

**Minutes of Finance Committee**  
of Lisle Township Community Mental Health Board  
at Lisle Library, 777 Front Street, Lisle  
**January 31, 2024**

Chair DeCanto called the meeting to order at 8 p.m.

Recording Secretary Yamanaka took roll: present were Gina Sharp, John DeCanto, Stephen Davis, and Yosh Yamanaka (*ex officio*); no absences

*Ex officio* member Yamanaka circulated his calculations of expenditures to date (attached) in which he calculated (attached).

The committee added an additional \$6,000 to allow for the possibility that the Board might wish to add both a Financial System and a Compliance Checklist from EMK Consulting together with support services. Member Sharp raised concerns about “succession” as EMK is essentially a two-man operation.

We discussed the Microsoft Office suite and services provided by JRM Consulting (with new billing cycle beginning September 1). Member Davis had investigated obtaining services thru Google and their suite would be less expensive at \$1,500 per year. However, the difficult task would be exporting all of our MHB email over to Gmail and the task would be greater the longer we wait. Fin.Com. provided for the possibility of the change.

*Ex officio* member Yamanaka will be meeting with EMK’s Alex Campbell prior to February 28. He had spent \$14.00 for printable name tags for tonight’s participants, \$15.28 for tonight’s cups, plates, & napkins, and \$50.85 for a case (24) of aluminum water bottles, thus spending \$80.14. This was slightly greater than the \$75 the Board had authorized but was within 10% of the contingency; Fin.Com. members unanimously approved the expenditure and reimbursement of \$80.14. (He had also donated snacks and 2” circular 708 Board logos to be affixed to the aluminum water bottles.)

Member Yamanaka also ordered an announcement of tonight’s Grant Funding kickoff and presentation but the Daily Herald failed to timely publish. To compensate us for late publication, DH agreed to give prominent notice to our January 31 event for several days without charge.

Member Sharp moved that the Finance Committee recommend that the full Board adopt the proposed budget of \$128,874.43 which would repay the Township loan and provide \$50,000 for a possible direct services Consortium with other 708 Boards in DuPage and other administrative costs. That would leave us with **\$870,000 for grants** to behavioral health agencies (assuming a \$1,000,000 levy). The motion passed unanimously.

Chair DeCanto adjourned the meeting at 8:30 p.m.

prepared by Recording Secretary Yamanaka on February 28, 2024