

Saddle River Board of Education

Regular Business Meeting Minutes

Wandell School Cafeteria , Wednesday, October 13, 2021, 7:30pm

A. Call to Order *The meeting was called to order at 7:32 PM by Mrs. Emily Kaufman, Board Vice-President.*

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of Wandell School, 97 E. Allendale Road, Saddle River, New Jersey.
- The mailing and/or hand delivery of said notice to the designated newspapers, The Record, The Ridgewood News, and The Town Journal.
- Filing with the Clerk of Saddle River Borough.

C. Roll Call

	Present	Absent
Mr. Peros		<u>X</u>
Ms. Elshami	<u>X</u>	
Ms. Kaufman	<u>X</u>	
Ms. Nissirios	<u>X</u>	
Ms. Salazer	<u>X</u>	

D. Flag Salute

E. Superintendent's Report

1. District Goal Update
2. 2019-20 School Performance Report & Standardized Testing Results
3. HIB report - *none*

Dr. Cinotti thanked the staff for working on the new curriculum implementation. Dr. Cinotti provided an update on the District Goals. Dr. Cinotti presented the School Performance Report, noting there are no state standardized testing results for two There was no HIB report at this time.

F. Vice Principal's Report

Mrs. Hickey stated the first round of Start Strong Assessments have been completed. Mrs. Hickey mentioned the curriculum consultants that have been on site assisting staff. Mrs. Hickey discussed the Week of Respect and thanked teachers for their efforts. Mrs. Hickey stated there was a recent PAWS meeting. Mrs. Hickey the Saddle River Garden Club for working with Grades 1 & 2.

G. Business Administrator/ Board Secretary's Report

Ms. Lawler mentioned how tonight the Board was approving the payment of the shared service paving project completed with the Borough of Saddle River in the summer of 2021. Ms. Lawler also thanked the Kurtz Family and the Foundation for their donations.

H. Board President's Report

I. Committee Report(s)

- | | |
|------------------------------------|----------------------|
| 1. Communications/Public Relations | 6. Negotiations |
| 2. Curriculum/Instruction | 7. Policy |
| 3. Facilities | 8. Technology |
| 4. Finance | 9. Transportation |
| 5. Human Resources | 10. Safety/ Wellness |

Committee chairs updated the public on the areas noted above.

J. Liaison Report(s)

- | | |
|--|--|
| 1. Mayor and Council | 5. PAWS |
| 2. NJ School Boards Association Representative | 6. Wandell School Education Foundation |
| 3. Northern Highlands Board of Education | |
| 4. Ramsey Board of Education | |

Liaisons updated the public on the areas noted above.

K. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two portions of the meeting reserved for comments from the public; the first at the beginning of the meeting for agenda items only and the second at the end of the meeting for other items.
- If you wish to address the board, please provide your name and address and please limit your comments to 3 minutes.
- Issues raised by the public may or may not be responded to by the board, but all comments will be considered. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board or any student.

L. Questions or Comments from the Public on Action Items Only

Mrs. Kaufman opened the floor for public comment. No comments from the public. Mrs. Kaufman closed the public comment.

M. Minutes

- **Approval of Minutes**

M-1: Approval of Minutes- Regular Business Meeting

Be it resolved, that the Board approves the minutes of the September 15, 2021 meeting.

M-2: Approval of Amended Minutes

Be it resolved, that the Board approves the amended minutes of the May 12, 2021 meeting as follows:

E-20210502: Bergen County Department of Health Services 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves entering into a services agreement with the Bergen County Department of Health Services to provide the following services to Saddle River Day School, the nonpublic school in Saddle River for the upcoming school year:

- Nonpublic Nursing

<i>Motion:</i>	<i>YE</i>	<i>Second:</i>	<i>EN</i>	<i>Discussion:</i>	<i>N/A</i>
<i>Roll Call Vote</i>	<i>EK: Y: M-2, Abstention: M-1</i>	<i>YE: Y</i>	<i>EN: Y</i>	<i>ES: Y</i>	<i>JP: Absent</i>
<i>All Motions Passed: 4-0</i>					

N. Action Items

- **Administration**

A-21221001: Second Reading – Policies & Regulations

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the **second reading** of the policy/regulation listed below:

- Policy Face Coverings 5141.10
- Policy Vaccinations & Testing 5141.11

A-21221002: Anti-Bullying Bill of Rights Act Self Assessment 2020-21

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the submission of the Harassment, Intimidation, and Bullying Self Assessment.

A-21221003: Adopt Uniform Memorandum of Agreement 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the Uniform Memorandum of Agreement, the mandated agreement between law enforcement and public schools.

