



CELL PHONE POLICY AND PROCEDURES

Use of personal cellular phones, PDAs, and other handheld electronic devices during working time interferes with employee productivity, dog safety and can be distracting to others. The devices listed above are prohibited during bathing, grooming, play yards and cabin areas which interferes with dog supervision. Therefore, employees are prohibited from using personal cellular phones, PDAs, and other handheld electronic devices during working time. Use of these devices must be limited to off the clock, meal and break periods and only in the employee break room or outside of the building.

Any photos in Camp and of Campers are only allowed on the Camp approved phones.

Camp Bow Wow will not be liable for the loss of personal cellular phones, PDAs, and other handheld electronic devices brought into the office or left in vehicles.

Employee Acknowledgment and Statement of Understanding

I further understand that failure to adhere to this policy and procedure could result in disciplinary action up to and including termination.

My signature below certifies that I have read and understand the contents of Electronic and Phone Policy Acknowledgment.

Employee Name: _____ Date: _____

Employee Signature: _____

Camp Manager: _____ Date: _____

Camp Owner: _____ Date: _____