

Bond & Partners

www.bondnpartners.com

Bond & Partners is a private and exclusive community, comprising 150 top-tier fractional executives and professionals from all around the globe, this includes Asia, Australia, Europe and USA. We focus on 4 key areas:

- Job/project opportunities through our job board and online talent directory
- Community & connection through growth groups where we match you with 4-7 other peers
- Learning and development through workshops
- Templates and resources for efficiency

As we continue to expand, we're seeking a passionate Community Manager to elevate engagement and foster collaboration within our dynamic network. More than just a managerial role, we're on the lookout for a strategic partner who shares our vision for sustainable growth and is eager to contribute to our commercial success. If you're ready to make an impact and join us on this exciting journey.

This is a part time arrangement based on revenue share, which can evolve over time.

Role Description

We are looking for an awesome Partner to the business who believes in the mission of helping the community to "be an agent of good in the world." We need an experienced professional who can help us lead in the area of community management. We are looking for a do-er, someone who gets things done and wears many different hats. As it is an early stage business, we do expect a lot of ambiguity.

Responsibilities:

Leadership: responsible for providing strategic direction and guidance of the company. The role requires a dynamic, visionary, and empathetic leader who can foster a culture of collaboration, innovation, and continuous improvement. This role requires exceptional communication skills, a strong aptitude for decision-making, and a proven track record of achieving organizational goals.

Community Management: Oversee and manage the online and offline communities associated with the company's products or services. Respond to inquiries, engage with community members, and moderate discussions to ensure a positive and inclusive environment.

1) Launch and manage small growth groups

2) Help fractional members build trust amongst each other to strengthen referrals & fractional community trust.

3) Create positive impact and value for all members

Social Media Management: Develop and execute social media strategies to promote the

company's brand and engage with the community. Create and publish engaging content on various social media platforms, monitor social media channels, and analyze performance metrics.

Events Management: Plan, coordinate, and execute events such as meetups, workshops, and webinars for the community. Collaborate with internal teams and external partners to ensure successful event planning, promotion, and execution.

Community Building and Leadership: Foster a sense of community among members, encourage participation, and facilitate networking opportunities. Serve as a role model and leader within the community, promoting inclusivity, diversity, and respect for all members.

Writing Articles, Storytelling and Interviewing Key Industry Leaders and Influencers: Create and publish written content, such as blog posts and articles, that showcases the company's thought leadership and expertise in the industry. Conduct interviews with key industry leaders and influencers to gain insights and share valuable knowledge with the community.

Character:

Excellent verbal and written communication skills: Ability to communicate effectively and professionally with community members, team members, and external stakeholders through various channels, including social media, email, and in-person interactions.

High passion for people and helping navigate through transitions in their lives and help them find their joy.

Knowledge and experience of transitions and key topics that would be of interest to people going through change in different careers/life stages.

Detailed orientated but has an open mind and positive attitude.

Strong interpersonal skills: Ability to build relationships, inspire trust, and work collaboratively with diverse groups of people from different backgrounds and cultures.

Proactive and self-motivated: Ability to take initiative, work independently, and manage multiple tasks and projects simultaneously.

Knowledge of community management best practices: Familiarity with community management strategies, social media platforms, event planning, and community building techniques.

Passion for the community: Genuine interest and enthusiasm for building and nurturing communities, understanding their needs, and driving engagement and growth.

Flexibility and adaptability: Ability to thrive in a dynamic and fast-paced environment, adapt to changes, and be open to feedback and continuous improvement.

Excellent writing and storytelling skills: Ability to create engaging and informative written content that resonates with the community and positions the company as a thought leader in the industry.

Strong interviewing skills: Ability to conduct interviews with key industry leaders and influencers, ask insightful questions, and extract valuable insights to share with the community.

Application:

1. Email your updated resume to hello@bondnpartners.com.
2. In the body of the email, please include a brief statement outlining why you are interested in this position and why you believe you would be a good fit for our team.

We appreciate your interest and look forward to reviewing your application.