

# Pickleball Tournaments - FAQ

## 2023 USAP National Championships

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### Terms to Know

**Confirmed** – This is your registration status in the tournament, which means you have been confirmed and listed in the event to play the 2023 USA Pickleball National Championships. Once you are moved into an event, you will be sent an email confirmation. You will notice the NC has been removed before the event code previously seen in your registration when you were non-confirmed.

**Non-Confirmed** – This is your current registration status in the tournament, which means you registered and are wishing to play the event. Your registration is pending a review to see if you and your partner have met all the qualifications. You will pay the registration fee, referee fee, event fee and service fee(s) for the event(s) selected during the registration process. If your partner is playing in a qualifying tournament that has not happened yet, do not panic. They will be sent notification approximately 5 days after a qualifying tournament closes, to complete their registration for review of eligibility.

**Lottery** – means you or your partner did not meet all the qualifications before 9/8/2023 midnight CST. Your current registration status is non-confirmed and the event you registered for will go through a lottery process mid-September. Once the lottery is concluded, instructions will be made available to ALL players through email. READ and follow all instructions. Scheduled announcement of lottery winners will be 9/22/23.

**Buttons on Pickleball Tournaments** - resources have been made available to you through the Pickleball Tournaments 2023 USA Pickleball National Championship tournament page. It is your responsibility to read all information supplied on the tournament page.

### Required Items During Registration - Multiple Choice Decisions to Make

#### **1st - Registration & Weather Insurance (Required Item to Complete Registration)**

Do you wish to purchase the [Registration & Weather Insurance](#)? Yes or No is required

- **Yes** - cost is \$20 (non-refundable fee)
- **No** - cost is \$0 - strongly encourage you to read the [Cancellation Policy](#)

Items to consider:

- You will be able to change this answer from NO to YES until 9/8/2023.
- If you choose YES, pay the \$20 and then decide NO, the insurance fee is not refundable. Choose wisely based on your individual situation.
- After 9/8/23, **no refunds will be available** without the purchase of insurance. Strongly encourage you to read the [Cancellation Policy](#)

**2nd - I intend to play this tournament as a Pro or Amateur? Answer required to proceed with registration.**

6/11/23 CHANGE - Pro & Senior Pro Play has been opened to all skill levels - if you play pro or senior pro - no amateur or junior events will be made available to you

A player will select which events they will participate in for the 2023 USA Pickleball National Championships. Once you select and are moved into an event - **you will not be able to change that selection**, as the Registration Team will be working from your selection to verify status. So make your selection wisely.

- **AMATEUR playing all my events in skill/age** - this means you will only be playing in the skill/age events - no pro events - no senior pro events and no pro split/age events. You can not have a rating of 5.5 or higher in gender doubles, mixed doubles or singles. A rating of 5.5 or higher will exclude you from all amateur events. In the event you only have one rating 5.5 or higher, the others will be adjusted to 5.0 for you to participate in the other pro events.
- **PRO playing pro events only**  
Playing Pro or Senior Pro Policy distributed 6/11/23  
Players may choose to play pro or senior pro events at the USAP Pickleball National Championships regardless of rating. However, players that choose to enter a pro event will not be eligible to register in any amateur events at any time during the tournament. In other words, if you register to play in a pro doubles or a pro singles event you are not eligible to play in any amateur events. You must continue to enter only pro events.
  - There may be a qualifier for all pro events. If you do not make the main pro draw from your results in the qualifier you cannot switch back to amateur.
  - There will be a pro bonus draw for all players not making the main pro draw from the qualifiers. Those pro bonus draws will provide additional competition matches against others registering for pro events and not making the pro main draw.
  - The formats for the qualifiers will be single elimination 2/3 to 11 win by 2.
  - The format for the pro bonus draw will be single elimination 1 game to 15 win by 2.
- **JUNIOR playing only Junior events for the entire tournament** - this means SKILL/Age Events - age divisions 1-14, 15-16, 17-18. You can not have a rating of 5.5 or higher in gender doubles, mixed doubles or singles. A rating of 5.5 or higher will exclude you from all junior and amateur events. In the event you only have one rating 5.5 or higher, the others will be adjusted to 5.0 for you to participate in the other pro events. A player under the age of 19 can elect to play AMATEUR 19+ and Junior events provided they are not on the same day. If you play any amateur 19+ event your registration fee will be \$155 not the discounted Junior fee of \$55. Registration Fees for Junior Only events is \$55, plus referee fee \$35 and \$15 per event.

