



The Metropolitan School District of Wayne Township

1220 South High School Road
Indianapolis, IN 46241

Phone: 317.988.8600
Fax: 317.243.5744

STUDENT USER'S AGREEMENT TO BORROW A SCHOOL-ISSUED DEVICE(S)

Users of the device(s) are responsible for receiving and returning the items in accordance with established procedures. The device shall be returned in the same condition as it was issued. The device is school-owned and managed, therefore the student and parents/guardians are responsible for repair or replacement costs. The student shall release the MSD of Wayne Township, its officials, and employees from any liability in the use of the device.

Use of Technology: By signing this statement, I _____
(print student name)

- agree to use the school-issued device in accordance with all Wayne Township policies and procedures including [Policy A200 – Responsible Use of Technology](#). I understand that by failing to adhere to the school rules, I violate this signed agreement and I may lose my privilege to use the device and I will be subject to consequences up to and including expulsion. Some of the applicable school rules and policies include: The borrower may not attempt to bypass the school's internet filter, obstruct the firewall, disengage any default settings or anti-virus software.
- agree that if a device is damaged and not functional, the device will be turned in immediately for repair. The MSD of Wayne Township is the only authorized repair agency.
- The student must comply with the teacher's request to shut down the device or close the screen.
- The school district has the right to monitor, collect, and search any device that is suspected of being used to violate any school rules or policies.
- The student agrees to provide all passcodes needed to access the device to any staff member who requests to access the device in order to investigate a violation of school rules or policies.

MSD of Wayne Township students use Google Workspace for Education Plus which are web-based tools that facilitate collaboration and communication among students and staff when creating, sharing, and storing documents and assignments online. Each of the Google Workspace for Education Plus tools can be accessed from any internet connection at school, home, or elsewhere. [Google Workspace for Education Plus Privacy Statement](#) describes how Google products and services collect and use information when used with Apps for Education accounts.
google.com/work/apps/terms/education_privacy.html

Student accounts are created through an automated process during which student information (first name, last name, user name) is transmitted to, and stored by Google, on behalf of the district. This information is used only to create, manage, and maintain user accounts; Google's Privacy Policy prevents Google from sharing personal information, and they do not access content stored on Google Apps unless the district gives them explicit permission to do so for troubleshooting purposes. More information about Google Workspace for Education Plus and its privacy policies are available at google.com/edu/trust/. Student use of Google Workspace for Education Plus is subject to the District's

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[Policy A200- Responsible Use of Technology.](#)

In addition to the core Google applications, the district may make additional applications available provided that any such app supports student achievement while reasonably ensuring a safe and secure environment. Teachers may use websites or other applications for educational purposes that require parental permission, which the teacher will provide for the student, as permitted by the Children’s Online Privacy Protection Rule. Teachers are required to thoroughly review the terms and conditions of applications prior to accepting them and providing parental permission; however, it is impossible for the District to police or monitor every application used in every classroom.

Date: _____

School: _____

Device(s) Issued: Lenovo Chromebook/ iPad

Model Number(circle):100e 300e 500e, iPad

Serial Number: _____

I have read all the conditions and agree thereto:

Parent/Guardian Print Name (Borrower)

Parent/Guardian Signature (Borrower)

Parent Phone Number

Parent Email Address

Student Print Name (Borrower)

Student Signature (Borrower)

Student Phone Number

School Issued Email Address

Office Use Only

Date: _____

Date Equipment Returned: _____

Condition of Returned Equipment: _____

Received by _____

Print Name

Signature