A-212210004: Comprehensive Maintenance Plan 2021-23

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Saddle River Board of Education are consistent with these requirements, and WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, NOW, THEREFORE BE IT RESOLVED, that the Saddle River Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Saddle River Board of Education in compliance with Department of Education requirements.

A-21221005: Maintenance Budget Worksheet-Form M-1 for 2022-23

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education, approves the required Annual Maintenance Budget Worksheet (Form M-1) calculation of \$11,590. This calculation establishes the minimum maintenance budget as per state requirements and guidelines.

A-21221006: Use of School Resources – Parent Association of Wandell School (PAWS) 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the use of Wandell School resources and events for the current school year for PAWS (Parent Association of Wandell School), and any other school sponsored events as approved by the Superintendent.

<i>Motion:</i>	<i>YE</i>	<i>Second:</i>	<i>ES</i>	<i>Discussion:</i>	<i>N/A</i>
<i>Roll Call Vote</i>	<i>EK: Y</i>	<i>YE: Y</i>	<i>EN: Y</i>	<i>ES: Y</i>	<i>JP: Absent</i>
<i>All Motions Passed: 4-0</i>					

- **Human Resources**

HR-21221001: Employee New Hire 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the appointment of Leila Miller as an Aide for the salary of \$19/hour, for 24 hours per week for the next school year, pending criminal history/fingerprinting/background check, substitute certification.

HR-21221002: Employee New Hire 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the appointment of Colleen Cassai as an Aide for the salary of \$18/hour, for 24 hours per week for the next school year, pending criminal history/fingerprinting/background check.

HR-21221003: Hire Substitute Teacher 2021-22

Be it resolved, that upon the recommendation of the Superintendent the Saddle River Board of Education approves the hiring of Samantha Morin, as a substitute teacher/substitute teacher, pending fingerprint/criminal history/background check.

<i>Motion:</i>	<i>EN</i>	<i>Second:</i>	<i>YE</i>	<i>Discussion:</i>	<i>N/A</i>
<i>Roll Call Vote</i>	<i>EK: Y</i>	<i>YE: Y</i>	<i>EN: Y</i>	<i>ES: Y</i>	<i>JP: Absent</i>
<i>All Motions Passed: 4-0</i>					

● **Education**

E-21221001: Out of District Placement 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following out-of-district student placement as follows:

Student	Approx. Start Date	Out-of-District Placement	Estimate Tuition
A0076	9/22/21	Hubbard School, Ramsey, NJ	\$60,000

Motion: ES Second: YE Discussion: N/A
Roll Call Vote EK: Y YE: Y EN: Y ES: Y JP: Absent
All Motions Passed: 4-0

● **Finance**

F-21221001: Finance & Operations

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

- Payment of Bills October 2021
- Board Secretary Report August 2021
- Treasurer Report August 2021
- Transfers for August 2021

F-21221002: Shared Service Paving Project

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the shared service paving project with the Borough of Saddle River completed by D&L Paving of Nutley, NJ and Straight Edge Striping, LLC of Middlesex, NJ, where Saddle River School District is responsible for 61.87% of the total project cost, which is, \$89,097.74, where \$50,561.86 will be made to D&L Paving and \$4,562.91 will be made to Straight Edge Striping, LLC, with funding from Capital Reserve.

F-21221003: Donations Acceptance for 2021-22

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education accepts the following donations:

- The Kurtz Family in the amount of \$20,000 for classrooms and technology
- The Wandell Education Foundation in the amount of \$3,300 for field trip transportation

F-21221004: Travel

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following staff/administration travel requirements (room rate accommodations, occupancy taxes/fees presently unknown associated therein and other costs in trips. Meals for overnight will be reimbursed in accordance with policy/law):

Who	What	Where	When	Estimated Registration Fee
John Peros	NJSBA: Il School Law Forum	Virtual	11/23/21	\$299.99

Motion: YE Second: ES Discussion: N/A
Roll Call Vote EK: Y YE: Y EN: Y ES: Y JP: Absent
All Motions Passed: 4-0

O. Old Business N/A

P. New Business N/A

Q. Questions or Comments from the Public on Other Items N/A

R. Board Member Comments

Mrs. Kaufman thanked the Kurtz Family and the Wandell School Education Foundation on behalf of the Board for their generous donations. She also thanked the curriculum consultants, Dr. Severns and Dr. Leininger for their efforts.

Ms. Nissirios stated how lovely the Wandell School grounds look. The Board thanked the Saddle River Garden Club for their help in planting and maintaining the property.

Ms. Salazer mentioned the Zion Lutheran Church is celebrating 200 years.

S. Executive Session

No Executive Session.

T. Adjournment

Motion: YE Second: EN Vote: 4-0 Time: 8:21 PM