

## Orchard PTO Meeting Minutes | April 4<sup>th</sup>, 2024 | 6:00pm-6:47pm | Orchard Elementary Library

Attendance: complete board, Mrs. Clark, Mrs. Trujillo, parents, and grandparents

Next meeting: May 2nd, 2024 6:00pm @ Orchard Elementary Library

### 1. Rules & Responsibilities-

- Bylaws read aloud
- Meetings will be held each month except for June and December

### 2. Planning-

- Staff Appreciation Week- Help needed for set up and donations
  - Monday: Pastries and coffee: **Hannah**
  - Tuesday: fruit and yogurt bar:
  - Wednesday: Taco Truck: **Mrs. Clark**
  - Thursday: Salad Bar
  - Friday: Sweet treats
- Fundraisers for spring of 2024
  - Famous Pizza- April 18<sup>th</sup> from 5:00pm-7:00pm
  - Penny Wars- Date TBD
- Garden Event- May 23<sup>rd</sup> from 5:00pm to 6:30pm (PTO will attend booth)

### 3. Open Discussion-

- Families would like a Wishlist from teachers
- Bus for field trips is a minimum of \$500
- Ideas to consider-
  - Bake Sale
  - Community Garage Sale
  - Firework booth or coupons
  - Taste of Tuscany
  - Back to school haircuts

### 4. Action Items-

- Mrs. Clark will add PTO link on school website and include email for PTO board members
- Rebecka to attend upcoming staff meeting
- Survey Monkey to teacher for desired experiences and supplies- will post to PTO page
- Distribute staff appreciation week sign-up list

