



## Student / Staff Recognition Form

Please indicate the appropriate one:    \_\_\_\_\_ Student    \_\_\_\_\_ Teacher

School: \_\_\_\_\_

Grade Level or Department: \_\_\_\_\_

Describe in detail the reason for recognition (when, where, what). Include any additional information about the individual being recognized such as: how long they have taught, been involved in an activity or organization, etc.

Date Form Submitted: \_\_\_\_\_

Name of Person completing the form: \_\_\_\_\_

Please email this completed form to Christy Bush and Latonia Bell at [christy.bush@clark.kyschools.us](mailto:christy.bush@clark.kyschools.us) and [latonia.bell@clark.kyschools.us](mailto:latonia.bell@clark.kyschools.us). An email will be sent to you if approved.