**3rd - How did you qualify for this tournament? Must be answered to proceed with registration.**

- **I am 70 years or older and played one qualifying event** - you have played in one of the USAP qualifying tournaments or the USAP Diamond Regionals. You will then be eligible for all events without needing a golden ticket.
- **I earned a Golden Ticket at one of the 12 qualifying tournaments** - Congratulations! We will check your name against the database of Golden Ticket winners in the 12 USAP qualifying tournaments. Yes, if you were in a combined bracket a Golden Ticket was awarded to each group separately.
- **Eligible for the lottery because I played in a qualifying tournament or Diamond Regionals** - you played in a USAP qualifying tournament or the Diamond Regionals making you eligible to register for the 2023 USA Pickleball National Championships.

The answer to this question will assist the 2023 USA Pickleball National Championship registration team when verifying a player's status.

### **You have Qualified, Eligible to Play or Registered - Need Registration Assistance**

Players qualified or eligible for registration in the 2023 USA Pickleball National Championships - All player registration questions are handled by email to: [nationalsreg@usapickleball.org](mailto:nationalsreg@usapickleball.org)

Questions concerning vendor, sponsor, facility, etc will have a separate responsible person listed in the CONTACT button on the tournament page. Please direct non-registration related questions to the appropriate person.

The Pickleball Tournaments PT Pro Team will be handling registrations for the 2023 USA Pickleball National Championship. The volume of emails could be large June through July, so please allow a few days for a reply. Your patience during the early stages of registration will be greatly appreciated.

Warning - email sent to any email address will be forwarded to the above email address - so your ability to follow the process outlined will produce the fastest result. Thanks!

### **Fee Structure**

Registration Fee Per Person: **Junior \$55 Any Adult Divisions \$155**

Referee Fee (Paid by all registered players): \$35

Event Fee Per Person: **Pro \$140/event Senior Pro \$120/event Amateur \$35/event Junior \$15/event**

[Registration & Weather Insurance Policy](#): \$20 (optional, strongly encourage)

Software Service Fees: **Pro \$25/event Senior Pro \$25/event**

**Junior & Amateur \$5/event maximum \$10/person**

Withdrawal Fee: \$25 fee charged (read the [Cancellation Policy](#))

### **Is your USA Pickleball Membership valid through November 13, 2023?**

To play in a USA Pickleball qualifying event, you needed a USAP membership. Make sure the membership is valid through November 13, 2023. If yes, then you will be able to register. If not, you will receive an error.

### **USA Pickleball Membership**

This is a USA Pickleball sanctioned event and therefore you need a USA Pickleball membership

- Need a USA Pickleball membership
- Is Your USA Pickleball membership valid through the last day of the tournament
  - MUST BE VALID THROUGH END DATE BEFORE YOU CAN REGISTER
- Here is the [USA Pickleball membership website](#)
  - Top right corner "Join" or "Renew"



### **Pickleball Brackets Players Setting Up a Pickleball Tournaments Player Profile**

Once you have a USA Pickleball Member number, go to the [Pickleball Tournaments](#) website to create or update your player profile

