Commissioner Board Meeting December 30, 2025

The Union County Board of Commissioners held a regularly scheduled meeting on Tuesday, December 30, 2025, in person and online via Zoom webinar.

BOARD MEMBERS: Commissioner Preston Boop, Chairman, Commissioner Jeff Reber, Vice-Chairman, Commissioner Stacy Richards, Secretary

ABSENT:

GUESTS: Jeff McClintock, Finance Director, Diane Reigle, Treasurer, Justin Strawser, The Daily Item, Gawhara Abou-eid, Standard Journal

STAFF: Susan Greene, Chief Clerk/Administrator, Stephanie Werner, Executive Administrative Assistant

ACTION MINUTES

A. CALL TO ORDER

The meeting was called to order at 2:03 p.m.

B. MINUTES

Motion by Commissioner Richards, second by Commissioner Reber, to approve the December 16, 2025, Board Meeting minutes. Motion carried, and all members voted yes.

C. NEW BUSINESS

2:15 Union County Salary Board

D. GENERAL DISCUSSION

1. Motion by Commissioner Reber, second by Commissioner Richards, to approve payables ending in the week of December 18, 2025, in the amount of $216,531.22. Motion carried, and all members voted yes.

2. Motion by Commissioner Richards, second by Commissioner Reber, to approve adoption of the 2026 budget, as presented. Motion carried, and all members voted yes.

3. Motion by Commissioner Reber, second by Commissioner Richards, to accept, with regret, the Letter of Resignation from Cindy Moyer, Agland Preservation Administrator, effective December 31, 2025. Motion carried, and all members voted yes.

4. Motion by Commissioner Richards, second by Commissioner Reber, to approve the Application for Burial Expenses of a Deceased Service Person for James Shipton. Motion carried, and all members voted yes.

5. Motion by Commissioner Reber, second by Commissioner Boop, to approve the Certification of County Funds for 2026 Program Year, for Agland Preservation, in the amount of $57,117.00. Motion carried 2-1, with Commissioner Richards voting no.

6. Motion by Commissioner Richards, second by Commissioner Reber, to approve the Planned Service Agreement, as presented, between Johnson Controls, and Union County, for Preventative Maintenance Services, for the Trane Controls, at the Union County Courthouse, effective January 1, 2026 through December 31, 2028. Motion carried, and all members voted yes.

7. Motion by Commissioner Reber, second by Commissioner Richards, to approve the Savin Maintenance and Service Agreement between the Pennsylvania District Attorney's Institute and Union County, effective January 1, 2026 through December 31, 2026. Motion carried, and all members voted yes.

8. Motion by Commissioner Richards, second by Commissioner Reber, to reappoint John Zimmerman to the Trail Authority, for a 5-year term, effective January 1, 2026 through December 31, 2030. Motion carried, and all members voted yes.

E. OPEN FORUM

No Public Comment

F. ADJOURNMENT

Commissioner Boop recessed the regularly scheduled meeting to hold the Salary Board meeting at 2:15 pm and adjourned at 2:17 pm. The regularly scheduled Commissioner Board meeting reconvened and Commissioner Boop declared the meeting adjourned at 2:23 pm.

Union County Commissioners

Susan Greene
Chief Clerk/Administrator

Stephanie Werner
Executive Administrative Assistant