

Swim Club Coach

SUMMARY

Under the direction of an assigned supervisor, a Swim Club Coach is responsible for leading the Tukwila Pool Swim Club Program: providing a safe, inclusive, caring, and engaging environment for the program participants and their families. A Swim Club Coach is responsible for determining skill levels, analyzing swim techniques, and developing group practices that promote opportunity and growth. A Swim Club Coach must support a culture of safety – in the water, on the pool deck, locker rooms, and lobby areas. A Swim Club Coach must interact with the patrons of the Tukwila Pool respectfully and work effectively with a diverse community.

HOURS, WAGE & BENEFITS

- Hours:
 - This position is classified as part-time, and temporary. A typical schedule may require night and weekend shifts. Swim Club Coaches generally work between fifteen (15) and twenty (20) hours per week.
- Rate of Pay:
 - \$24.84 per hour for new hires. Experienced Swim Coaches may be eligible for a higher rate of up to \$27.15 in keeping with the TPMPD Wage & Salary Schedule.
- Benefits:
 - Benefits include a family pass to the facility and employee discount on food purchases. No other benefits apply.

MINIMUM QUALIFICATIONS

- Proof of vaccination(s) may be required subject to TPMPD Policies & Procedures;
- Eighteen (18) years of age;
- Certifications (***must be maintained throughout employment***):
 - American Red Cross Lifeguard Certification (or equivalent),
 - USA Swim Coach Certification;
- Proficiency in all four (4) strokes (Freestyle, Breaststroke, Back-Stroke, and Butterfly);
- Work well with all ages and levels of swimmers;
- Must pass an FBI & Washington State Patrol background check.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide a safe environment by enforcing all facility rules, policies, and procedures;
- Maintain regular, reliable, and punctual attendance;
- Provide a safe and quality environment to motivate athletes in the sport of swimming;
- Plan and supervise daily practices (will not leave the group unsupervised for any reason);
- Monitor pool activities during swim meets and practices, evaluate individual and team performance and assist with skills improvement;
- Prevent accidents by maintaining constant observation of the pool area and assigned zones, enforcing health and safety rules, and maintaining emergency readiness;
- Act as a role model for swimmers and manage the conduct of swimmers at team functions;
- Collaborate with assigned supervisor(s), coaching staff, and volunteers (*may lead additional TPMPD Swimming Instructor Staff who may be assigned to support the program, as necessary*);
- Support efforts to foster and maintain team spirit;
- Ensure the pool deck is clean of swim team equipment prior to leaving practice time; and
- Other duties as assigned.

*Swim Club Coach (continued)***PHYSICAL DEMANDS & WORKING ENVIRONMENT**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus. Additionally, an employee is frequently required to:
 - Swim, walk, stand, sit, talk, and hear;
 - Reach with arms, hands, and fingers to handle, feel or operate objects, tools, or controls;
 - Climb, balance, duck, kneel, crouch, or crawl; and
 - Occasionally lift and/or move up to fifty (50) pounds.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, an employee:
 - Occasionally works near moving mechanical parts and pool mechanical systems;
 - Is constantly is exposed to wet and dry conditions, fumes, toxic or caustic chemicals; and
 - Is usually exposed to a loud work environment.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

By my signature below, I acknowledge that I have read and understand the Swim Club Coach job requirements, responsibilities and expectations set forth in the job description provided for my position. I attest that I am able to perform the essential job functions as outlined with or without any reasonable accommodations.

Signature: _____

Printed Name: _____

Date: _____