

Texas Women's League Grant Guidelines



Qualification

Grant applications will **ONLY** be accepted through the online form on the website. Texas Women's League (TWL) will not accept any in-person, mailed, or emailed applications. This includes the submission of all required documentation. For assistance in completing the application, contact the Charities Committee, via email at twlcharities@gmail.com or by calling Samantha Wischnewsky at 281-250-7003 prior to the deadline.

Applications for the 2024-2025 grant cycle will be accepted August 15 through September 15, 2024. No extensions will be granted.

To qualify for funding from the TWL, applicants must meet the following qualifications:

1. Be a designated 501(c)(3) organization by the Internal Revenue Service (IRS)
2. Be located in or provide services for Fayette County, Texas
3. Be in operation for at least one year from the date of application

Additionally, if an organization conducts a fundraiser on the same date as the TWL Annual Spring Charity Gala held March 1, 2025 it may not be eligible for funding.

Grant Application Information

Please review the grant application information and example questions before beginning the online application process. Gather all needed documents, images, and video before beginning the online application for ease of submission.

The following information will be required for the online application;

- Legal Name of Organization
- IRS Assigned EIN#
- Organization's Physical Address
- Organization's Mailing Address
- Organization's Telephone Number
- Organization's Website/ Social Media URLs
- Primary Contact Person's First and Last Name
- Primary Contact Person's Title
- Primary Contact Person's Main Telephone Number
- Organization's Mission Statement

Texas Women's League Grant Guidelines



- First Year of Operation in Fayette County
- Geographic Area(s) served with Fayette County
- Charitable Area of Focus
- Brief Description of Organization
- Requested Funding Amount
- Project Name
- Description of Need
- Brief Description of Proposed Project
- Estimated Number of People Served
- Plans for administration and operation of the proposed project, including start dates, key activities, and end dates
- Brief Summary of Goals, Outcomes, or Impacts
- Methods and Measures used to evaluate effectiveness
- List of contributors to the proposed project

The following documents/video/images will be required for the online application;

- IRS 501(c)(3) designation letter, if this is the first year an applicant is applying for a TWL grant
- List of current operations officers and board of directors with telephone and email address of each officer
- A thirty second MP4 file video or PowerPoint presentation (no longer than three slides) to be used during the Fall TWL Membership Meeting in October. (Please note, this video or PowerPoint will be the first information presented to the voting members, it will be used in TWL web/Facebook marketing, and showcased at Gala).
- Complete list of organization's major fundraisers to be completed by December 31, 2025
- Detailed budget for proposed project including any other sources of funding/income
- Organization logo in a jpeg format

Texas Women's League Grant Guidelines



Grant Acceptance

The TWL Charities Committee will appoint an evaluation panel to review each application in detail. The evaluation panel will confirm qualifications are met as set out in TWL Bylaws to receive funding. The committee will create and deliver the evaluation panel's comprehensive report of all applications to the TWL Board of Directors for consideration. Once approved by the TWL Board of Directors, applicants will be notified before or on October 1, 2024.

The qualifying approved applicants will be presented to the TWL general membership at the Fall Membership Meeting on November 6, 2024. Grant applicants meeting the qualifications are encouraged to attend this event.

Grant Requirements

All funds raised at the annual TWL Spring Charity Gala go directly to supporting grant applicants. To ensure the event's success, applicants must actively engage in both the fundraising activities and the execution of the gala. Further details will be provided if you are selected.

Members of the applicants' organization will support TWL's Spring Charity Gala by;

1. Donating one or more auction item(s), each with a minimum value of \$100 or give a financial donation of a minimum of \$100 to be used to purchase items for auction,
2. We encourage volunteering in the week leading up to the gala for tasks such as setting up, decorating, and arranging table settings, among other activities.
3. Selling 15 Drive-Thru Dinner Fundraising tickets on behalf of the organization. Tickets will be distributed at the TWL Fall Membership Dinner or mailed to the address listed on the online application.

Please note that TWL will send additional information about schedules and volunteer opportunities for the gala via email. The success of the gala directly impacts the amount we can distribute. We encourage all selected charities to participate in any way possible.

This year's preparation week is set for February 24 through March 2, 2025 and the gala date is Saturday, March 1, 2025.

Funding

The level of grant funding for each qualified applicant will be determined by the availability of funds. A maximum of \$5,000 can be granted to each applicant. The awards will be announced and distributed at the May 2025 TWL funding event.