

West Oak Public School Council Meeting Minutes

Monday September 14, 2026, 6:30 pm – 7:45 pm

Instructions to School Council: Please review and bold your name if you approve these minutes

Attendees (3 staff, XX members, 0 guests)

Maria Solomon-Dias (Principal)

Gillian Wassmansdorf (Vice-Principal)

Lindsay Clarke (Teacher Rep)

Vivek Kansal (Chair)

Sarah Reid (Treasurer)

Regrets

Action items are highlighted in **yellow** below. Approved items are in **red**.

1. Welcome - Vivek

- Meeting started at 6:31 PM.
- Looking to fill Secretary and PIC Representative roles on the council. A google form is available in the WAG to express interest. If there is more than one person signed up for a role there will be a vote.

2. Treasurer Report – Sarah Reid

- The report summarizes all funds for the 2025-26 school year.
- Council committed approximately \$9000 in funds for Digital Cameras, Tricycle and a TV for the foyer. An additional \$14,000 was used for subsidizing class field trips.
- Council raised approximately \$17,000 last year, \$11,700 of which came from the Hero Burger Program.
- Funds raised were not sufficient to cover the \$23,000 in funds required. The shortfall was covered by the schools Pizza Day Lunch program.
- Suggest that for this coming year we are clear on how much money is going to field trips before committing other funds.
- [Link to Treasurer Report](#)

3. School Updates – Principal Update

- The new school year has been going well so far.
 - 625 students are enrolled in the school (last year we ended with 637)
 - Class realignment is not a concern right now, all classes are currently full.
 - There are a lot of combined grade classes, this is a result of the school board decisions on class caps etc.
- School Budget for this year is very tight

	Funds Provided from Board	Carryover Past Year	Total Budget
2025-26	\$80,471	\$21,439	\$101,910
2026-27	\$69,548	\$2,520	\$72,068
Difference	\$10,923	\$18,919	\$29,842

- The government has given each teacher \$750 gift card to staples. This money has come directly out of school budget.
- Staples is not the most cost effective place to purchase classroom supplies.
- Subject specific teachers (music, art, French, gym) did not receive the \$750 gift card.
- The following budgets have been assigned for specific classes:

Subject	Budget for 2026-27
Art	\$2000
ESL	\$500
FDK	\$2000
Music	\$2000
PhysEd	\$2500
Science	\$500
Literacy	\$2000
Spec Ed	\$2500
CPE	\$3000

4. School Updates – Teacher Update

- Extra Curriculars currently running include:
 - First Field Trip happening this week
 - Cross Country
 - Senior Girls and Boys Volleyball
- Breakfast Carts have Started
 - Stationed around entry doors and upstairs
 - Halton Food For Thought provided \$7000 for program. The school committed an additional \$3000. Roughly \$1000 per month for the program
 - Program is open to all students.

5. Council Discussion

- **School council will host a BBQ for the Open House on October 8, 2026**
 - M&M Meets will provide food again this year. We will presale combos on school cash online, an a limited number of combos will be available at the door for a slightly higher price.
 - **Council voted that combos will be sold for \$10 in advance and \$12 at the door. Vote passed unanimously.**
 - **Sarah Reid to set up spreadsheet for volunteer sign up.**
 - No back up date will be scheduled in the case of job action.
- **School Lunch Programs**
 - School lunch programs continue to be council's greatest fundraiser.
 - Volunteers are required to be present at the school to receive food for lunch programs.
 - **Council Voted unanimously to run the following two lunch programs for term 1:**
 - **Korean BBQ Wrap Combo on Tuesdays**
 - **Hero Burger on Thursday**
 - Lunch programs will be reassessed for term 2.
 - **Sarah Reid to organize sign up sheet for lunch programs.**
- **Boundary Discussion Representation**

- West Oak's school boundary is under review, along with Captain R. Wilson, Forest Trail and Palermo.
 - Captain R Wilson and Forest Trail are maxed out, while Palermo and West Oak have declining number.
 - Review will look at how to spread numbers out more equally. At this time we have no other information than the school is under review.
 - Committee is looking for someone to represent West Oak at the planning department meetings (3-4 meetings scheduled).
 - Committee will be given 4-5 options including forecasts for options
 - Committee reviews and proposes amended options
 - Sarah Teal and Sarah Reid put their names forward to be representatives.
- **Council Spending**
- The school has asked council to continue subsidizing buses for field trips to keep the cost of trips lower for parents.
 - Council approved \$400 per class (2 field trips per class). There are 31 classes, for a total of \$12,400 to be allocated for field trips.
 - Additional spending will be reviewed once council has a better idea of how many funds will be raised for the year.
- **Fundraisers**
- The school library is in need of more/new reading materials.
 - Council agreed to run a separate fundraiser for the library.
 - Books must come from an approved vendor, they are not allowed to accept used books from families
 - Discussed a possible book sale for families with funds raised going to the library.
 - Board no longer allows for Scholastic Book Fairs
 - Council decided that we will run a campaign that allows families to donate money to buy a book for the library, with a goal of \$5000. We will keep track of how much money is raised in the WAG
 - It would be nice if each grade could have their say and come up with some suggestions of books that might appeal to them for the library.
 - Moveathon
 - We will run the moveathon again around March
 - Investigate alternatives to Professor Jams
 - Other Fundraisers
 - Council has typically run one other fundraiser for the year, including seeds, art cards, and box of cards. We have found running a fundraiser in consecutive years does not work (people still have seeds, cards etc from the previous year).
 - Possible suggestions for fundraisers include, Nothing Bundt Cakes, Plants, Crispy Cream, Terra Cotta Cookies.

- Request that council members brainstorm ideas to discuss further at the next council meeting.

6. Meeting adjourned – 7:44 PM

School Council Meeting Dates:

Monday October 5, 2026 – In Person and Virtual

Resources of Interest

☞ For any council related matters please feel free to reach out to us at WestOakChair@hdsb.ca

☞ Halton District School Board www.hdsb.ca. Click on the Parents & Community tab to go to School Council

information.

☞ Parent Involvement Advisory Board (Province) www.edu.gov.on.ca/