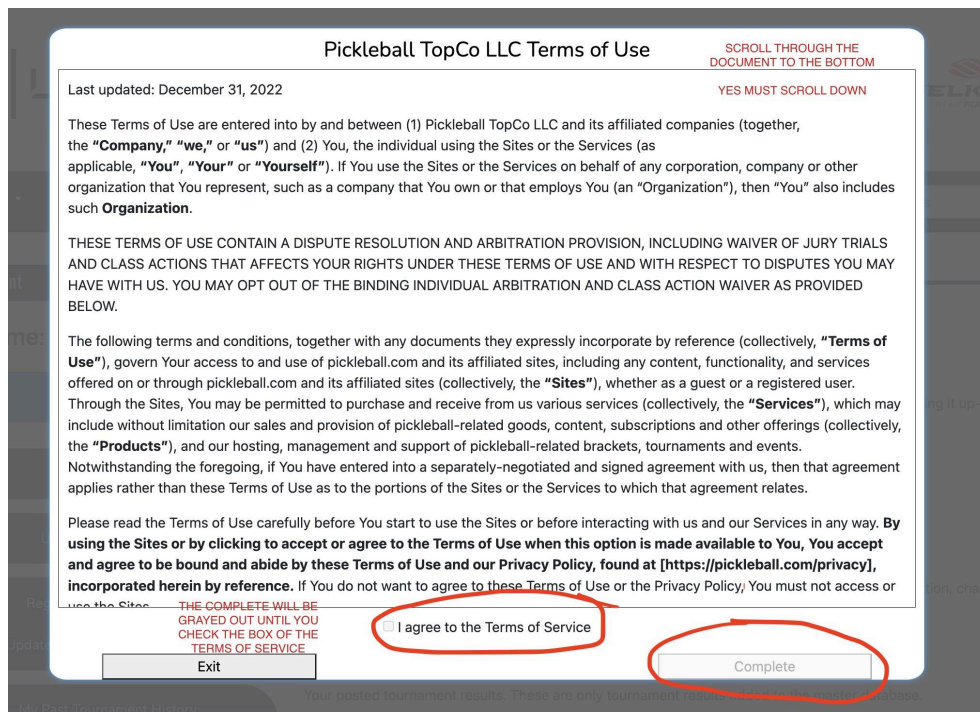
These steps are important - when you register for a USA Pickleball sanctioned tournament - the Pickleball Tournaments site will cross-checked the USA Pickleball number you have listed in your player profile against the USAP database...if it matches then you can register...if not, then you go nowhere.

Here is some additional information when updating your Pickleball Tournaments player profile.

Upon registering for a tournament, a snapshot of your Pickleball Tournaments player profile will be used for registration purposes. Any future change to your player profile **will not** be reflected in your registration. Changes required to your registration send an email to: [nationalsreg@usapickleball.org](mailto:nationalsreg@usapickleball.org)

Every person will need to read through and **accept** those terms to move forward with the login process.

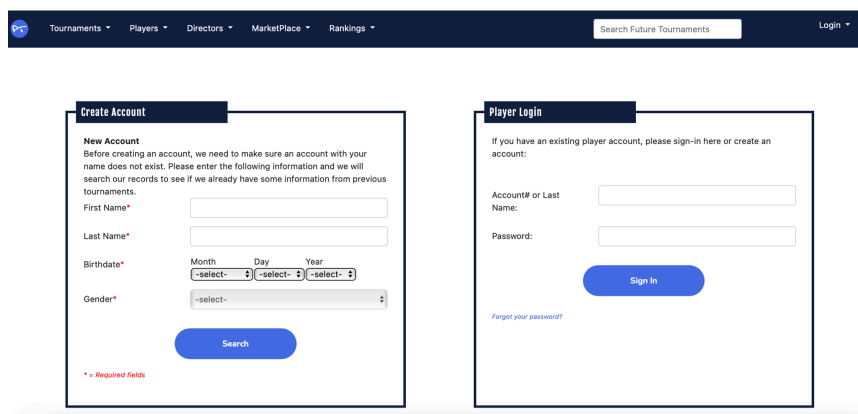
We're aware some mobile devices were experiencing issues with the New Terms of Use - first, try turning your phone sideways for a wide screen view and read through the document to the bottom. If not use a computer or laptop.



Once accepted you can navigate the tournament website.

## **Create or Update Pickleball Tournaments Player Profile**

Go to the [Pickleball Tournaments Player Login page](#)



- Create account (if new) or Player Login (existing player account)
  - If you forget your existing player account you can complete the information for the create account information and the system will search the database for matches.

