

Times New Roman, 14 Font Size, Bold, Centered

First AUTHOR¹, Second AUTHOR², Third AUTHOR³

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First author email, Second author email, Third author email

Abstract

This document gives formatting instructions for authors preparing extended abstracts for the International Conference “Economic Restructuring for Sustainable Development. Impact of Tourism in this Process”. The extended abstract must include the following headings: abstract and keywords, introduction, methodology, results and discussion, conclusion, and references. In the abstract, please provide a summary of the objective, methodology and findings of your work using up to 250 words. Use Times New Roman, 12, italic font style. It is important that your abstract clearly states the purpose of your paper and summarizes the content. Do not use first or second person (I, me, my, we, us, our, you...). Instead, use “this paper” or “the authors”. You can use this document as both an instruction set and as a template into which you can type or paste your own text. Accepted abstracts will be published in the online Book of Extended Abstracts, <https://feut.edu.al>.

Keywords: This section should contain 3-5 keywords (sorted by importance) in 12 pt font size, TNR, and separated by commas.

JEL codes:

1. Introduction

The introduction section should (1) present the scope and objective of the work and state the problem, (2) briefly review the pertinent literature, (3) describe the methods, and (4) provide an overview of the main results of the work. All this information should be in paragraph form and does not require subheadings. Authors are requested to submit an extended abstract not exceeding four (4) pages of this format, including references.

The extended abstract should be edited and submitted as Microsoft Word document (.doc or .docx), with the following settings (all measures in inches):

Page setup: Page size B5, orientation portrait; Margins: Normal (1 inch/2.54 cm all sides); section start continuous, page alignment top;

Page numbers: bottom, centre, font Times New Roman size 10, continue from previous section;

Paragraph format: single line spacing, uncheck widow/orphan protection, alignment justify;

Font: The entire document should be in Times New Roman size 12, regular (unless otherwise stated in the following sections);

Footnotes: Footnotes are denoted by a character superscript in the text ¹.

Document language: English, automatic hyphenation off. Make sure the spell checker has been used to correct eventual typing and grammar mistakes.

Author(s): full name (last name all capitals) and affiliation (institution, city, country, email) – centered paragraph. Author names must not show any professional title (e.g. Director), any academic title (e.g. Dr.) or any membership in a professional organization. Each affiliation

¹ Sample footnote

must include, at the very least, the name of the university / company, the name of the city and the name of the country where the author is based (e.g., Faculty of Economy, UT, Albania).

2. Methodology

The methodology must be clearly stated and described in sufficient detail or with sufficient references. For regular text use Times New Roman, normal, font size 12. For section names use Times New Roman, bold, size 12. For subsections use Times New Roman, bold, italic, size 12 pt. We prefer not to have sub-sections in the extended abstract.

All illustrations must be prepared inside of the main text and centered. Figures and tables must be numbered using Arabic numerals.

Description of pictures and titles must begin with type identification and number (e.g.: **Figure 1.** or **Table 1.** – using bold font; regular font, size 12 pt for description, and size 10 pt for table/figure text). Each picture or table must be placed as close as possible to the first reference in the text.

Table 1. The caption heading for a table should be placed at the top of the table and centered.

	A	B	C	D
A	Aa	Ab	Ac	Ad
B	Ba	Bb	Bc	Bd
C	Ca	Cb	Cc	Cd
D	Da	Db	Dc	Dd
E	Ea	Eb	Ec	Ed

Source: Own calculations

All figures and tables must be referred to in the paper. Please do not end the section with a figure, table or code.

Please, do not copy-paste tables. When you check your paper on a black-and-white hardcopy, please ensure that the colors used in each figure contrast well, especially in graphs, the image used in each figure is clear and all text labels in each figure are legible. Figures must be originals, computer-generated or drafted and placed within the text area where they are discussed. Use high quality images.

