Mission Statement

To foster growth and excellence in the academic, personal, social, religious, athletic and educational development of students/children at École Sacré Coeur in a Christian environment based on the Catholic Faith.

Friends of ESC Meeting

Date: May 8, 2024

Parent Society Executives

Chairs: Kathryn Richmond
Vice Chair: Stephanie Rogers
Treasurer: Sam Kluthe
Secretary: Jennie Flanders and Lynne Zwicker

1. **Opening prayer**

   Dear Lord, May the sunlight and the rain be reminders that you are at work renewing the earth. As a God of renewal, You are ever at work in our lives too. Open our eyes and lives to the needed changes in our lives this Spring. Awaken us to new life and perspective, for we pray in Jesus' name. Amen

2. **Land Acknowledgment**

   We respectfully acknowledge that we are on Treaty 6 territory, traditional lands of First Nations and Métis peoples. As treaty People, Indigenous and non-Indigenous, we share the responsibility for stewardship of this beautiful land.

3. **Attendance:**
   - **Jennie Flanders, Sam Kluthe, Helen Jamieson, Stacey Jost, Lynne Zwicker, Anne Timmer, Stephanie Rogers, Kathryn Richmond**

4. **Approval of the agenda:**
    - Motion: To accept the agenda
    - Moved by: Stacey Jost Seconded by: Stephanie Rogers

5. **Approval of minutes from previous meeting** (Feb 21 and April 11)
    - Motion: To accept last meeting's minutes as presented with any said amendments
    - Moved by: Stephanie Rogers Seconded by: Jennie Flanders

6. **Business Arising from Previous Minutes**
    - Spell - A -Thon update from Megan Davies:
        - Total raised as of Wednesday May 8, 2024 morning: $7864 (amazing!!)
            - 128 students raised pledges for the Spellathon
        - Top three winners were Amelia Smith (3A), Samuel Arslan (2C) and a tie for third with Andee and Eben Schmidt (M2 and 4A)
        - Only major item to change for next year is to have all the pledge forms and money come in together at the same time, after the kids have done their tests. This would require the teachers to send home a note or something stating how many questions each child got right, but it would eliminate so much back-and-forth with the forms.
        - Numerous donations for prizes.

    - Car Bingo Update from Helen and Stacey
        - May 24 6:30-8:30pm Holy Family parking lot
        - Forms Due May 16
        - 10 bingo games, tailgate style, prize basket for each card, prizes for each person attending
        - $750 approved total budget (based on 50 tickets sold) All in favor.

    - Staff Appreciation
        - Ellen and Jennie are heading the committee
        - Breakfast on June 10th 8:30am

- Estimated quote is $150.00, previously approved budget is $200.00
- Sam Kluthe Donating fresh eggs

7. **Chair Report**
    - Megan Jeffries could not make the meeting
        - Nothing to report. School Council is waiting to hear if we have proposed and voted on funds being used, and they have final approval on the 13th.

8. **New Business**
    - Staff appreciation committee proposal for more funding
        - Staff appreciation gift and brunch all inclusive - increase to $450 (from $200) - All in favor.

- Budget Update - School Funded Items 2023-2024
    - $2740 to teacher funding
    - $1000 for grade 4
    - $553.33 insurance
    - Funding request to fulfill the $100 per classroom for field trips ($1300)
    - Spell-a-thon - $500
    - Car Bingo - $750
    - Staff Appreciation $450
    - Totalling - $7293.33
    - There are additional items (such as reimbursements for receipts outstanding) to be covered.

9. **Playground update**
    - Sam and Lynne
    - Wed May 8 City sent a final approval letter.
    - Permits all approved
    - Contract with supplier fully signed
    - Full playground cost - $329,505.75 all costs and GST included

        - Sam (treasurer) and Lynne (secretary) to each loan $761.02 instead of their original $7,000 as an interest free “at-arms-length” loan from executive, to cover the last portion of GST for the playground project that has not been reached with fundraising and grants. Will be reimbursed 2024-2025 school year when a portion of GST for charities is reimbursed from CRA. All remaining GST reimbursement will be rolled into the playground contingency account (for future playground requirements.)
    - Track and monkey bars for $800 to a buyer
    - Slides for sale; original cost blue slide $7600, red slide $1300 in 2021. Will try to sell on Kijiji. Will post for blue $3800 and red $1000.
    - Glider for sale - $800
    - Proposal by Kathryn Richmond - All sales of playground equipment approved to go into the playground fund for future use. Approved - All in favor.
    - End of July building start time anticipated
    - Sam has $1630.00 in coin cash from the year’s fundraising concession; $300.00 from the cash calendar. (EMT’s Sent May 10 - confirmed.) Because all monies must be rolled, she has requested that she make an EMT in this amount to save the rolling efforts. Approved.

10. Name Change

- Intending on official charity name change to happen May 31, 2025
- Inquiring about banking - will need to name change and this may change the type of bank account that we currently have at ATB. Need to reach out to ATB and other banks possibly to see if we can have a similar account with the new school name (EMT’s outgoing, high interest savings, debit card)
- Bylaws - Sept meeting to go over new Bylaws. Vote in October at the AGM.

11. Next Meeting:

- June 5 7:15pm - at a TBD location - will discuss the 2024-2025 school year plans (fundraising and events, overview of bylaws and budget)

12. Adjournment

- Motion: To adjourn the meeting
- Moved by:Kathryn Richmond Seconded by: Jennie Flanders