- If you have more than one player profile for yourself, then send an email to [info@pickleballtournaments.com](mailto:info@pickleballtournaments.com) with a screenshot and ask them to combine your accounts. This is important for computing your player rating and registering.
- Update my profile
- 3rd screen: **Text phone** - list a number in format xxx-xxx-xxxx
  - During the tournament we will send text messages for your court assignment, so list the device you wish to be contacted for court assignments.
  - Occasionally, the registration or event desk manager will use this text phone number to contact you quickly for an urgent action item concerning the tournament.
- 4th screen: **MAKE SURE your USA Pickleball Membership number is listed in the USAPA field**
  - This is critical for sanctioned tournaments, as the tournament software takes the number listed in this field and matches it against the USA Pickleball database. So if no number is listed or an incorrect number, then it will not let you register for the tournament until fixed.
  - If it is a non-sanctioned tournament, then no issue will be present as no database check is completed.
- 5th screen: **MAKE SURE a check mark is present**
  - Public Listing:  Please read first
  - Allows Pickleball Tournaments to send you emails about registration, important changes, and court assignments – how you complete this section matters

Show Personal Data <input checked="" type="checkbox"/> Please read first->	If this box is checked, associated information such as your gender, age, skill or rating, club, and hometown will be displayed in the player directory and on your tournament result pages. If it is unchecked, only your name will be displayed. Please note that if you uncheck this box and have a common name, it may be difficult to distinguish between you and other players with the same name in certain situations such as selecting a partner for a tournament. If you are experiencing this problem, you can update your profile and check this box, so that they can add you as a partner. Once this registration process is completed, you can update your profile again and uncheck this box if desired.
Show in Player Directory <input checked="" type="checkbox"/> Please read first->	If this box is checked, you will appear in the search results for the Player Lookup directory of players and partner search when selecting a partner for a tournament. Please note that if you uncheck this box, other players will not be able to add you as their partner during tournament registration. You will need to update your profile and check this box, so that they can add you as a partner. Once this registration process is completed, you can update your profile again and uncheck this box if desired.
Visible to All Tournaments <input checked="" type="checkbox"/> Please read first->	If this box is checked, you will appear in the search results for Tournament Directors to add you to their tournament at your request or add you as a partner of a player at your partner's request. Please note that if you uncheck this box, the Tournament Director will not be able to assist you in adding you to the tournament or adding you as a partner. You will only be able to register for a tournament by completing the online registration process and selecting a partner as part of this process. If you need assistance from the Tournament Director, you can update your profile and check this box, so that they can add you to the tournament or as a partner. Once this registration process is completed, you can update your profile again and uncheck this box if desired.
Receive text messages <input checked="" type="checkbox"/> Please read first->	If this box is checked, Tournament Directors will be able to text you for various events such as your event starting or an assignment to a court. Please note that if you uncheck this box, Directors will not be allowed to send a text message to you. If you decide to receive text messages again, you will have to re-check this selection.

- 6th screen: Verify information requested above has been completed
  - Text phone **please include as many tournaments will text your court assignments** – this number can be changed on the day of your event by visiting the tournament operations manager and requesting it be updated.
  - USA Pickleball number is correct
  - Public Listing Yes

### **Ready to Register for the Tournament**

This is a **REQUIRED PAYMENT** tournament, which means if you don't pay your fees at the time of registration. You did not register and anything you entered is not **SAVED** - so make sure to pay all your fees at the time of registration.

Go back to the tournament page:

- Login as a player (you may still be logged in)

- Click on Register for a Tournament (blue button on the left 4th button)

**Player Account**

Welcome: Dee Account: D121539

<p>Show My Profile</p> <p>Update My Profile</p> <p>Update My Password</p> <p>Register for a Tournament -or- Update Tournament Registration</p> <p>My Past Tournament History (on pickleballtournaments.com)</p> <p>Registration History</p> <p>Test Text Message</p> <p>Sign-Out</p>	<p>Your personal profile is VERY important. This is THE information used each time you register for a tournament. You are responsible for keeping it up-to-date.</p> <p>Click this button to update your personal information.</p> <p>Click this button to update your password.</p> <p>A list of all tournaments open for registration. Also, use this button to update a tournament registration, change partners, add event, remove event, print registration form.</p> <p>Your posted tournament results. These are only tournament results added to the master database.</p> <p>Your registration history (since August 2014)</p> <p>Send a test SMS text message to your listed Text Phone number.</p> <p>To sign-out as this player.</p>
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- Search Future Tournament - type the tournament name
- Click on the tournament
- Click on green button “Register” - will only be available when registration is open
- Continue through the event selections, list your partners
- Sign the waiver