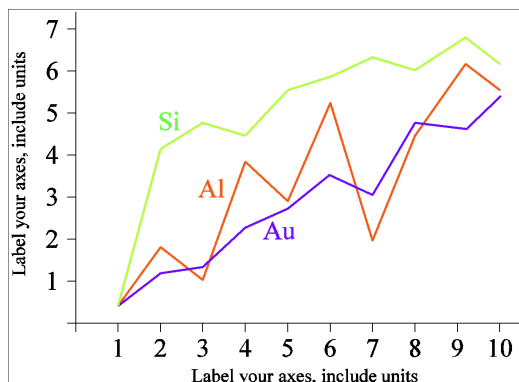


Figure 1. The caption heading for a figure should be placed below the figure and centered.

Source: Own research

Equations should be centered and written with numbers to the right, as shown in the example below. Please use equations in MS Word and do not insert equations as a picture.

$$f(x) = a_0 + \sum_{n=1}^{\infty} \left(a_n \cos \cos \frac{n\pi x}{L} + b_n \sin \sin \frac{n\pi x}{L} \right) \quad [1]$$

All hypertext links and section bookmarks will be removed from extended abstracts during their processing for publication. If you need to refer to an Internet email address or URL in your paper, you must type out the address or URL fully in Regular font.

3. Results and Discussion

The results and discussion of the work should be explicitly described and illustrated. Supporting figures, tables and images of the results may be included in the extended abstract. Extended abstracts will be subjected to blind peer review and are expected to meet the standards of academic excellence. Author (s) will be notified about the outcome via email, using the declared address. Works with plagiarized content will be automatically rejected.

4. Conclusions

Extended abstracts should end with conclusions. Conclusions should include (1) the principles and generalisations inferred from the results, (2) any exceptions to, or problems with these principles and generalisations, (3) theoretical and/or practical implications of the work, and (5) conclusions drawn and recommendations.

Extended abstracts should be sent as email attachments to **conference@feut.edu.al**.

References

It is your responsibility to ensure that all information in your paper that is taken from another source is substantiated with an in-text reference citation. Please also note that your references must strictly follow APA (American Psychological Association – 7th edition) style. Here you list citation information for each source you used. Do not number this section. Use Times New Roman, 10 pt. For additional examples, please explore the APA style online.

Book with one author:

Author, A. A. (2023). Title of work. Location/City, State: Publisher.

Book with two authors:

Author, A. A., & Author, B. B. (2023). Title of work. Location/City, State: Publisher.

Book with more than two authors:

Author, A. A., Author, B. B., & Author, C. C. (2023). Title of work. Location/City, State: Publisher.

Journal article:

Noneva-Zlatkova, Y., & Alexandrov, A. (2021). Analysis of Higher Education Policy Changes Due to COVID-19: The Case of Bulgaria. *Balkans Journal of Emerging Trends in Social Sciences*, 4(2), 91–99. <https://doi.org/10.31410/Balkans.JETSS.2021.4.2.91-99>

A publication in press:

Dias, R., Pereira, J. M., & Carvalho, L. C. (In Press). The Global Pandemic (COVID-19) has Caused Long Memories in Europe's Banking Sector. *Balkans Journal of Emerging Trends in Social Sciences*.

Edited book:

Author, A. A. (Ed.). (2023). Title, Harlow: Pearson Education, Inc

Chapter in an edited book (monograph):

Caridà, A., & Colurcio, M. (2021). Fueling novel and sustainable tourism ecosystems through resource orchestration. In V. Bevanda & S. Štetić (Eds.), *Modern Management Tools and Economy of Tourism Sector in Present Era* (6th International Thematic Monograph, pp. 1-20). Belgrade: Association of Economists and Managers of the Balkans with Faculty of Tourism and Hospitality, Ohrid, North Macedonia. <https://doi.org/10.31410/tmt.2021-2022.1>

Conference paper:

Tarbutaru, T., & Stanca, P. I. (2022). COVID-19: A story told by women entrepreneurs about how to survive by turning a crisis into an opportunity. In V. Bevanda (Ed.), *Knowledge Based Sustainable Development: Vol. 8. Selected Papers from the ERAZ Conference* (pp. 19-26). Association of Economists and Managers of the Balkans. <https://doi.org/10.31410/ERAZ.S.P.2022.19>