are in place.	
Treasurer Report - Sophie	• Current Balance £4993.20 • Awaiting £2000 approx from People's Fundraising. See below. • Holding funds for P7 camp fundraising - around £500-£700. Next time look at holding this money separately from the Parent Council. • Collection Pot set up for teachers £100 class funds. • Bake Sale at end of term raised £211.33 which also sold some bubble wands for P7 camp fundraising. Discussed how the profits should be split for this event and agreed to a 50/50 split with the Parent Council and P7 camp. Also agreed that any future events should be clear if money is being raised for or in connection with another cause.	• Holie post on facebook asking for an account to help us with accounts.

	• We need a new accountant to help us with the accounts this year - Hollie put a post on Facebook.	
Peoples Fundraising - Liz	• People's fundraising needed extra validation to allow us to access the money they were holding. • The extra validation has now been done and we can now release money. • Look at alternatives for next time - Collection Pot potentially.	
Connect - Liz	• Connect is a charity that supports Parent Councils. • There are lots of resources and training available and everyone can register for an individual account. Liz encourages everyone to do this.	
PEF - Liz/Sarah	• Currently pays for staffing - 1 ½ classroom assistants who work with Nic and Shona to deliver targeted interventions around numeracy and literacy. The amount received stays the same each year. • This is targeted to specific children and delivered in blocks. For numeracy the blocks are Numerals/Place Value, Adding/Subtracting and Multiplication/Division. • Staff look for where gaps in learning are and it is tracked by Nic. • Staff deliver learning via games/activities to make it interactive. There is also a specific area in school for the children to work on their maths. • Diagnostics are tracked at the start and end of each block and added to a google form to see improvements. • It has been very successful showing huge improvements in children's learning.	•

School Improvement Plan - Sarah	• SIP is completed and submitted in June but evidence gathered all year to identify focus. There are 3 main areas identified each year. • It has been written using a different format this year which supports gathering of evidence of what is being done and feeding into quality assurances – Development work took place for HT's throughout last session to support the changes. • There is a plan to put this into a summary document for parents and added to the website/sent home. • 1st improvement is linked to reading and ensuring the children have an enjoyment from reading - able to talk about authors etc. There are working groups taking on the Reading Schools Initiative and CAT sessions which will focus on high quality learning and teaching in reading. Shared classroom experiences will focus on reading in class. Also looking at the feedback given to children in the classroom. • The 2nd focus is on well being, equality and inclusion - allowing children to express their wellbeing needs, identifying the wellbeing indicators. There is a health and wellbeing group and training with staff and the educational psychologist around how to understand children, their behaviours and how to support them appropriately. Also a further outdoor learning group. • The 3rd focus is on raising attainment. Ormiston is a pilot school using a new tracking tool to track progress of the children.	•
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	For the nursery there is a focus on learning stories, to make them more streamlined and focus on next steps.	
Racism - Brerah	- Brerah raised a question around how the school is planning to deal with incidents that have occurred around Racism. Asked if it is possible to have Show Racism The Red Card into school. - Sarah confirmed it is not a new priority and is something that the school continues to work on. It is on the maintenance part of the plan meaning it will continue to be a focus and is embedded in the school learning. Sarah will look into bringing in Show Racism The Red Card back into school. - Nic confirmed that any incidents are dealt with swiftly and are on their radar. - There are equality and diversity groups which are pinpointed to the needs of the class and ongoing discussion with children. - Suggestion to have any learning around this shared with home to support. Possibly look at video being sent home.	Sarah look into having Show Racism The Red Card into school
Sharing Assemblies - Liz	This will be continuing this year.	
Road Safety	- Liz asked who will be taking over as lead of this now Mrs Bernard is on maternity leave. It now lies with Sarah. - Junior Road Safety Officers were appointed today. - Next week (W/C 31st Aug) is Walk to School Week - There will be a survey the following week asking children how they get to school. - Community Police Officer will be visiting school to assess parking at drop off.	

Website Update	• Sarah is in the process of updating the school website with PC minutes and Class Reps. We need to recruit a P1 parent for this role. • The Positive Behaviour Plan will also be added to the website.	• Update school website with PC minutes and reps
Digital Forms & Letters	• Caroline was approached by a parent with concerns around paper forms being used and asked if these could be made digital. Sarah advised that the data capture needs to be paper as it needs to be put into the PPR (Pupil Personal Record) - so the school cannot capture this digitally. • Parent raised an issue with confidential information being carried by children - school will look to use envelopes in future to keep all the paper forms together better. • Parent also raised an issue if children move between 2 homes and form/slips are forgotten between houses. Sarah said the school can send separately if children live over 2 households and work around this. •	
Halloween	• Friday 30th set for Halloween parties. • Liz, Kelly, Sophie, Linsey and Hollie to plan this.	• Take Halloween parties offline to organise.
Christmas	• Looking to organise the Barrow of Booze again • Christmas Fayre at school - 4th December after school. • Possible Christmas cards - although may move to do this every second year.	• Take Christmas offline and look to plan events

	• Film night - feeling that these may not work as well due to increase in school numbers.	
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