(Rev. 1/1/21)

To sign, enter your last name here->

Davison

**COMMENTS**  
If you have any other comments for registration, please enter them below

Save Waiver and Registration

- Save your registration
- STRIPE will be the third party payment processor for this tournament.
  - A service fee will be charged for each event you select
    - Amateur skill/age events - \$5 for first event, \$5 for second event maximum \$10 for the tournament
    - Pro and Senior Pro events - \$25 per event no maximum

**I've registered and paid. Someone adds me as a partner later. how can I pay those fees?**

You can make payment by going back to the tournament, clicking on Register, login with your username and password, review your registration and down at the bottom you should see a green button to Pay.

IF NO GREEN PAY BUTTON - then you need to sign your waiver. Look a few lines above and there is a box to type your last name to sign the waiver...Click the Sign Waiver & Registration Button. Then a STRIPE button will appear.

- STRIPE will be the third party payment processor for this tournament.
  - A service fee will be charged for each event you select
    - Amateur skill/age events - \$5 for first event, \$5 for second event maximum \$10 for the tournament
    - Pro and Senior Pro events - \$25 per event no maximum

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COMMENTS  
If you have any other comments for registration, please enter them below

Save Waiver and Registration

### **How can I search for a partner & notify Pickleball Tournaments of a registration change?**

When registration opens to the public, the “Players Needing Partners” button will be made available on the tournament page. Here players looking for partners will be listed. You may email a player through the tournament system by clicking the envelope next to their name.

**Now how to find partners** - Look for the PLAYERS NEEDING PARTNERS button. First what code do you need for a partner - look on your registration form? Example: NCWSD65 for womens doubles players 65 or older, so we only need to look at the female players Let's look through the list for someone who needs NCWSD65 in the column of Need Partner. If we find someone lets look next at the skill level and then the age.

**So how do you contact a player?** See the envelope to the left of his name? Click on the envelope and it will bring up an email from YOU the player through the tournament software. Send him an email requesting a partner for the “name of the event” with the “skill level and age division”

If they say YES, you can change your registration or send an email to the registration coordinator - [nationalsreg@usapickleball.org](mailto:nationalsreg@usapickleball.org)

If you don't get a reply, don't take it personally. Some players don't have Pickleball Tournaments set up in their contacts and email goes to junk mail and some have opted out of receiving all emails from the tournament (not wise but a choice). I would allow 5-7 days for a reply, as they may be playing a tournament or taking a break from technology to play recreational pickleball.

### **READ the FAQ's this is a reply to common question:**

- Your UTPR will **be captured at the time of registration.** This will be the UTPR recorded for your registration into the 2023 USA Pickleball National Championships.
- If your UTPR at the time of registration is 3.5 - you will NOT be able to select 4.5 to compete in Nationals. Meaning YOU can't choose to play up. Only available to play up if your partner has a higher skill level recorded by their UTPR at the time of registration.
- If you and your partner have different skill levels, you will play UP in skill for the bracket to compete.
- If you and your partner have different age divisions, you will play DOWN in skill for the bracket to compete.

- Congratulations on your Golden tickets - a team wins them individually and can use them to play with different partners at the 2023 USA Pickleball National Championships! If you received a Golden ticket, this means you can register for the USA Pickleball National Championships and if your team meets all qualifications, then you will be moved from non-confirmed to confirmed status. This is a manual review process. Please allow 14 days for this to be completed. Once completed you will receive an email communication.
- During the registration process all players can register for any event - one gender doubles, one mixed doubles, one singles event according to your skill and age.
- **\*\*At the conclusion of the lottery, a request can be made by emailing [nationalsreg@usapickleball.org](mailto:nationalsreg@usapickleball.org) to play UP only in skill level - requests will be reviewed - please be prepared as the demand for the tournament will be high and the possibility could be very low for changing brackets.**