



How to Apply for Dual-Credit Courses & the ACE Scholarship

✓ Step 1: Apply for Your Dual-Credit Program

- Enroll in a dual-credit course through one of the following institutions:
 - [Wesleyan Honors Academy](#)
 - [Doane University](#)
 - [Southeast Community College](#)
 - [Dual-Credit Courses](#) at Lincoln High
 - Please **use your exact legal name** when registering.
 - Once registered for the course, you will receive a tuition bill in the mail from your college.
 - If you qualify for the free/reduced meals program, there are full tuition scholarships ([ACE Scholarship](#)) available for students who apply using Steps 2-6 below.
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✓ Step 2: (ACE) Complete the Free & Reduced Lunch Application

- Your parent or guardian must complete the [Free and Reduced Lunch Application](#) for this school year (if they haven't already).
 - Once submitted and approved, this status may qualify you for financial assistance through the ACE Scholarship.
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✓ Step 3: (ACE) Submit the Information Release Form

- After completing the lunch application, fill out the [Information Release Form](#) (available online or as a hard copy in the Counseling Office).
 - Return the completed form to the **Counseling Office**.
 - Ask one of our **counseling secretaries** to email you a **digital confirmation letter** verifying your Free and Reduced Lunch status. You'll need this for your ACE application.
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✓ Step 4: (ACE) Create an Account on the NCCP Portal

- Go to the [Nebraska's Coordinating Commission for Postsecondary Education \(NCCP\) Portal](#).
- If you're new, follow the steps to **create a new student account**.
- Please **use your exact legal name** when registering.
- If you already have an account, log in [HERE](#).

✓ Step 5: (ACE) Apply for the ACE Scholarship

- Once you have created and logged into the NCCP Portal, begin your [ACE Scholarship application](#).
- Upload the **digital LPS letter** confirming your Free and Reduced Lunch status (from Step 3).

✓ Step 6: (ACE) Wait for Confirmation

- If ACE funds are available:
 - The ACE office will contact your dual-credit provider to confirm your enrollment.
 - You will still receive a bill until your ACE scholarship is finalized and approved by your college.
 - Once confirmed, you'll receive notification of your **ACE Scholarship award**.

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