

## **AGGREEMENTS FOR BED MAINTENANCE AND DISTRIBUTION**

- When deciding who keeps their bed this season, we will consider whether they maintained their bed satisfactorily during the prior season. If the majority of the garden members determine that the person did not hold up to their responsibility then the bed size will be reduced in the current season from a full bed to half a bed. If you had half a bed last season, then you can keep the bed but you will get a two month probation period to make sure that you are maintaining the bed properly. If you do not, then you will be asked to share your bed with a new garden member.
- In order to be considered for a bed you must commit to volunteering at the garden a couple of hours per week. How much you volunteer and how many open hours you hold will depend on the total number of volunteer hours that all the gardeners are doing.
- Parks and Gardens are required to be open at least 20 hours per week and those that are interested in getting a bed must help meet this requirement.
- In the beginning of the seasons, the existing members assess who is returning and with what conditions (full bed or half bed) and who is interested in getting assigned a bed (1/2 a bed for new members) and based on the interested members' commitment to the garden and to holding open hours, the existing members will vote on who gets assigned a bed. The decision will be communicated to the interested parties via email or phone call and a key will be distributed to those new members that have been assigned a bed. It is expected that they start holding open hours as soon as possible and logging in their hours in the 'open hours and attendance sheets' that will be maintained in the red binder in the kitchen drawer .
- New members should be allotted half a bed and existing members who have full beds can chose to give away half of their bed to give a new member the opportunity to be assigned half a bed. If that is the case, please advise the coordinators so that they can include that bed in the list of beds that are available for redistribution.
- During every monthly garden meeting, the members will discuss bed maintenance and list the names of anyone they consider to not be maintaining their bed properly. You must have various members agree with the observation before a warning is given to the member whose bed we believe is not being maintained. That member will be given a written notice by the coordinator and will have 1 month to improve the situation. The general body will assess the

situation in the next monthly meeting and decide whether this garden member has to give up half their bed (if they have a full bed) or share their half bed with someone else that the group decides by a voting system.

- Any garden member that gets a warning notice or is asked to reduce the size of the bed can appeal that group decision at any time and the members have to decide final steps to resolve the issue.