



REQUEST FOR WAIVER OF CLASS PROJECTS

Application for Waiver of IRB Regulation for Classroom Instruction

For use of this form, see UNCA IRB SOP-3.4 *Classroom Exempted Activities*

The UNC Asheville Institutional Review Board (IRB) must review all projects that involve human participants. Student projects conducted within an academic course may be categorized as either a course assignment or disseminated research.

Course Assignment/Project includes human participant data collected during or outside of class by students enrolled in an official course, as well as activities for a course that involve persons not part of the course. Course assignments involving research activities are considered educational in nature and not subject to IRB review. This Request for Waiver of Class Projects form must be submitted to the IRB.

Disseminated Research includes human participant data that are formally presented to any audience beyond the course (e.g., poster, oral presentation, written paper, seminar, Show Case etc.). In this case, complete the appropriate protocol and the project will need to be approved.

PRINCIPAL INSTRUCTOR INFORMATION

Instructor Name:

Position Title:

Department:

Email:

Phone:

Course Number and Title:

PROJECT INFORMATION

Describe class assignment (or attach syllabus or class handout highlighting relevant parts):

Project Description:

WAIVER REQUIREMENTS CHECKLIST (BOTH INSTRUCTOR AND STUDENTS WORKING ON PROJECT)

- | | |
|--------------------------|---|
| ☐ | The results from the course project will never be disseminated outside the classroom. |
| ☐ | No use of minors or vulnerable populations (prisoners, non-English-speaking persons, persons lacking capacity to give informed consent.
***Exception: Research conducted in established or commonly accepted educational settings, involving normal educational practices, such as: research on regular and special education instructional strategies, or research on the effectiveness of, or the comparison among instructional techniques, curricula, or classroom management methods. |
| ☐ | Risk is not more than 'minimal.'
'Minimal risk' is when 'the probability and magnitude of harm or discomfort in the research are not greater in and of themselves that those ordinarily encountered in daily life or during the performance of routine physical or psychological examinations or tests.' |
| ☐ | Survey/questionnaires/interviews will not collect sensitive personal information (e.g., no questions about alcohol/drug use, sexual behavior/attitudes, criminal activity, medical history, grades/test scores) |
| ☐ | No use of deception. |
| ☐ | No video recording. |
| ☐ | Students will receive instruction/guidance on conducting ethical human subjects research. |

INSTRUCTOR ASSURANCE

I accept primary responsibility for ensuring the rights and welfare of human subjects and to:

- Train students in the proper conduct of research and protection of human subjects;
- Review student class projects, determine if each project qualifies for a waiver, and require a standard IRB application if not;
- Ensure that students get written informed consent from subjects and assent from children;
- Document that students receive permission to conduct research at institutions other than the University of North Carolina at Asheville;
- Monitor the research and inform the IRB immediately of any significant problems that arise.

By signing this form, I certify that the information provided in this Request for Waiver of Class Projects is complete and correct. As Principal Instructor I have the responsibility for the protection of the rights and welfare of the human participants, conduct of the research, and the ethical performance of the projects.

Principal Instructor's Signature

Date (MM/DD/YYYY)